

# COUNCIL MEETING AGENDA

**Casper City Council**  
**City Hall, Council Chambers**  
**Tuesday, November 2, 2021, 6:00 p.m.**



## COUNCIL POLICY PUBLIC STATEMENTS

- I. Members of the Public Wishing to Speak to an Item Already on the Agenda, Other Than a Public Hearing, or Second or Third Reading Ordinance, Must Submit a Request to the City Clerk's Office by 12:00 Noon on the Monday Immediately Preceding the Council Meeting, or May Speak During the Communications From Persons Present.
- II. When Speaking to the City Council Please:
  - Clearly State Your Name and Address.
  - Direct all questions/comments to the Mayor and only the Mayor.
  - No personal attacks on staff or Council.
  - Speak to the City Council with Civility and Decorum.
- III. The City Council Will Not Respond to Any Comments or Questions Concerning Personnel Matters. Any Such Comments or Questions Will be Handled by the Appropriate Persons. Public Hearing Comments and Presentations Will be Limited to Five Minutes or Less per Person, nor Will Time Extensions be Permitted. No Duplication of Speakers will be Allowed.
- IV. Questions Posed by Speakers May, or May Not be Responded to by Council Members.
- V. Willful Disruption of, or the Breach of the Peace at, a Council Meeting may Result in the Removal of any Such Individuals or Groups from the Council Chambers.  
(These Guidelines Are Also Posted at the Podium in the Council Chambers)

***\*Please silence cell phones during the City Council meeting.\****

**Entrance to the meetings is the east door off David Street. Face coverings are encouraged for those individuals who have not been fully vaccinated against COVID-19. Public input via email is encouraged: [CouncilComments@casperwv.gov](mailto:CouncilComments@casperwv.gov).**

## AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. CONSIDERATION OF MINUTES OF THE OCTOBER 19, 2021 REGULAR COUNCIL MEETING, AS PUBLISHED IN THE CASPER STAR-TRIBUNE ON OCTOBER 24, 2021

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4. CONSIDERATION OF MINUTES OF THE OCTOBER 19, 2021 EXECUTIVE SESSION – PERSONNEL, AND ON-GOING LITIGATION

5. CONSIDERATION OF BILLS AND CLAIMS

6. COMMUNICATIONS

A. From Persons Present

7. ESTABLISH DATE OF PUBLIC HEARING

A. Consent

1. Establish November 16, 2021, as the Public Hearing Date for Consideration of:

- a. New **Restaurant Liquor License No. 21** for Whelan Catering, Inc., d/b/a **House of Sushi**, Located at 260 South Center.

8. PUBLIC HEARINGS

A. Ordinance and Resolution

- 1. Consideration of a Resolution certifying Annexation Compliance with Title 15, Chapter 1, Article 4 of the Wyoming State Statutes to Determine if the Annexation of the **Tract 31, Dowler No. 3 Subdivision** to the City of Casper Complies with W.S. §15-1-402.
  - a. Resolution
  - b. Third Reading Ordinance Approving Annexation, and Zoning of the Tract 31, Dowler No. 3 Subdivision.

B. Minute Action

- 1. Transfer of Ownership for **Retail Liquor License No. 5** Travis Taylor d/b/a Cocktail's Located at 138 South Kimball Street to 307 Horse Racing, Inc., d/b/a **307 Horse Racing**, Located at 138 South Kimball Street.
- 2. New **Microbrewery Liquor License No. 8** for The Black Tooth Brewing Company, LLC, d/b/a **Black Tooth Brewing Company**, Located at 322 South David Street Suite A.

9. RESOLUTIONS

A. Consent

- 1. Certifying Support for the Establishment of a **Film Office** within the **Visit Casper Organization**.

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9. RESOLUTIONS (continued)

A. Consent

2. Authorizing two (2) Special Construction Proposals with **CenturyLink** for the **Midwest Avenue Reconstruction Project – Elm Street to Walnut Street**, Project No. 18-066.
3. Authorizing an Agreement with **Worldwide Industries, Corp.**, in the amount of \$365,894, for the **CPU Tank Painting**, Project No. 21-044.
4. Authorizing a Cooperative Agreement with the **Wyoming Department of Transportation** Interstate 25 Casper Marginal, in the amount of \$44,444, for the **Interstate 25 Casper Marginal**, Project No. 21-027.
5. Authorizing a General Service Contract with **Rocky Mountain Power**, in the amount of \$15,888, for the **Poplar and 1<sup>st</sup> Street Intersection Improvements**, Project No. 17-072.
6. Authorizing a Contract for Professional Services with **Civil Engineering Professionals, Inc.**, in the Amount of \$124,685, for the **Interstate 25 & Marginal Combined Beautification Project – Poplar to East Yellowstone**, Project No. 21-027.

10. MINUTE ACTION

A. Consent

1. Authorizing the Purchase of **One (1) Utility Golf Cart**, from **Colorado Golf & Turf, Inc.**, Littleton, Colorado, in the Total Amount of \$10,827.96, for Use by Highland Cemetery of the Parks, Recreation and Public Facilities Department.
2. Authorizing the Purchase of **Three (3) New Three-Quarter-Ton Pickup Trucks**, from **Fremont Motors**, Sheridan, Wyoming, in the Total Amount of \$110,271, Before Trades, for Use by the Casper Fire Department.
3. Authorizing Mayor Freel's Appointments of **Councilmembers Gamroth and Quest** to the **Council's Boards and Commissions** Listed.

11. INTRODUCTION OF MEASURES AND PROPOSALS BY MEMBERS OF THE CITY COUNCIL

12. ADJOURNMENT

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## Upcoming Council meetings

### Council meetings

6:00 p.m. Tuesday, November 16, 2021– Council Chambers

6:00 p.m. Tuesday, December 7, 2021 – Council Chambers

### Work sessions

4:30 p.m. Tuesday, November 9, 2021 – Council Chambers

4:30 p.m. Tuesday, November 23, 2021– Council Chambers

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ZONING CLASSIFICATIONS			
FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay
HO	Historic Overlay	ED	Education
OB	Office Business	OYD	Old Yellowstone District

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COUNCIL PROCEEDINGS  
Casper City Hall – Council Chambers  
October 19, 2021

1. ROLL CALL

Casper City Council met in regular session at 6:00 p.m., Tuesday, October 19, 2021. Present: Councilmembers Cathey, Engebretsen, Gamroth, Johnson, Pacheco, Pollock, Quest and Mayor Freel. Absent: Councilmember Knell.

Moved by Councilmember Cathey, seconded by Councilmember Pollock, to, by minute action, excuse the absence of Councilmember Knell. Motion passed.

2. PLEDGE OF ALLEGIANCE

Councilmember Gamroth led the audience in the Pledge of Allegiance.

3. MINUTES

Moved by Councilmember Engebretsen, seconded by Councilmember Gamroth, to, by minute action, approve the minutes of the October 5, 2021, regular Council meeting, as published in the Casper-Star Tribune on October 13, 2021. Motion passed.

4. MINUTES

Moved by Councilmember Pollock, seconded by Councilmember Gamroth, to, by minute action, approve the minutes of the October 12, 2021, 2021, special Council meeting, as published in the Casper-Star Tribune on October 17, 2021. Johnson abstained. Motion passed.

5. EXECUTIVE SESSION MINUTES

Moved by Vice Mayor Pacheco, seconded by Councilmember Gamroth, to, by minute action, approve the minutes of the October 12, 2021, executive session. Johnson abstained. Motion passed.

6. BILLS & CLAIMS

Moved by Councilmember Pollock, seconded by Councilmember Engebretsen, to, by minute action, approve payment of the October 19, 2021, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims 10/19/21		
307Wdws	Goods	130.00
6HGroup	Goods	790.80
71Const	Goods	1,995.67
AAALndscpng	Services	243.00
AccntPckgng	Goods	4,380.94
AceHrdwr	Goods	225.22
AceHndymn	Services	810.00
Adecco	Services	522.00
Airgas	Goods	1,103.07
AlSCO	Services	954.67
AMBI	Services	1,275.66
Amrgs	Goods	257.37

AntlrWrks	Goods	109.00
ArrwheadHeat	Services	277.67
AT&T	Services	1,803.60
Atlas	Goods	805.21
BiddleCnsltng	Services	2,495.00
BigHrnTire	Services	300.00
BlkHillsEnrgy	Utilities	8,701.18
BlkmnPrpn	Goods	239.27
BldrnLmbr	Goods	170.52
Brian'sGoTo	Services	230.45
CParker	Services	50.00
CPotter	Reimb	150.00
CrlnaSftwr	Services	700.00
Caselle	Services	75.00
CaseyPetrn	Services	4,298.07
CsprFireExtngshr	Services	58.50
CsprNCHealth	Services	47,916.67
CsprSftball	Services	500.00
CsprStrTrb	Services	913.30
CsprTire	Services	4,313.00
CsprYouthBsbl	Refund	500.00
CWRWS	Goods	952,108.41
CntrlWyoRescueMission	Services	7,290.25
CntryLnk	Utilities	5,369.90
ChrstiAsbe	Services	1,050.00
CtyCspr	Services	133,444.44
CivilEngnrng	Services	825.00
CMITeco	Services	30,695.33
CoastlChmcl	Goods	164.43
CocaCola	Services	15.50
ClctnCntr	Services	541.84
CommTech	Services	583.00
CmpltSftySrvc	Services	1,306.25
Cmtrnx	Services	156.75
Cnvrgn	Goods	33,365.40
CPSDstrbtrs	Goods	370.69
CPU	Goods	2,105.94
CrwnCnstretn	Services	9,206.59
DKpnr	Services	3,451.85
DvdsnFxdInc	Investments	3,859.51
DckrAuto	Goods	174.66
Dell	Goods	12,578.58
DnnsSup	Goods	67.20
DFS	Services	10.00
DLTSltns	Services	7,261.80

EBecher	Reimb	240.50
EatonSls&Svc	Services	391.92
EmrgncyMdcl	Services	4,973.70
EnrgyLabs	Services	2,164.00
EngnrngDsgn	Services	3,750.00
ExpSvcs	Services	2,025.60
FIB	Goods	161.02
GameTime	Services	1,614.19
Grngr	Goods	106.04
HrcIsInd	Goods	173.27
Homax	Goods	59,824.65
IME	Services	713.50
InlandTrkPrts	Services	943.36
Instltn&Svc	Services	5,682.46
ITCElctrc	Services	1,192.20
JacobsEng	Services	22,220.00
KPatrick	Reimb	494.24
KnfRvr	Services	2,368.00
LamarOutdrAdvrtsng	Goods	1,300.00
LimmrRoofng	Services	6,546.80
Lisa'sSpcNSpn	Services	462.91
Lower&Co	Services	5,200.00
MeyersCnstretn	Services	2,920.00
MLAuto	Services	130.00
MdrnElctrc	Services	1,206.00
MonsnJntrlSrv	Services	5,972.06
MtnStLitho	Services	874.94
MtnStPipe	Goods	6,383.96
MtnWstTech	Services	1,049.95
NLange	Reimb	150.00
NCSO	Services	7,500.00
NCWeedPest	Goods	830.04
Norco	Goods	926.16
NordcSound	Services	1,366.25
NPT	Services	251.38
NrthrnLights	Services	5,550.00
NWstContr	Goods	939.76
OneCall	Services	167.25
PCNStrtgs	Services	2,138.60
Pedens	Goods	144.00
PstlPros	Services	4,792.80
ProfrMrktng	Goods	19,721.00
RHarned	Re	125.09
ReliantTchnlgy	Services	12,100.00
RckyMtnPwr	Utilities	109,392.88

RootrSwr	Services	1,185.30
RuffKuttKstmz	Services	425.00
SlfHelpCntr	Services	13,615.50
ShrwnWlms	Goods	721.23
Shrts&More	Goods	1,500.00
ShoshnDstrbtng	Services	3,700.50
Smrsh	Services	1,870.00
SmthPsych	Services	400.00
SftDr	Services	62.80
StOfWyo	Services	8,624.55
StatelineNo7	Services	12,000.00
SolidWstAssoc	Dues	223.00
Theraexprsns	Services	1,200.00
TheWash	Services	38.55
ThomsnReutrs	Goods	1,557.81
TopOffc	Goods	1,006.11
TretoCnstrctn	Services	155,407.93
TylerTech	Services	10,120.00
Unifrms2Gear	Goods	2,098.44
VMacy	Services	18.00
VrznWrsls	Services	2,250.35
WAhrndt	Reimb	146.96
WardwlWtr	Goods	49.94
WyneColemnConst	Services	136,367.75
WstrnBusSoltns	Services	495.00
WyoAssocRiskMngmnt	Goods	3,183.03
WyoDeptOfRevenue	Sales Tax	1,146.40
WyoFirePrvntn	Goods	72.70
WLEA	Services	2,914.80
WyoLockSafe	Services	228.00
Xerox	Goods	203.81
Total		1,963,312.10

7. COMMUNICATIONS FROM PERSONS PRESENT

No citizens addressed the Council.

8. ESTABLISH PUBLIC HEARINGS

Moved by Councilmember Cathey, seconded by Councilmember Johnson, to, by minute action: establish November 2, 2021, as the public hearing date for the consideration of transfer of ownership for Retail Liquor License No. 5 Travis Taylor d/b/a Cocktail's located at 138 South Kimball Street to 307 Horse Racing, Inc., d/b/a 307 Horse Racing, located at 138 South Kimball Street; and new Microbrewery Liquor License No. 8 for The Black Tooth Brewing Company, LLC, d/b/a Black Tooth Brewing Company, located at 322 South David Street Suite A. Councilmember Gamroth abstained on item 8.A.1.a. Councilmember Pollock abstained on both items. Motion passed.



9.A ORDINANCE— THIRD READING

Following ordinance read:

ORDINANCE NO. 31-21

AN ORDINANCE APPROVING A ZONE CHANGE OF THE  
FORMER WILLARD SCHOOL PROPERTY, LOTS 1-12,  
BLOCK 97, BUTLER'S ADDITION

WHEREAS, an application has been made to rezone the former Willard School property, Lots 1-12, Block 97, Butler's Addition, from zoning classification ED (Educational District) to C-2 (General Business); and,

WHEREAS, after a public hearing on August 19, 2021, the City of Casper Planning and Zoning Commission unanimously passed a motion recommending that City Council approve the zone change request; and,

WHEREAS, the governing body of the City of Casper finds that the above-described zone change should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

The requested zone change of the former Willard School property, described as Lots 1-12, Block 97, Butler's Addition, from ED (Educational District) to C-2 (General Business) is hereby approved.

SECTION 2:

This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1<sup>st</sup> reading the 21<sup>st</sup> day of September, 2021.

PASSED on 2<sup>nd</sup> reading the 5<sup>th</sup> day of October, 2021.

PASSED, APPROVED, AND ADOPTED on 3<sup>rd</sup> and final reading the 19<sup>th</sup> day of October, 2021.

Councilmember Pollock presented the foregoing ordinance for approval, on third reading. Seconded by Councilmember Johnson.

There being no one to speak regarding the ordinance, and no discussion or amendments, motion passed.

9.B ORDINANCE— THIRD READING

Following ordinance read:

ORDINANCE NO. 32-21

AN ORDINANCE AMENDING CERTAIN SECTIONS OF  
CHAPTER 13.03 — UTILITY BILLING AND COLLECTION,  
OF THE CASPER MUNICIPAL CODE

WHEREAS, the governing body of the City of Casper has the authority granted by the Wyoming State Statutes Section 15-1-103(a)(xli) and 15-1-103(a)(v), to adopt ordinances and resolutions necessary to protect the health, safety, and welfare of its citizenry; and,

WHEREAS, the governing body of the City of Casper may perform all acts in relation to the concerns of the City necessary to the exercise of its corporate powers; and,

WHEREAS, the Casper Municipal Code needs updated and modified from time to time; and,

WHEREAS, the governing body of the City of Casper desires to update and amend the City of Casper Code, CHAPTER 13.03 — UTILITY BILLING AND COLLECTION, OF THE CASPER MUNICIPAL CODE as set out below.

NOW, THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that the following sections of Chapter 13.03 are hereby updated and amended as follows:

#### Chapter 13.03 — UTILITY BILLING AND COLLECTION

##### 13.03.010 — Purpose.

The city supplies municipal utility services for the citizens of Casper. This chapter will provide the procedures for initiating, discontinuing, billing and collection of these services.

##### 13.03.020 — Scope.

This chapter shall apply to all property within the city of Casper or any property outside the city that has retail municipal utilities furnished by the city. This chapter does not apply to wholesale water and sewer customers or to customers with specific contractual arrangements.

This chapter shall compliment other chapters of the Casper municipal code, and city rules and regulations regarding water and sewer service.

##### 13.03.030 — Definitions.

A. "Business office" means the business office of the Financial Services Department, Casper City Hall, 200 North David Street, Casper, Wyoming.

B. "Commercial" means property as defined in the Casper municipal code, Chapter 17 for business enterprises as retailers, wholesale facilities, hotels, motels, restaurants, travel-trailer parks, hospitals and other similar business establishments. This does not imply a specific rate.

C. "Domestic septage" means the mixed liquid and solids' contents pumped from septic tanks used for receiving domestic wastewater (definition in Chapter 13.20) or wastes from sanitary convenience units.

D. "New construction" means a building, structure, facility or installation constructed at a site that will generate new water and sewer demand.

E. "Non -hazardous industrial sump waste" means the liquid and solids contents pumped from sumps, oil and sand interceptors, or grease interceptors receiving industrial wastes (definition in Chapter 13.20) considered non -hazardous in accordance to any state or federal criteria, guidelines or regulations developed pursuant to the Solid Waste Disposal Act, the Clean Water Act, the Resource Conservation and Recovery Act, and state statutes.

F. "Rate description" means the amount of money that will be charged for a certain service, dependent upon the kind of service received, rather than the property designation. All rates and fees shall be established by resolution of the city council.

G. "Residential" means a property designation as listed in the Casper municipal code, Chapter 17 including, but not limited to, single-family dwellings; moveable mobile homes; modular homes; multi -family dwelling units, such as duplexes; townhouses; condominiums; apartments; churches; schools; day care (adult, family and group); parks; playgrounds; historical sites; golf course; and, other similar recreational facilities used during daylight hours. This does not imply a specific rate.

H. "Temporary fire hydrant usage" means a fire hydrant used for delivering water needed for public or private works or new building construction purposes (compaction, dust control, etc.)

##### 13.03.040 — New construction.

A. Applications for new construction installations for water and sewer service shall be made to the Engineering Department, 200 North David Street, Casper, Wyoming. All applicable charges for new services, including, but not limited to, system investment charges for new services, will be

assessed at the time of application in accordance to other chapters of this Casper municipal code and city rules and regulations regarding water and sewer service.

B. Upon application, the minimum charge for services will be billed until the meter is installed. If water is used for landscaping before the meter is installed, the customer will be charged for twenty-five thousand gallons of water for the billing period.

#### 13.03.050 — Connection or change of service.

A. The property owner, tenant or agent of the owner may request changes in existing services. If a tenant occupies the property, the property owner or agent of the owner may only request changes in existing services with the written approval of the tenant.

B. Service can be obtained by contacting the Customer Service Division of the Financial Services Department at 200 North David Street, between the hours of eight a.m. to five p.m., Monday through Friday (except holidays); calling the Financial Services Department Customer Service Division between the hours of eight a.m. to five p.m., Monday through Friday (except holidays); or, by utilizing the city's website. The request for service will include name of occupant, physical address, mailing address, social security number, day and night time telephone number, employer and requested date of service. The request must be made at least three working days prior to requested starting date. Incomplete website requests will be returned to the customer for additional information.

C. Tenants of rental properties will be required to make a deposit unless:

1. They have one year of previous service with the city indicating good credit.
2. There is a co-signor who is currently serviced by the city, with good credit, and is willing to sign for any delinquent amounts.
3. They can provide a letter of credit from another utility indicating good credit for at least one year.

D. Any new occupant, owner or agency is granted a seventy-two hour notice before services will be disconnected to allow the customer time to transfer the utilities to their name without a break in service.

#### 13.03.060 — Refusal of service.

The city reserves the rights to refuse service to any customer until all federal, state and municipal regulations governing municipal utility service have been complied with by the applicant.

#### 13.03.070 — Discontinuance of service.

A. Service may be discontinued for nonpayment. In order to re-establish service, a delinquent turn-on fee and a deposit may be required before service is restored. Service will not be provided if there are any outstanding bills or fees or any violations of this chapter.

B. Customers will be charged a fee if an insufficient funds check is received by the city.

The bank automatically redeposits insufficient funds checks. If an insufficient funds check has been redeposited and is returned to the city, the amount will be automatically reversed and applied to the customer's account. The customer will be responsible for any additional charges; interest or penalties accrued to the account. The unpaid balance will be subject to any interest or penalty charges associated with a past due amount. The account will be subject to the city general billing and collection policy, adopted by resolution of the city council.

C. If water service is disconnected because of any misrepresentation, deliberate meter tampering, curb stop tampering or unauthorized connections, service may be restored after the city has received payment for water used, damages to materials, reconnection charges, proper system investment charges and other fees and costs incurred by the city.

D. A property owner may have water service transferred to their name automatically when a tenant discontinues services or is shut-off, by completing a landlord agreement form.

The landlord agreement will remain in effect until a new property owner requests service, or the landlord notifies the city to terminate the landlord agreement.

E. When water service is temporarily shut-off at the request of the customer and turned on at a later date at the request of the customer, a reconnect fee shall be charged to the customer. There will be no reconnect fee when the water service is shut off for less than twenty-four hours for repairs to the customer's plumbing system.

#### 13.03.080 — Billing.

A. All bills and notices mailed by the city will be mailed to the street addresses of the property, unless the customer has provided a different mailing address.

B. All utility billing will be based upon a rate definition rather than a property definition.

Property may be designated as commercial in this code; however, they may be charged a residential rate for any of the utilities.

C. Water billing will be based on meter readings. The bills shall indicate the consumption in one thousand-gallon increments.

D. Sewer billing for new residential customers will be based on a usage of six thousand five hundred gallons per month. If a customer has established usage at a previous address, the new sewer rate will be based on the same usage as the previous address until the next annual re-evaluation.

E. Residential and commercial sewer billing will be reevaluated each year, based on actual water usage during the billing period starting after January 1.

F. Each and every property location will receive a separate bill.

G. Water and sewer minimum charges are not prorated with the billing period is shorter than thirty days.

H. Customers will be charged any applicable minimum charges for all utility services during billing periods with no water usage. Minimum charges will be established by resolution.

I. There may be charges for additional unsubstantiated re-reads. If the meter test reveals that the customer has been over-billed by three percent or more, the customer's bill may be adjusted. If the customer has been billed correctly, or has been underbilled, the city will bill the customer for the meter test. The amount billed will be determined by resolution.

#### 13.03.090 — Adjustments.

A. Sewer adjustments may be given if a leak occurred during the sewer evaluation periods.

B. A bill may be adjusted for a water leak if the following condition applies. The usage on the customer's bill with the leak exceeds by three times the usage amount on the customer's bill for the same period one year previous. The leak adjustment is calculated at forty percent of the difference between the current period usage and the usage billed for the same time period one year previous.

#### 13.03.100 — Credit, payment terms and collection efforts.

A. Bills will be considered delinquent if not paid thirty days after the bill date. Authorized interest and penalty charges will start accruing on this date. A delinquent notice will be mailed to the customer on or shortly after the thirty-first day after the bill date. If the bill remains unpaid forty-five days after the bill date, all utility services will be disconnected.

B. If the customer's service is disconnected due to lack of payment, and remains unpaid for sixty days; the account shall be closed and turned over for collection.

#### 13.03.110 — Temporary fire hydrant usage.

A. A fire hydrant usage permit must be obtained from the city.

B. At the time the fire hydrant usage permit is obtained, a hydrant deposit shall be paid for an auxiliary valve, wrench, meter and hose. Upon return of the valve, wrench, meter, and hose, in good condition, the hydrant deposit will be credited toward the amount due for water usage from the hydrant. If equipment is lost or damaged due to customer neglect, appropriate fees shall be charged. The city manager or his designee reserves the right to rescind this privilege at any time.

C. A fire hydrant operation charge for use of the fire hydrant shall be established by resolution of the city council. Charges will continue until the auxiliary valve, wrench, meter and hose are returned.

D. All water will be metered. Hydrant meters may be rented from the city at a price set by resolution of the city council. Hydrant meters provided by the user and approved for use by the city may be used. The current City of Casper water transmission line wholesale water rate will be charged for erosion control, reinstatement of vegetation of disturbed areas, compaction water, and flushing water used by developers, contractors, and others in addition to the hydrant permit and hydrant operations charges.

The current retail water rate (dependent upon hydrant location) will be charged in addition to the hydrant permit and hydrant operational charges for all other uses, including, but not limited to, sod watering and parking lot washing. Payment and collection policies as listed in Section 13.03.090 will apply.

13.03.120 — Domestic septage and non-hazardous industrial sump waste service.

Customers may use the regional wastewater treatment plan for disposing of domestic septage and non-hazardous industrial sump waste. The hauler of the domestic septage or sump waste will be billed on a monthly basis. Customers receiving bills for this service will adhere to the payment and collection policy for non-utility billing customers.

The customer will be responsible for paying the applicable sump waste testing fees directly to the laboratory.

13.03.130 — Appeals.

Bills and adjustments may be appealed to the financial services director or his/her designee within thirty days of the bill date or adjustment date. If satisfactory settlement is not reached within thirty days, the customer may appeal to the Casper utilities advisory board by submitting a written request to the financial services department. If satisfactory settlement is not reached within thirty days with the Casper utilities advisory board, the customer may appeal to the city council by submitting a written request. All decisions made by the city council will be final.

This Ordinance shall become in full force and effect twenty-one (21) days after passage on third reading and publication.

PASSED on 1<sup>st</sup> reading the 21<sup>st</sup> day of September, 2021.

PASSED on 2<sup>nd</sup> reading the 5<sup>th</sup> day of October, 2021.

PASSED, APPROVED, AND ADOPTED on 3<sup>rd</sup> and final reading the 19<sup>th</sup> day of October, 2021.

Councilmember Johnson presented the foregoing ordinance for approval, on third reading. Seconded by Councilmember Gamroth.

There being no one to speak regarding the ordinance, and no discussion or amendments, motion passed.

10. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 21-140

A RESOLUTION APPROVING AND ADOPTING THE CASPER RAIL TRAIL EXTENSION PLAN FOR THE CASPER METROPOLITAN AREA.

RESOLUTION NO. 21-141

A RESOLUTION APPROVING AND ADOPTING THE EVANSVILLE TRAIL LINKAGE STUDY FOR THE CASPER METROPOLITAN AREA.

RESOLUTION NO. 21-142

A RESOLUTION APPROVING AND ADOPTING THE CASPER AREA MPG'S ROBERTSON ROAD TO MILLS TRAIL EXTENSION PLAN FOR THE CASPER METROPOLITAN AREA.

RESOLUTION NO. 21-143

A RESOLUTION AUTHORIZING THE RELEASE OF DEMOLITION LIEN RECORDED AGAINST 710 EAST K STREET, CASPER, WYOMING.

RESOLUTION NO. 21-144

A RESOLUTION APPROVING A 3-YEAR AGREEMENT WITH THOMSON REUTERS FOR WESTLAW INTERNET LEGAL RESEARCH SERVICES FOR THE CITY ATTORNEY'S OFFICE.

RESOLUTION NO. 21-145

A RESOLUTION AUTHORIZING THE PROCUREMENT OF GOODS AGREEMENT BETWEEN ADVEXURE UNMANNED SYSTEMS AND THE CITY OF CASPER.

RESOLUTION NO. 21-146

A RESOLUTION APPROVING A CONTRACT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF CASPER, WYOMING, AND THE CASPER AREA OF CAMBER OF COMMERCE REGARDING THE CASPER DOWNTOWN CHRISTMAS PARADE.

RESOLUTION NO. 21-147

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH KINSCO LLC TO SUPPLY STATION UNIFORMS TO THE CITY OF CASPER FIRE-EMS DEPARTMENT.

RESOLUTION NO. 21-148

A RESOLUTION AUTHORIZING AN AGREEMENT WITH DAVE LODEN CONSTRUCTION, INC., FOR THE LIFE STEPS ROOF REPLACEMENTS, PROJECT NO. 21-043.

RESOLUTION NO. 21-149

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH WWC ENGINEERING, FOR PROFESSIONAL SERVICES FOR THE K STREET IMPROVEMENTS — ST. MARY STREET TO BRYAN STOCK TRAIL, PROJECT NO. 21-063.

RESOLUTION NO. 21-150

A RESOLUTION AUTHORIZING A CONTRACT FOR OUTSIDE -CITY WATER SERVICE WITH MATTHEW J. RICH AND DARCY RICH.

RESOLUTION NO. 21-151

A RESOLUTION APPROVING AND ADOPTING THE CASPER AREA MPG'S DOWNTOWN CASPER ONE-WAY TO TWO-WAY CONVERSION STUDY FOR THE CASPER METROPOLITAN AREA.

RESOLUTION NO. 21-152

A RESOLUTION ESTABLISHING RATES FOR NIGHT SKIING AT HOGADON BASIN SKI AREA.

Vice Mayor Pacheco presented the foregoing thirteen (13) resolutions for adoption. Seconded by Councilmember Johnson. All voted aye. Motion passed.

11. MINUTE ACTION— CONSENT

Moved by Councilmember Engebretsen, seconded by Councilmember Gamroth, to, by consent minute action:

- a) authorize the purchase of forty-five (45) new Scott X3 Pro self-contained breathing apparatus, masks, bottles and accessories, in the Total Amount of \$399,970.70, from SeaWestern Inc.;
- b) authorize the purchase of two (2) new 58,000 pound tandem axle trucks with dump body, hydraulics, and snow plows and salters, from CMI TECO, in the total amount of \$454,372;
- c) authorize the purchase of one (1) new compact (mini) excavator, from Bobcat of Casper, in the total amount of \$44,407;
- d) authorize the purchase of three (3) new pickup trucks, from Greiner Motors, in the total amount of \$111,250, before trades; and,
- e) authorize the purchase of one (1) UTV and accessories, from Stotz Equipment, in the total amount of \$35,950

All voted aye. Motion passed.

12. INTRODUCTION OF MEASURES AND PROPOSALS

Councilmember Engebretsen and Councilmember Johnson spoke about the Specific Purpose Tax. They encouraged people to be aware of the issues and to vote. Councilmembers also spoke on meetings and events they attended as well as upcoming events.

13. ADJOURN INTO EXECUTIVE SESSION

Mayor Freel noted the next meetings of the City Council will be a work session to be held at 4:30 p.m., Tuesday, October 26, 2021, in the Council Chambers; and, a regular Council meeting to be held at 6:00 p.m., Tuesday, November 2, 2021, in the Council Chambers.

At 6:31 p.m., it was moved Councilmember Pollock, seconded by Councilmember Engebretsen, to adjourn into executive session to discuss personnel, and on-going litigation. Motion passed.

At 7:10 p.m., it was moved by Councilmember Cathey, seconded by Councilmember Pollock, to adjourn the executive session. Motion passed. Council opened the meeting to the public.

14. ADJOURNMENT

At 7:11 p.m., it was moved by Councilmember Cathey, seconded by Councilmember Pollock, to adjourn the regular Council meeting. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

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Fleur Tremel  
City Clerk

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Steven K. Freel  
Mayor



# City of Casper - Bills and Claims for November 02, 2021

## 0970 CED

0970 CED	Buildings & Structures Fund	Plumbing repair supplies for Fire Station 3	\$18.00
<i>0970 CED - Total For Buildings &amp; Structures Fund</i>			<i>\$18.00</i>
<b>0970 CED - ALL DEPARTMENTS</b>			<b>\$18.00</b>

## 19TH HOLE RESTAURANT

19TH HOLE RESTAURANT	City Manager	Lunch meeting	\$36.94
<i>19TH HOLE RESTAURANT - Total For City Manager</i>			<i>\$36.94</i>
<b>19TH HOLE RESTAURANT - ALL DEPARTMENTS</b>			<b>\$36.94</b>

## 307 COLLISION

307 COLLISION	Fleet Maintenance Fund	Vehicle auto body repair	\$4,580.87
<i>307 COLLISION - Total For Fleet Maintenance Fund</i>			<i>\$4,580.87</i>
<b>307 COLLISION - ALL DEPARTMENTS</b>			<b>\$4,580.87</b>

## 6H GROUP LLC

6H GROUP LLC	Metro Animal Shelter	Cat, dog & puppy food	\$393.25
<i>6H GROUP LLC - Total For Metro Animal Shelter</i>			<i>\$393.25</i>
6H GROUP LLC	Police Canine Operations	Dog food	\$89.00
<i>6H GROUP LLC - Total For Police Canine Operations</i>			<i>\$89.00</i>
<b>6H GROUP LLC - ALL DEPARTMENTS</b>			<b>\$482.25</b>

## 71 CONSTRUCTION, INC

71 CONSTRUCTION, INC	Capital Projects Fund	Midwest Elm to Walnut Construc	\$249,687.30
<i>71 CONSTRUCTION, INC - Total For Capital Projects Fund</i>			<i>\$249,687.30</i>
71 CONSTRUCTION, INC	Streets	1/2" Hot Mix Asphalt	\$237.22
<i>71 CONSTRUCTION, INC - Total For Streets</i>			<i>\$237.22</i>
<b>71 CONSTRUCTION, INC - ALL DEPARTMENTS</b>			<b>\$249,924.52</b>

## A.M.B.I. & SHIPPING,

A.M.B.I. & SHIPPING,	Planning	Stickers	\$91.86
<i>A.M.B.I. &amp; SHIPPING, - Total For Planning</i>			<i>\$91.86</i>
A.M.B.I. & SHIPPING,	Streets	Postage / mailing service	\$16.52
<i>A.M.B.I. &amp; SHIPPING, - Total For Streets</i>			<i>\$16.52</i>
<b>A.M.B.I. &amp; SHIPPING, - ALL DEPARTMENTS</b>			<b>\$108.38</b>

## A1 NATIONAL FIRE CO

A1 NATIONAL FIRE CO	WWTP Operations	Annual fire extinguisher service	\$814.33
<i>A1 NATIONAL FIRE CO - Total For WWTP Operations</i>			<i>\$814.33</i>
<b>A1 NATIONAL FIRE CO - ALL DEPARTMENTS</b>			<b>\$814.33</b>

## AAA LANDSCAPING

AAA LANDSCAPING	Balefill - Disposal & Landfill	Mowing / trimming service	\$1,050.00
<i>AAA LANDSCAPING - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$1,050.00</i>
<b>AAA LANDSCAPING - ALL DEPARTMENTS</b>			<b>\$1,050.00</b>

## ACOUSTIC CAFE EAU CL

ACOUSTIC CAFE EAU CL	Police Career Services	FAST FOOD RESTAURANTS	\$7.59
ACOUSTIC CAFE EAU CL	Police Career Services	FAST FOOD RESTAURANTS	\$4.42
ACOUSTIC CAFE EAU CL	Police Career Services	FAST FOOD RESTAURANTS	\$10.32
<i>ACOUSTIC CAFE EAU CL - Total For Police Career Services</i>			<i>\$22.33</i>
<b>ACOUSTIC CAFE EAU CL - ALL DEPARTMENTS</b>			<b>\$22.33</b>

## ADECCO USA, INC.

ADECCO USA, INC.	Balefill - Baler Processing	General labor - temp	\$696.00
ADECCO USA, INC.	Balefill - Baler Processing	General labor	\$696.00
<i>ADECCO USA, INC. - Total For Balefill - Baler Processing</i>			<i>\$1,392.00</i>
<b>ADECCO USA, INC. - ALL DEPARTMENTS</b>			<b>\$1,392.00</b>

## ADOBE ACROPRO SUBS

ADOBE ACROPRO SUBS	City Manager	Acrobat Pro subscription	\$14.99
<i>ADOBE ACROPRO SUBS - Total For City Manager</i>			<i>\$14.99</i>
<b>ADOBE ACROPRO SUBS - ALL DEPARTMENTS</b>			<b>\$14.99</b>

## AFFILIATES IN COUNSE

AFFILIATES IN COUNSE	Fire-EMS Training	Pre-employment psychological evaluations	\$700.00
<i>AFFILIATES IN COUNSE - Total For Fire-EMS Training</i>			<i>\$700.00</i>
<b>AFFILIATES IN COUNSE - ALL DEPARTMENTS</b>			<b>\$700.00</b>

## AFURI TAKEOUT

AFURI TAKEOUT	City Manager	Food expenses during ICMA	\$15.00
<i>AFURI TAKEOUT - Total For City Manager</i>			<i>\$15.00</i>
<b>AFURI TAKEOUT - ALL DEPARTMENTS</b>			<b>\$15.00</b>

## AHERN RENTALS INC

AHERN RENTALS INC	Water Distribution	GLASS BEADS	\$39.09
<i>AHERN RENTALS INC - Total For Water Distribution</i>			<i>\$39.09</i>
AHERN RENTALS INC	Water Meters	GLASS BEADS	\$156.36
<i>AHERN RENTALS INC - Total For Water Meters</i>			<i>\$156.36</i>
<b>AHERN RENTALS INC - ALL DEPARTMENTS</b>			<b>\$195.45</b>

## AIRGAS USA LLC

AIRGAS USA LLC	Balefill - Baler Processing	Safety supplies	\$290.51
<i>AIRGAS USA LLC - Total For Balefill - Baler Processing</i>			<i>\$290.51</i>
AIRGAS USA LLC	Balefill - Disposal & Landfill	Freezer pops & safety supplies	\$79.56
AIRGAS USA LLC	Balefill - Disposal & Landfill	Freezer pops	\$71.70
AIRGAS USA LLC	Balefill - Disposal & Landfill	Welding supplies	\$174.48
AIRGAS USA LLC	Balefill - Disposal & Landfill	Safety supplies	\$164.90
AIRGAS USA LLC	Balefill - Disposal & Landfill	Cylinder rental	\$4.13
<i>AIRGAS USA LLC - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$494.77</i>
AIRGAS USA LLC	Balefill - Diversion & Special	Latex gloves	\$75.57
AIRGAS USA LLC	Balefill - Diversion & Special	Latex gloves	\$428.23
<i>AIRGAS USA LLC - Total For Balefill - Diversion &amp; Special</i>			<i>\$503.80</i>

AIRGAS USA LLC	Refuse - Residential	Safety supplies	\$77.25
<i>AIRGAS USA LLC - Total For Refuse - Residential</i>			<i>\$77.25</i>
<b>AIRGAS USA LLC - ALL DEPARTMENTS</b>			<b>\$1,366.33</b>

## ALBERTSONS #0060

ALBERTSONS #0060	Police Administration	GROCERY STORES, SUPERMARKETS	\$7.98
<i>ALBERTSONS #0060 - Total For Police Administration</i>			<i>\$7.98</i>
<b>ALBERTSONS #0060 - ALL DEPARTMENTS</b>			<b>\$7.98</b>

## ALBERTSONS #0062

ALBERTSONS #0062	Sewer Administration	Supplies for CPU Advisory Board meeting	\$11.27
<i>ALBERTSONS #0062 - Total For Sewer Administration</i>			<i>\$11.27</i>
<b>ALBERTSONS #0062 - ALL DEPARTMENTS</b>			<b>\$11.27</b>

## ALL-OUT-FIRE EXT

ALL-OUT-FIRE EXT	Refuse - Residential	Bracket	\$55.00
<i>ALL-OUT-FIRE EXT - Total For Refuse - Residential</i>			<i>\$55.00</i>
<b>ALL-OUT-FIRE EXT - ALL DEPARTMENTS</b>			<b>\$55.00</b>

## ALPINE MOTOR SPORTS

ALPINE MOTOR SPORTS	Water Distribution	V-belt & engine oil	\$171.36
<i>ALPINE MOTOR SPORTS - Total For Water Distribution</i>			<i>\$171.36</i>
ALPINE MOTOR SPORTS	Weed & Pest Fund	Chain saws - Russian Olives	\$1,666.85
ALPINE MOTOR SPORTS	Weed & Pest Fund	Chainsaws	\$1,690.00
<i>ALPINE MOTOR SPORTS - Total For Weed &amp; Pest Fund</i>			<i>\$3,356.85</i>
<b>ALPINE MOTOR SPORTS - ALL DEPARTMENTS</b>			<b>\$3,528.21</b>

## ALSCO

ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$103.54
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$55.98
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$103.54
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$55.98

<i>ALSCO - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$319.04</i>
ALSCO	Fleet Maintenance Fund	Laundry service	\$172.54
ALSCO	Fleet Maintenance Fund	Laundry service	\$172.54
<i>ALSCO - Total For Fleet Maintenance Fund</i>			<i>\$345.08</i>
ALSCO	Refuse - Residential	Professional Laundry Services	\$85.68
ALSCO	Refuse - Residential	Professional Laundry Services	\$85.68
<i>ALSCO - Total For Refuse - Residential</i>			<i>\$171.36</i>
ALSCO	Regional Water Operations	Professional Laundry Services	\$61.55
ALSCO	Regional Water Operations	Professional Laundry Services	\$61.55
ALSCO	Regional Water Operations	Professional Laundry Services	\$73.72
<i>ALSCO - Total For Regional Water Operations</i>			<i>\$196.82</i>
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	\$59.46
<i>ALSCO - Total For Sewer Wastewater Collection</i>			<i>\$59.46</i>
ALSCO	Streets	Professional Laundry Services	\$133.40
ALSCO	Streets	Professional Laundry Services	\$133.40
ALSCO	Streets	Professional Laundry Services	\$133.40
ALSCO	Streets	Professional Laundry Services	\$133.40
ALSCO	Streets	Professional Laundry Services	\$133.40
ALSCO	Streets	Professional Laundry Services	\$133.40
<i>ALSCO - Total For Streets</i>			<i>\$800.40</i>
ALSCO	WWTP Operations	Professional Laundry Services	\$142.76
ALSCO	WWTP Operations	Professional Laundry Services	\$142.76
<i>ALSCO - Total For WWTP Operations</i>			<i>\$285.52</i>
<b>ALSCO - ALL DEPARTMENTS</b>			<b>\$2,177.68</b>

## AMAZON.COM 271IH0HT2

AMAZON.COM 271IH0HT2	Aquatics - Aquatics Classes	Water Ex Supplies	\$155.16
<i>AMAZON.COM 271IH0HT2 - Total For Aquatics - Aquatics Classes</i>			<i>\$155.16</i>
<b>AMAZON.COM 271IH0HT2 - ALL DEPARTMENTS</b>			<b>\$155.16</b>

## AMAZON.COM 278QI8GS2

AMAZON.COM 278QI8GS2	Balefill - Disposal & Landfill	EXCEL 2021	\$22.66
<i>AMAZON.COM 278QI8GS2 - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$22.66</i>

**AMAZON.COM 278QI8GS2 - ALL DEPARTMENTS**

\$22.66

**AMAZON.COM 2799R9IZ0**

AMAZON.COM 2799R9IZ0	Aquatics - Operations	Pool Test Reagents	\$219.95
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AMAZON.COM 2799R9IZ0 - Total For Aquatics - Operations			\$219.95
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**AMAZON.COM 2799R9IZ0 - ALL DEPARTMENTS**

\$219.95

**AMAZON.COM 2C4VN13E1**

AMAZON.COM 2C4VN13E1	Police Career Services	BOOK STORES	\$173.35
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AMAZON.COM 2C4VN13E1 - Total For Police Career Services			\$173.35
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**AMAZON.COM 2C4VN13E1 - ALL DEPARTMENTS**

\$173.35

**AMAZON.COM 2Y7SC7JI0**

AMAZON.COM 2Y7SC7JI0	Balefill - Disposal & Landfill	ZONAR TABLET PACKS	\$306.00
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AMAZON.COM 2Y7SC7JI0 - Total For Balefill - Disposal & Landfill			\$306.00
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**AMAZON.COM 2Y7SC7JI0 - ALL DEPARTMENTS**

\$306.00

**AMBER INN BAR**

AMBER INN BAR	Police Career Services	EATING PLACES, RESTAURANTS	\$24.06
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AMBER INN BAR	Police Career Services	EATING PLACES, RESTAURANTS	\$16.65
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AMBER INN BAR	Police Career Services	EATING PLACES, RESTAURANTS	\$12.00
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AMBER INN BAR - Total For Police Career Services			\$52.71
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**AMBER INN BAR - ALL DEPARTMENTS**

\$52.71

**AMERICAN TITLE AGENC**

AMERICAN TITLE AGENC	Water Administration	O & E Report	\$125.00
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AMERICAN TITLE AGENC - Total For Water Administration			\$125.00
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**AMERICAN TITLE AGENC - ALL DEPARTMENTS**

\$125.00

**AMERICAN TRAFFIC SAF**

AMERICAN TRAFFIC SAF	Capital Projects Fund	Vinyl sign material for PV & Riverwest	\$1,451.25
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AMERICAN TRAFFIC SAF - Total For Capital Projects Fund	\$1,451.25
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<b>AMERICAN TRAFFIC SAF - ALL DEPARTMENTS</b>	<b>\$1,451.25</b>
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## AMERICINN

AMERICINN	Police Career Services	LODGING, HOTELS, MOTELS, RESORTS	\$162.59
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AMERICINN	Police Career Services	LODGING, HOTELS, MOTELS, RESORTS	\$157.08
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AMERICINN - Total For Police Career Services	\$319.67
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<b>AMERICINN - ALL DEPARTMENTS</b>	<b>\$319.67</b>
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## AMERICINN BY WYNDHAM

AMERICINN BY WYNDHAM	Police Career Services	AMERICINN	\$179.70
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AMERICINN BY WYNDHAM	Police Career Services	AMERICINN	\$179.70
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AMERICINN BY WYNDHAM - Total For Police Career Services	\$359.40
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<b>AMERICINN BY WYNDHAM - ALL DEPARTMENTS</b>	<b>\$359.40</b>
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## AMERIGAS - CASPER

AMERIGAS - CASPER	Balefill - Baler Processing	Propane	\$177.59
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AMERIGAS - CASPER	Balefill - Baler Processing	Propane	\$509.39
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AMERIGAS - CASPER - Total For Balefill - Baler Processing	\$686.98
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AMERIGAS - CASPER	Water Distribution	Propane	\$61.50
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AMERIGAS - CASPER	Water Distribution	Credit for propane charged with tax	(\$61.50)
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AMERIGAS - CASPER - Total For Water Distribution	\$0.00
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<b>AMERIGAS - CASPER - ALL DEPARTMENTS</b>	<b>\$686.98</b>
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## AMERI-TECH EQUIPMENT

AMERI-TECH EQUIPMENT	Fleet Maintenance Fund	Equipment repair	\$500.00
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AMERI-TECH EQUIPMENT - Total For Fleet Maintenance Fund	\$500.00
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<b>AMERI-TECH EQUIPMENT - ALL DEPARTMENTS</b>	<b>\$500.00</b>
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## AMZN Mktp US

AMZN Mktp US	Aquatics - Aquatics Classes	Supplies for Aqua Ex	\$149.90
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AMZN Mktp US - Total For Aquatics - Aquatics Classes	\$149.90
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AMZN Mktp US	Aquatics - Operations	Pool Test Supplies	\$85.98
AMZN Mktp US	Aquatics - Operations	Aquatic Conf. Room Cork Board	\$223.28
<i>AMZN Mktp US - Total For Aquatics - Operations</i>			<i>\$309.26</i>
AMZN Mktp US	Customer Service	SUPPLIES AND MATERIALS - CASH DRAWER	\$147.75
AMZN Mktp US	Customer Service	LIGHT EQUIPMENT - STEEL CASH INSERT COV	\$999.19
AMZN Mktp US	Customer Service	CASH DRAWERS TRAYS	\$825.47
<i>AMZN Mktp US - Total For Customer Service</i>			<i>\$1,972.41</i>
AMZN Mktp US	Human Resources	Supplies for Halloween event	\$31.98
<i>AMZN Mktp US - Total For Human Resources</i>			<i>\$31.98</i>
AMZN Mktp US	Municipal Court	BOOK STORES	(\$16.79)
<i>AMZN Mktp US - Total For Municipal Court</i>			<i>(\$16.79)</i>
AMZN Mktp US	Parks - Parks Maint.	Snow Cleats Safety	\$60.97
<i>AMZN Mktp US - Total For Parks - Parks Maint.</i>			<i>\$60.97</i>
AMZN Mktp US	Police Administration	BOOK STORES	\$244.95
AMZN Mktp US	Police Administration	BOOK STORES	\$74.16
AMZN Mktp US	Police Administration	BOOK STORES	\$37.32
AMZN Mktp US	Police Administration	BOOK STORES	\$179.99
<i>AMZN Mktp US - Total For Police Administration</i>			<i>\$536.42</i>
AMZN Mktp US	Public Safety Communication	BOOK STORES	\$202.23
<i>AMZN Mktp US - Total For Public Safety Communications</i>			<i>\$202.23</i>
<b>AMZN Mktp US - ALL DEPARTMENTS</b>			<b>\$3,246.38</b>

## ARBY'S 1958

ARBY'S 1958	Police Career Services	FAST FOOD RESTAURANTS	\$8.63
ARBY'S 1958	Police Career Services	FAST FOOD RESTAURANTS	\$10.32
ARBY'S 1958	Police Career Services	FAST FOOD RESTAURANTS	\$10.32
<i>ARBY'S 1958 - Total For Police Career Services</i>			<i>\$29.27</i>
<b>ARBY'S 1958 - ALL DEPARTMENTS</b>			<b>\$29.27</b>

## ARBY'S 5009025

ARBY'S 5009025	Regional Water Operations	Other materials supplies	\$48.50
<i>ARBY'S 5009025 - Total For Regional Water Operations</i>			<i>\$48.50</i>
<b>ARBY'S 5009025 - ALL DEPARTMENTS</b>			<b>\$48.50</b>



## AT & T CORP

AT & T CORP	Code Enforcement	Acct #287298906028	\$200.20
<i>AT &amp; T CORP - Total For Code Enforcement</i>			<i>\$200.20</i>
AT & T CORP	Streets	Acct # 287294643026	\$200.20
<i>AT &amp; T CORP - Total For Streets</i>			<i>\$200.20</i>
<b>AT &amp; T CORP - ALL DEPARTMENTS</b>			<b>\$400.40</b>

## AT&T 051221271100

AT&T 051221271100	Public Safety Communication	TELECOMMUNICATION SERV.INCLUD. LOCAL	\$88.52
<i>AT&amp;T 051221271100 - Total For Public Safety Communications</i>			<i>\$88.52</i>
<b>AT&amp;T 051221271100 - ALL DEPARTMENTS</b>			<b>\$88.52</b>

## AT&T MOBILITY EPAY

AT&T MOBILITY EPAY	Water Distribution	TELECOMMUNICATION SERV.INCLUD. LOCAL	\$498.44
<i>AT&amp;T MOBILITY EPAY - Total For Water Distribution</i>			<i>\$498.44</i>
<b>AT&amp;T MOBILITY EPAY - ALL DEPARTMENTS</b>			<b>\$498.44</b>

## ATLAS OFFICE PRODUCT

ATLAS OFFICE PRODUCT	Balefill - Baler Processing	Office supplies	\$220.74
ATLAS OFFICE PRODUCT	Balefill - Baler Processing	Office supplies	\$408.58
ATLAS OFFICE PRODUCT	Balefill - Baler Processing	Office supplies	\$656.53
ATLAS OFFICE PRODUCT	Balefill - Baler Processing	Office supplies	\$541.98
<i>ATLAS OFFICE PRODUCT - Total For Balefill - Baler Processing</i>			<i>\$1,827.83</i>
ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies	\$39.99
ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies	\$247.07
<i>ATLAS OFFICE PRODUCT - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$287.06</i>
ATLAS OFFICE PRODUCT	Balefill - Diversion & Special	Office supplies	\$152.52
<i>ATLAS OFFICE PRODUCT - Total For Balefill - Diversion &amp; Special</i>			<i>\$152.52</i>
ATLAS OFFICE PRODUCT	City Attorney	Office supplies	\$46.45
<i>ATLAS OFFICE PRODUCT - Total For City Attorney</i>			<i>\$46.45</i>
ATLAS OFFICE PRODUCT	City Clerk	COMMERCIAL EQUIPMENT, NOT ELSEWHERE	\$87.86
ATLAS OFFICE PRODUCT	City Clerk	COMMERCIAL EQUIPMENT, NOT ELSEWHERE	\$109.13
<i>ATLAS OFFICE PRODUCT - Total For City Clerk</i>			<i>\$196.99</i>

ATLAS OFFICE PRODUCT	Code Enforcement	Office supplies	\$23.82
<i>ATLAS OFFICE PRODUCT - Total For Code Enforcement</i>			\$23.82
ATLAS OFFICE PRODUCT	Customer Service	TONER CARTRIDGES	\$104.92
ATLAS OFFICE PRODUCT	Customer Service	TONER CRTDG	\$147.92
ATLAS OFFICE PRODUCT	Customer Service	POCKET WALL CHART, SUGAR, CREAMER	\$22.30
ATLAS OFFICE PRODUCT	Customer Service	GENERAL SUPPLIES AND MATERIAL - COLOR	\$427.77
ATLAS OFFICE PRODUCT	Customer Service	TONER CRTDGS	\$120.41
ATLAS OFFICE PRODUCT	Customer Service	COFFEE, FOLDERS , POCKET FILE (LTR)	\$40.46
ATLAS OFFICE PRODUCT	Customer Service	PAPER FOR OFFICE 4 CASES	\$133.96
ATLAS OFFICE PRODUCT	Customer Service	GENERAL SUPPLIES AND MATERIALS	\$13.19
ATLAS OFFICE PRODUCT	Customer Service	GENERAL SUPPLIES AND MATERIALS	\$81.20
<i>ATLAS OFFICE PRODUCT - Total For Customer Service</i>			\$1,092.13
ATLAS OFFICE PRODUCT	Finance	TONER CRTDGS	\$120.41
ATLAS OFFICE PRODUCT	Finance	GENERAL SUPPLIES AND MATERIALS - CARTR	\$59.42
ATLAS OFFICE PRODUCT	Finance	TONER CARTRIDGES	\$104.92
ATLAS OFFICE PRODUCT	Finance	PRINTER CARTRIDGE -BLACK	\$98.16
<i>ATLAS OFFICE PRODUCT - Total For Finance</i>			\$382.91
ATLAS OFFICE PRODUCT	Health Insurance Fund	GENERAL SUPPLIES AND MATERIALS - CARTR	\$59.40
ATLAS OFFICE PRODUCT	Health Insurance Fund	TONER CARTRIDGES	\$104.92
ATLAS OFFICE PRODUCT	Health Insurance Fund	TONER CRTDGS	\$120.40
<i>ATLAS OFFICE PRODUCT - Total For Health Insurance Fund</i>			\$284.72
ATLAS OFFICE PRODUCT	Human Resources	PRINTER CARTRIDGE -BLACK	\$49.08
ATLAS OFFICE PRODUCT	Human Resources	GENERAL SUPPLIES AND MATERIALS - CARTR	\$59.42
ATLAS OFFICE PRODUCT	Human Resources	TONER CARTRIDGES	\$104.92
ATLAS OFFICE PRODUCT	Human Resources	TONER CRTDGS	\$120.41
<i>ATLAS OFFICE PRODUCT - Total For Human Resources</i>			\$333.83
ATLAS OFFICE PRODUCT	Information Services	128 Mb Jump drives for new technicians.	\$25.90
<i>ATLAS OFFICE PRODUCT - Total For Information Services</i>			\$25.90
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$302.72
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$19.79
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$2.55
<i>ATLAS OFFICE PRODUCT - Total For Police Administration</i>			\$325.06
ATLAS OFFICE PRODUCT	Police Traffic Enforcement	Holiday parade parking signs	\$25.96
<i>ATLAS OFFICE PRODUCT - Total For Police Traffic Enforcement</i>			\$25.96
ATLAS OFFICE PRODUCT	Refuse - Commercial	Office supplies	\$647.13
ATLAS OFFICE PRODUCT	Refuse - Commercial	Office supplies	\$167.05

ATLAS OFFICE PRODUCT	Refuse - Commercial	Office supplies	\$582.60
<i>ATLAS OFFICE PRODUCT - Total For Refuse - Commercial</i>			<i>\$1,396.78</i>
ATLAS OFFICE PRODUCT	Refuse - Residential	Office supplies	\$84.26
<i>ATLAS OFFICE PRODUCT - Total For Refuse - Residential</i>			<i>\$84.26</i>
ATLAS OFFICE PRODUCT	Regional Water Operations	Safety equipment supplies	\$165.48
ATLAS OFFICE PRODUCT	Regional Water Operations	Office Supplies	\$277.66
<i>ATLAS OFFICE PRODUCT - Total For Regional Water Operations</i>			<i>\$443.14</i>
ATLAS OFFICE PRODUCT	Risk Management	TONER CARTRIDGES	\$104.93
ATLAS OFFICE PRODUCT	Risk Management	PRINTER CARTRIDGE -BLACK	\$49.08
ATLAS OFFICE PRODUCT	Risk Management	TONER CRTDGS	\$120.40
ATLAS OFFICE PRODUCT	Risk Management	GENERAL SUPPLIES AND MATERIALS - CARTR	\$59.42
<i>ATLAS OFFICE PRODUCT - Total For Risk Management</i>			<i>\$333.83</i>
<b>ATLAS OFFICE PRODUCT - ALL DEPARTMENTS</b>			<b>\$7,263.19</b>

## B B RUBBER STAMP SH

B B RUBBER STAMP SH	Planning	STATIONARY, OFFICE AND SCHOOL SUPPLY S	\$31.95
<i>B B RUBBER STAMP SH - Total For Planning</i>			<i>\$31.95</i>
<b>B B RUBBER STAMP SH - ALL DEPARTMENTS</b>			<b>\$31.95</b>

## B & B RUBBER STAMP S

B & B RUBBER STAMP S	Police Investigations	MISCELLANEOUS AND RETAIL STORES	\$30.95
<i>B &amp; B RUBBER STAMP S - Total For Police Investigations</i>			<i>\$30.95</i>
B & B RUBBER STAMP S	Public Transit - CARES Act	MISCELLANEOUS AND RETAIL STORES	\$55.90
<i>B &amp; B RUBBER STAMP S - Total For Public Transit - CARES Act</i>			<i>\$55.90</i>
<b>B &amp; B RUBBER STAMP S - ALL DEPARTMENTS</b>			<b>\$86.85</b>

## BAILEY'S ACE HARDWAR

BAILEY'S ACE HARDWAR	Balefill - Baler Processing	Dremel cutter, pliers, shaft, organizer bin	\$106.95
BAILEY'S ACE HARDWAR	Balefill - Baler Processing	Steel wool, Lysol, cleaner, sandpaper	\$28.14
BAILEY'S ACE HARDWAR	Balefill - Baler Processing	Roller	\$4.59
BAILEY'S ACE HARDWAR	Balefill - Baler Processing	Drywall mud supplies	\$31.98
BAILEY'S ACE HARDWAR	Balefill - Baler Processing	Sponge, sandscreen, hand sander, texture sp	\$136.62
BAILEY'S ACE HARDWAR	Balefill - Baler Processing	Ice melt	\$814.92

BAILEY'S ACE HARDWAR	Balefill - Baler Processing	Locks & heat gun	\$71.95
BAILEY'S ACE HARDWAR	Balefill - Baler Processing	Snow shovel	\$38.97
BAILEY'S ACE HARDWAR	Balefill - Baler Processing	Return of locks	(\$31.96)
<i>BAILEY'S ACE HARDWAR - Total For Balefill - Baler Processing</i>			<i>\$1,202.16</i>
BAILEY'S ACE HARDWAR	Balefill - Disposal & Landfill	Joint & putty knives, flap disc	\$25.57
BAILEY'S ACE HARDWAR	Balefill - Disposal & Landfill	5 gallon bucket plastic lids	\$17.95
<i>BAILEY'S ACE HARDWAR - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$43.52</i>
<b>BAILEY'S ACE HARDWAR - ALL DEPARTMENTS</b>			<b>\$1,245.68</b>

## BAILEYS ACE HDWE

BAILEYS ACE HDWE	Ice Arena - Operations	Zam Blade Supplies	\$18.17
BAILEYS ACE HDWE - Total For Ice Arena - Operations			\$18.17
BAILEYS ACE HDWE	Parks - Parks Maint.	Grinder brushes for gate at Washington Park	\$37.98
BAILEYS ACE HDWE	Parks - Parks Maint.	Primer for gate at Washington Park	\$9.98
BAILEYS ACE HDWE - Total For Parks - Parks Maint.			\$47.96
BAILEYS ACE HDWE	Police Administration	HARDWARE STORES	\$43.85
BAILEYS ACE HDWE - Total For Police Administration			\$43.85
BAILEYS ACE HDWE	Rec Center - Operations	Ice Melt supplies	\$19.98
BAILEYS ACE HDWE - Total For Rec Center - Operations			\$19.98
BAILEYS ACE HDWE	Sewer Wastewater Collection supplies for vehicles		\$9.18
BAILEYS ACE HDWE - Total For Sewer Wastewater Collection			\$9.18
BAILEYS ACE HDWE	Water Distribution	Clamp 1/2-1 1/4 SS couple insert poly 1"	\$3.77
BAILEYS ACE HDWE - Total For Water Distribution			\$3.77
BAILEYS ACE HDWE	Weed & Pest Fund	replacement blade for edger	\$6.59
BAILEYS ACE HDWE - Total For Weed & Pest Fund			\$6.59
BAILEYS ACE HDWE	WWTP Operations	Ice melt	\$183.92
BAILEYS ACE HDWE	WWTP Operations	Heater installation parts	\$35.56
BAILEYS ACE HDWE - Total For WWTP Operations			\$219.48
BAILEYS ACE HDWE - ALL DEPARTMENTS			\$368.98

## BEARDSLEY SAM STABLE

BEARDSLEY SAM STABLE	Hogadon - Operations	Trade Mag	\$65.00
<i>BEARDSLEY SAM STABLE - Total For Hogadon - Operations</i>			<i>\$65.00</i>

**BEARDSLEY SAM STABLE - ALL DEPARTMENTS**

\$65.00

**BELZONA ROCKY MOUNTA**

BELZONA ROCKY MOUNTA	WWTP Operations	Belzona pipe repair	\$1,119.50
BELZONA ROCKY MOUNTA	WWTP Operations	Belzona pipe repair	\$1,119.50
<i>BELZONA ROCKY MOUNTA - Total For WWTP Operations</i>			\$2,239.00
<b>BELZONA ROCKY MOUNTA - ALL DEPARTMENTS</b>			\$2,239.00

**BEST BUY**

BEST BUY	Refuse - Commercial	COMPUTER SPEAKERS TRUCK BARN OFFICE	\$19.99
<i>BEST BUY - Total For Refuse - Commercial</i>			\$19.99
<b>BEST BUY - ALL DEPARTMENTS</b>			\$19.99

**BIG LOTS STORES**

BIG LOTS STORES	WWTP Operations	Cleaning supplies	\$18.00
<i>BIG LOTS STORES - Total For WWTP Operations</i>			\$18.00
<b>BIG LOTS STORES - ALL DEPARTMENTS</b>			\$18.00

**BLACK HILLS ENERGY**

BLACK HILLS ENERGY	Ash Street Building	Acct #0421 9638 76	\$59.84
<i>BLACK HILLS ENERGY - Total For Ash Street Building</i>			\$59.84
BLACK HILLS ENERGY	Balefill - Disposal & Landfill	Acct #7538 8605 37	\$30.98
BLACK HILLS ENERGY	Balefill - Disposal & Landfill	Acct #1919 8530 97	\$962.02
<i>BLACK HILLS ENERGY - Total For Balefill - Disposal &amp; Landfill</i>			\$993.00
BLACK HILLS ENERGY	Buildings & Structures Fund	Acct #6837 4281 65	\$662.85
<i>BLACK HILLS ENERGY - Total For Buildings &amp; Structures Fund</i>			\$662.85
BLACK HILLS ENERGY	Rec Center - Operations	Acct #4400 2150 46	\$889.98
<i>BLACK HILLS ENERGY - Total For Rec Center - Operations</i>			\$889.98
BLACK HILLS ENERGY	Risk Management	Acct #0988 8458 31	\$420.76
<i>BLACK HILLS ENERGY - Total For Risk Management</i>			\$420.76
BLACK HILLS ENERGY	Sewer Wastewater Collection	Acct #6405 5357 61	\$32.08
<i>BLACK HILLS ENERGY - Total For Sewer Wastewater Collection</i>			\$32.08
BLACK HILLS ENERGY	WWTP Operations	Acct #5541 2887 44	\$2,086.60

BLACK HILLS ENERGY - Total For WWTP Operations	\$2,086.60
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<b>BLACK HILLS ENERGY - ALL DEPARTMENTS</b>	<b>\$5,145.11</b>
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## BLAKEMAN PROPANE

BLAKEMAN PROPANE	Hogadon - Operations	Tank rent	\$1.05
BLAKEMAN PROPANE	Hogadon - Operations	Tank rent	\$63.00

BLAKEMAN PROPANE - Total For Hogadon - Operations	\$64.05
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<b>BLAKEMAN PROPANE - ALL DEPARTMENTS</b>	<b>\$64.05</b>
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## BLOEDORN LUMBER CO

BLOEDORN LUMBER CO	Parks - Parks Maint.	Hardware to install bench at Morad Park	\$59.91
BLOEDORN LUMBER CO	Parks - Parks Maint.	Blades for sawzall	\$91.75

BLOEDORN LUMBER CO - Total For Parks - Parks Maint.	\$151.66
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<b>BLOEDORN LUMBER CO - ALL DEPARTMENTS</b>	<b>\$151.66</b>
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## BOYS & GIRLS CLUBS O

BOYS & GIRLS CLUBS O	City Council	Food supplies - David Street Station Teen Nig	\$454.72
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BOYS & GIRLS CLUBS O - Total For City Council	\$454.72
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<b>BOYS &amp; GIRLS CLUBS O - ALL DEPARTMENTS</b>	<b>\$454.72</b>
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## BP#8044398BLUE LINEQ

BP#8044398BLUE LINEQ	Police Career Services	AUTOMATED FUEL DISPENSERS	\$20.68
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BP#8044398BLUE LINEQ - Total For Police Career Services	\$20.68
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<b>BP#8044398BLUE LINEQ - ALL DEPARTMENTS</b>	<b>\$20.68</b>
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## BRIGHAM YOUNG UNIV W

BRIGHAM YOUNG UNIV W	City Manager	Meal expense during ICMA	\$50.00
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BRIGHAM YOUNG UNIV W - Total For City Manager	\$50.00
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<b>BRIGHAM YOUNG UNIV W - ALL DEPARTMENTS</b>	<b>\$50.00</b>
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## BRIX TAVERN

BRIX TAVERN	City Manager	Food expense during ICMA	\$35.95
<i>BRIX TAVERN - Total For City Manager</i>			<i>\$35.95</i>
<b>BRIX TAVERN - ALL DEPARTMENTS</b>			<b>\$35.95</b>

## BROWNELLS INC

BROWNELLS INC	Police Administration	SPORTING GOODS STORES	\$49.94
<i>BROWNELLS INC - Total For Police Administration</i>			<i>\$49.94</i>
<b>BROWNELLS INC - ALL DEPARTMENTS</b>			<b>\$49.94</b>

## BUDGET RENT A CAR

BUDGET RENT A CAR	Police Career Services	BUDGET RENT-A-CAR	\$53.53
<i>BUDGET RENT A CAR - Total For Police Career Services</i>			<i>\$53.53</i>
<b>BUDGET RENT A CAR - ALL DEPARTMENTS</b>			<b>\$53.53</b>

## BUFFALO WILD WINGS

BUFFALO WILD WINGS	Police Career Services	DRINKING PLACES (ALCOHOLIC BEV.)-BARS,T	\$18.23
BUFFALO WILD WINGS	Police Career Services	DRINKING PLACES (ALCOHOLIC BEV.)-BARS,T	\$25.00
<i>BUFFALO WILD WINGS - Total For Police Career Services</i>			<i>\$43.23</i>
<b>BUFFALO WILD WINGS - ALL DEPARTMENTS</b>			<b>\$43.23</b>

## BURGERVILLE -

BURGERVILLE -	City Manager	Food expense during ICMA	\$10.48
<i>BURGERVILLE - - Total For City Manager</i>			<i>\$10.48</i>
<b>BURGERVILLE - - ALL DEPARTMENTS</b>			<b>\$10.48</b>

## BUSH-WELLS SPORTING

BUSH-WELLS SPORTING	Public Transit - CARES Act	Transit Operation Apparel	\$1,726.75
<i>BUSH-WELLS SPORTING - Total For Public Transit - CARES Act</i>			<i>\$1,726.75</i>
<b>BUSH-WELLS SPORTING - ALL DEPARTMENTS</b>			<b>\$1,726.75</b>

## C&J SAYLES INC

C&J SAYLES INC	General Fund Revenue	Assorted jewelry for resale in museum store	\$262.67
<i>C&amp;J SAYLES INC - Total For General Fund Revenue</i>			<i>\$262.67</i>
<b>C&amp;J SAYLES INC - ALL DEPARTMENTS</b>			<b>\$262.67</b>

## CANCUN MEXICAN RESTA

CANCUN MEXICAN RESTA	Police Career Services	EATING PLACES, RESTAURANTS	\$22.94
CANCUN MEXICAN RESTA	Police Career Services	EATING PLACES, RESTAURANTS	\$15.55
CANCUN MEXICAN RESTA	Police Career Services	EATING PLACES, RESTAURANTS	\$20.00
<i>CANCUN MEXICAN RESTA - Total For Police Career Services</i>			<i>\$58.49</i>
<b>CANCUN MEXICAN RESTA - ALL DEPARTMENTS</b>			<b>\$58.49</b>

## CAPITAL BUSINESS SYS

CAPITAL BUSINESS SYS	Fleet Maintenance Fund	Copier usage	\$52.00
<i>CAPITAL BUSINESS SYS - Total For Fleet Maintenance Fund</i>			<i>\$52.00</i>
<b>CAPITAL BUSINESS SYS - ALL DEPARTMENTS</b>			<b>\$52.00</b>

## CASPER ANIMAL MED CT

CASPER ANIMAL MED CT	Police Canine Operations	VETERINARY SERVICES	\$78.97
<i>CASPER ANIMAL MED CT - Total For Police Canine Operations</i>			<i>\$78.97</i>
<b>CASPER ANIMAL MED CT - ALL DEPARTMENTS</b>			<b>\$78.97</b>

## CASPER AUTOMOTIVE RE

CASPER AUTOMOTIVE RE	Police Administration	AUTOMOTIVE PARTS, ACCESSORIES STORES	\$682.06
CASPER AUTOMOTIVE RE	Police Administration	AUTOMOTIVE PARTS, ACCESSORIES STORES	\$47.95
CASPER AUTOMOTIVE RE	Police Administration	AUTOMOTIVE PARTS, ACCESSORIES STORES	\$525.48
<i>CASPER AUTOMOTIVE RE - Total For Police Administration</i>			<i>\$1,255.49</i>
<b>CASPER AUTOMOTIVE RE - ALL DEPARTMENTS</b>			<b>\$1,255.49</b>

## CASPER COLLEGE

CASPER COLLEGE	Water Distribution	Utility locator certification	\$390.00
<i>CASPER COLLEGE - Total For Water Distribution</i>			<i>\$390.00</i>



**CASPER COLLEGE - ALL DEPARTMENTS**

\$390.00

**CASPER FORD LINCOLN**

CASPER FORD LINCOLN	Regional Water Operations	Auto Maintenance	\$70.64
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<i>CASPER FORD LINCOLN - Total For Regional Water Operations</i>			<i>\$70.64</i>
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**CASPER FORD LINCOLN - ALL DEPARTMENTS**

\$70.64

**CASPER STAR TRIBUNE**

CASPER STAR TRIBUNE	Capital Projects Fund	NFP AD FOR PRJ# 20-042	\$227.86
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CASPER STAR TRIBUNE	Capital Projects Fund	NTCE OF FILING ASSESSMEN LAD PROJ# 20-0	\$323.88
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<i>CASPER STAR TRIBUNE - Total For Capital Projects Fund</i>			<i>\$551.74</i>
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CASPER STAR TRIBUNE	City Clerk	Sept. 21 p. 2 of 2 Council Meeting Minutes	\$177.60
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<i>CASPER STAR TRIBUNE - Total For City Clerk</i>			<i>\$177.60</i>
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CASPER STAR TRIBUNE	Fire-EMS Administration	RFP Adverstisement	\$178.00
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<i>CASPER STAR TRIBUNE - Total For Fire-EMS Administration</i>			<i>\$178.00</i>
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CASPER STAR TRIBUNE	WWTP Operations	AD FOR BID PROJ# 21-041	\$583.84
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CASPER STAR TRIBUNE	WWTP Operations	NFP PROJ# 19-007	\$134.12
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<i>CASPER STAR TRIBUNE - Total For WWTP Operations</i>			<i>\$717.96</i>
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**CASPER STAR TRIBUNE - ALL DEPARTMENTS**

\$1,625.30

**CASPER STAR-TRIBUNE,**

CASPER STAR-TRIBUNE,	Capital Projects Fund	Advertising-notice of final payment to contra	\$232.60
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CASPER STAR-TRIBUNE,	Capital Projects Fund	Standard advertisement for bid	\$596.48
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CASPER STAR-TRIBUNE,	Capital Projects Fund	Advertising - Standard advertising for propos	\$143.44
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CASPER STAR-TRIBUNE,	Capital Projects Fund	Advertising - Standard advertising for propos	\$143.44
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CASPER STAR-TRIBUNE,	Capital Projects Fund	Advertising - Standard advertising for propos	\$143.44
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CASPER STAR-TRIBUNE,	Capital Projects Fund	Advertising - Standard advertising for propos	\$157.84
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<i>CASPER STAR-TRIBUNE, - Total For Capital Projects Fund</i>			<i>\$1,417.24</i>
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CASPER STAR-TRIBUNE,	Fire-EMS Administration	Advertising - Standard advertisement for pro	\$143.44
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<i>CASPER STAR-TRIBUNE, - Total For Fire-EMS Administration</i>			<i>\$143.44</i>
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CASPER STAR-TRIBUNE,	Metropolitan Planning Org	Advertising - request for proposals	\$84.92
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<i>CASPER STAR-TRIBUNE, - Total For Metropolitan Planning Org</i>			<i>\$84.92</i>
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CASPER STAR-TRIBUNE,	Planning	Advertising - Annexation	\$857.20
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<i>CASPER STAR-TRIBUNE, - Total For Planning</i>			<i>\$857.20</i>
CASPER STAR-TRIBUNE,	Regional Water Operations	Advertising - Notice The CWRWS	\$49.86
<i>CASPER STAR-TRIBUNE, - Total For Regional Water Operations</i>			<i>\$49.86</i>
CASPER STAR-TRIBUNE,	Water Tanks	Standard advertisement for bid	\$593.32
<i>CASPER STAR-TRIBUNE, - Total For Water Tanks</i>			<i>\$593.32</i>
CASPER STAR-TRIBUNE,	Weed & Pest Fund	Advertising - Standard advertising for propos	\$152.08
<i>CASPER STAR-TRIBUNE, - Total For Weed &amp; Pest Fund</i>			<i>\$152.08</i>
<b>CASPER STAR-TRIBUNE, - ALL DEPARTMENTS</b>			<b>\$3,298.06</b>

## CASPER TIRE

CASPER TIRE	Fleet Maintenance Fund	Tire change & balance	\$140.00
CASPER TIRE	Fleet Maintenance Fund	Tires	\$1,070.00
CASPER TIRE	Fleet Maintenance Fund	Tires	\$1,196.00
CASPER TIRE	Fleet Maintenance Fund	Tires	\$796.00
CASPER TIRE	Fleet Maintenance Fund	Flat repair	\$20.00
CASPER TIRE	Fleet Maintenance Fund	Tires	\$316.00
<i>CASPER TIRE - Total For Fleet Maintenance Fund</i>			<i>\$3,538.00</i>
CASPER TIRE	Refuse - Commercial	Flat repair	\$45.00
CASPER TIRE	Refuse - Commercial	Flat repair	\$45.00
<i>CASPER TIRE - Total For Refuse - Commercial</i>			<i>\$90.00</i>
CASPER TIRE	Refuse - Residential	Flat repair	\$45.00
CASPER TIRE	Refuse - Residential	Flat repair	\$45.00
<i>CASPER TIRE - Total For Refuse - Residential</i>			<i>\$90.00</i>
<b>CASPER TIRE - ALL DEPARTMENTS</b>			<b>\$3,718.00</b>

## CASPER WINAIR SUPPLY

CASPER WINAIR SUPPLY	Buildings & Structures Fund	Heating repair parts for Ft. Caspar Museum	\$291.36
<i>CASPER WINAIR SUPPLY - Total For Buildings &amp; Structures Fund</i>			<i>\$291.36</i>
<b>CASPER WINAIR SUPPLY - ALL DEPARTMENTS</b>			<b>\$291.36</b>

## CASPER WINDOW AND DO

CASPER WINDOW AND DO	Capital Projects Fund	Repair door lites, furnish/install new window	\$1,045.72
<i>CASPER WINDOW AND DO - Total For Capital Projects Fund</i>			<i>\$1,045.72</i>

**CASPER WINDOW AND DO - ALL DEPARTMENTS**

\$1,045.72

**CASPER WINNELSON CO**

CASPER WINNELSON CO	Buildings & Structures Fund	Plumbing repair supplies for Senior Center	\$297.19
CASPER WINNELSON CO	Buildings & Structures Fund	Supplies to move backflow preventer at Met	\$193.58
CASPER WINNELSON CO	Buildings & Structures Fund	Return of Service Center pump repair supplie	(\$27.26)
CASPER WINNELSON CO	Buildings & Structures Fund	Service Center pump repair supplies	\$17.74
CASPER WINNELSON CO	Buildings & Structures Fund	Service Center pump repair supplies	\$8.87
<i>CASPER WINNELSON CO - Total For Buildings &amp; Structures Fund</i>			<i>\$490.12</i>
CASPER WINNELSON CO	Capital Projects Fund	Supplies to repair plumbing at Senior Center	\$950.74
CASPER WINNELSON CO	Capital Projects Fund	HVAC Repair supplies for Senior Center	\$174.20
<i>CASPER WINNELSON CO - Total For Capital Projects Fund</i>			<i>\$1,124.94</i>
CASPER WINNELSON CO	WWTP Operations	Plumbing parts	\$62.22
CASPER WINNELSON CO	WWTP Operations	Coupling	\$48.18
<i>CASPER WINNELSON CO - Total For WWTP Operations</i>			<i>\$110.40</i>
<b>CASPER WINNELSON CO - ALL DEPARTMENTS</b>			<b>\$1,725.46</b>

**CELLULAR PLUS CASPER**

CELLULAR PLUS CASPER	Water Meters	TELECOMMUNICATION EQUIPMENT	\$99.96
<i>CELLULAR PLUS CASPER - Total For Water Meters</i>			<i>\$99.96</i>
<b>CELLULAR PLUS CASPER - ALL DEPARTMENTS</b>			<b>\$99.96</b>

**CENEX COFFEE**

CENEX COFFEE	Police Career Services	AUTOMATED FUEL DISPENSERS	\$31.02
<i>CENEX COFFEE - Total For Police Career Services</i>			<i>\$31.02</i>
<b>CENEX COFFEE - ALL DEPARTMENTS</b>			<b>\$31.02</b>

**CENTRAL TRUCK & DIES**

CENTRAL TRUCK & DIES	Fleet Maintenance Fund	Equipment repair	\$799.43
<i>CENTRAL TRUCK &amp; DIES - Total For Fleet Maintenance Fund</i>			<i>\$799.43</i>
<b>CENTRAL TRUCK &amp; DIES - ALL DEPARTMENTS</b>			<b>\$799.43</b>

## CENTURYLINK

CENTURYLINK	Balefill - Disposal & Landfill	Acct #307-265-4035 606B	\$65.73
<i>CENTURYLINK - Total For Balefill - Disposal &amp; Landfill</i>			\$65.73
CENTURYLINK	Fleet Maintenance Fund	Acct #P-307-111-5112 611M	\$151.22
<i>CENTURYLINK - Total For Fleet Maintenance Fund</i>			\$151.22
CENTURYLINK	Metro Animal Shelter	Acct #P-307-234-8116 403M	\$466.16
<i>CENTURYLINK - Total For Metro Animal Shelter</i>			\$466.16
CENTURYLINK	Municipal Court	Acct #307-234-6291 349B	\$26.43
<i>CENTURYLINK - Total For Municipal Court</i>			\$26.43
CENTURYLINK	Police Administration	Acct #P-307-111-5103 060M	\$762.59
<i>CENTURYLINK - Total For Police Administration</i>			\$762.59
CENTURYLINK	Public Safety Communication	Acct #P-307-111-5107 160M	\$32,931.30
<i>CENTURYLINK - Total For Public Safety Communications</i>			\$32,931.30
CENTURYLINK	Sewer Wastewater Collection	Acct #307-472-1129 839B	\$53.81
CENTURYLINK	Sewer Wastewater Collection	Acct #307-234-6303 407B	\$62.26
<i>CENTURYLINK - Total For Sewer Wastewater Collection</i>			\$116.07
CENTURYLINK	Water Distribution	Acct #307-235-7564F 7932	\$20.82
<i>CENTURYLINK - Total For Water Distribution</i>			\$20.82
<b>CENTURYLINK - ALL DEPARTMENTS</b>			<b>\$34,540.32</b>

## CHARTER COMMUNICATIO

CHARTER COMMUNICATIO	Public Safety Communication	CABLE, SATELLITE & OTHER PAY TV/RADIO S	\$70.31
<i>CHARTER COMMUNICATIO - Total For Public Safety Communications</i>			\$70.31
<b>CHARTER COMMUNICATIO - ALL DEPARTMENTS</b>			<b>\$70.31</b>

## CHEAPESTEEES.COM

CHEAPESTEEES.COM	Rec Center - Operations	CRC Uniforms	\$435.30
CHEAPESTEEES.COM	Rec Center - Operations	CRC Uniforms	\$693.74
<i>CHEAPESTEEES.COM - Total For Rec Center - Operations</i>			\$1,129.04
<b>CHEAPESTEEES.COM - ALL DEPARTMENTS</b>			<b>\$1,129.04</b>

## CHICK-FIL-A #04099

CHICK-FIL-A #04099	Police Career Services	FAST FOOD RESTAURANTS	\$12.41
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CHICK-FIL-A #04099	Police Career Services	FAST FOOD RESTAURANTS	\$9.62
<i>CHICK-FIL-A #04099 - Total For Police Career Services</i>			\$22.03
<b>CHICK-FIL-A #04099 - ALL DEPARTMENTS</b>			\$22.03

## CHILD DEVELOPMENT CE

CHILD DEVELOPMENT CE	Capital Projects Fund	1%#16 Funding Child Developmen	\$5,312.50
<i>CHILD DEVELOPMENT CE - Total For Capital Projects Fund</i>			\$5,312.50
<b>CHILD DEVELOPMENT CE - ALL DEPARTMENTS</b>			\$5,312.50

## CITY OF CASPER

CITY OF CASPER	Golf - Operations	Special Olympics Golf Tournament	\$755.20
<i>CITY OF CASPER - Total For Golf - Operations</i>			\$755.20
CITY OF CASPER	Metro Animal Shelter	Intergovernmental services - Sept. 2021	\$5,467.66
<i>CITY OF CASPER - Total For Metro Animal Shelter</i>			\$5,467.66
CITY OF CASPER	Metropolitan Planning Org	GIS - interdepartmental services	\$1,725.51
CITY OF CASPER	Metropolitan Planning Org	GIS - interdepartmental services	\$1,863.20
CITY OF CASPER	Metropolitan Planning Org	GIS - interdepartmental services	\$6,713.08
<i>CITY OF CASPER - Total For Metropolitan Planning Org</i>			\$10,301.79
CITY OF CASPER	Parks - Parks Maint.	Commercial Charge - Washington Park	\$96.00
CITY OF CASPER	Parks - Parks Maint.	Commercial Charge - Mike Cedar Park Pool	\$96.00
CITY OF CASPER	Parks - Parks Maint.	Commercial Charge - Washington Park Pool	\$117.00
CITY OF CASPER	Parks - Parks Maint.	Commercial Charge - Paradise Valley Pool	\$117.00
CITY OF CASPER	Parks - Parks Maint.	Roll Off Pull Fee	\$231.00
<i>CITY OF CASPER - Total For Parks - Parks Maint.</i>			\$657.00
CITY OF CASPER	Police Administration	Pickup landfill	\$18.00
<i>CITY OF CASPER - Total For Police Administration</i>			\$18.00
CITY OF CASPER	Public Transit - Operations	Fuel & workorder charge - Transit	\$29,309.77
<i>CITY OF CASPER - Total For Public Transit - Operations</i>			\$29,309.77
CITY OF CASPER	Refuse - Residential	Garbage baler, recycle cardboard/newspaper	\$7,304.99
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, cardboard/newsp	\$7,625.62
CITY OF CASPER	Refuse - Residential	Garbage baler, recycle newspaper & cardboa	\$8,794.80
CITY OF CASPER	Refuse - Residential	Garbage baler, recycle cardboard, street swe	\$11,180.09
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, recycled cardboa	\$6,872.51
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper/cardb	\$6,587.86

CITY OF CASPER	Refuse - Residential	Garbage baler, recycle cardboard	\$541.66
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper/cardb	\$6,991.74
CITY OF CASPER	Refuse - Residential	Garbage baler & recycle cardboard	\$548.55
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, recycle cardboard	\$6,878.32
CITY OF CASPER - Total For Refuse - Residential			\$63,326.14
CITY OF CASPER	Sewer Wastewater Collection Intergovernmental services - Sept. 2021		\$182.32
CITY OF CASPER - Total For Sewer Wastewater Collection			\$182.32
CITY OF CASPER	Water Distribution	Intergovernmental services - Sept. 2021	\$182.32
CITY OF CASPER - Total For Water Distribution			\$182.32
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$159.27
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$122.70
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$183.12
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$124.82
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$120.58
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$157.15
CITY OF CASPER - Total For WWTP Operations			\$867.64
CITY OF CASPER - ALL DEPARTMENTS			\$111,067.84

## CKE MOGIE'S PUB AND

CKE MOGIE'S PUB AND	Police Career Services	EATING PLACES, RESTAURANTS	\$50.98
<i>CKE MOGIE'S PUB AND - Total For Police Career Services</i>			<i>\$50.98</i>
<b>CKE MOGIE'S PUB AND - ALL DEPARTMENTS</b>			<b>\$50.98</b>

## CLEVELAND GOLF

CLEVELAND GOLF	Golf	Golf Shop Inventory	\$242.88
<i>CLEVELAND GOLF - Total For Golf</i>			<i>\$242.88</i>
<b>CLEVELAND GOLF - ALL DEPARTMENTS</b>			<b>\$242.88</b>

## CMI TECO, INC.

CMI TECO, INC.	Balefill - Disposal & Landfill	Equipment repair	\$1,574.84
<i>CMI TECO, INC. - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$1,574.84</i>
CMI TECO, INC.	Refuse - Recycling	Equipment repair	\$8,719.87
<i>CMI TECO, INC. - Total For Refuse - Recycling</i>			<i>\$8,719.87</i>

CMI TECO, INC.	Refuse - Residential	Equipment repair	\$1,496.37
CMI TECO, INC.	Refuse - Residential	Fender	\$510.64
CMI TECO, INC.	Refuse - Residential	Marker light bulb	\$3.30
<i>CMI TECO, INC. - Total For Refuse - Residential</i>			<i>\$2,010.31</i>
<b>CMI TECO, INC. - ALL DEPARTMENTS</b>			<b>\$12,305.02</b>

## COASTAL CHEMICAL CO

COASTAL CHEMICAL CO	Regional Water Operations	Fuel	\$300.79
<i>COASTAL CHEMICAL CO - Total For Regional Water Operations</i>			<i>\$300.79</i>
<b>COASTAL CHEMICAL CO - ALL DEPARTMENTS</b>			<b>\$300.79</b>

## COMMUNICATION TECHNO

COMMUNICATION TECHNO	Refuse - Commercial	Installation of radio	\$184.95
<i>COMMUNICATION TECHNO - Total For Refuse - Commercial</i>			<i>\$184.95</i>
<b>COMMUNICATION TECHNO - ALL DEPARTMENTS</b>			<b>\$184.95</b>

## CONOCO - 1880 TOWN

CONOCO - 1880 TOWN	Police Career Services	AUTOMATED FUEL DISPENSERS	\$39.11
<i>CONOCO - 1880 TOWN - Total For Police Career Services</i>			<i>\$39.11</i>
<b>CONOCO - 1880 TOWN - ALL DEPARTMENTS</b>			<b>\$39.11</b>

## CONOCO - GAS

CONOCO - GAS	Police Career Services	AUTOMATED FUEL DISPENSERS	\$25.00
<i>CONOCO - GAS - Total For Police Career Services</i>			<i>\$25.00</i>
<b>CONOCO - GAS - ALL DEPARTMENTS</b>			<b>\$25.00</b>

## CONVERGEONE

CONVERGEONE	Public Safety Communication Maintenance / Managed Services		\$46,350.00
<i>CONVERGEONE - Total For Public Safety Communications</i>			<i>\$46,350.00</i>
<b>CONVERGEONE - ALL DEPARTMENTS</b>			<b>\$46,350.00</b>

## Core & Main

Core & Main	Water Meters	METERS & REGISTERS	\$1,995.00
Core & Main	Water Meters	Meters & registers	\$7,743.00
<i>Core &amp; Main - Total For Water Meters</i>			<i>\$9,738.00</i>
<b>Core &amp; Main - ALL DEPARTMENTS</b>			<b>\$9,738.00</b>

## COWBOY JACKS

COWBOY JACKS	Police Career Services	EATING PLACES, RESTAURANTS	\$40.00
COWBOY JACKS	Police Career Services	EATING PLACES, RESTAURANTS	\$28.74
<i>COWBOY JACKS - Total For Police Career Services</i>			<i>\$68.74</i>
<b>COWBOY JACKS - ALL DEPARTMENTS</b>			<b>\$68.74</b>

## CPS DISTRIBUTORS

CPS DISTRIBUTORS	Parks - Parks Maint.	Fitting for speedway line repair	\$12.89
<i>CPS DISTRIBUTORS - Total For Parks - Parks Maint.</i>			<i>\$12.89</i>
CPS DISTRIBUTORS	Water Distribution	Irrigation 327 N. Jefferson	\$37.96
<i>CPS DISTRIBUTORS - Total For Water Distribution</i>			<i>\$37.96</i>
<b>CPS DISTRIBUTORS - ALL DEPARTMENTS</b>			<b>\$50.85</b>

## CPS DISTRIBUTORS, IN

CPS DISTRIBUTORS, IN	Golf - Operations	2 new greens covers - replacing 2 ripped cov	\$3,020.00
<i>CPS DISTRIBUTORS, IN - Total For Golf - Operations</i>			<i>\$3,020.00</i>
CPS DISTRIBUTORS, IN	Parks - Parks Maint.	Curb box key & lid wrench	\$128.27
CPS DISTRIBUTORS, IN	Parks - Parks Maint.	PVC Tee Slip, Coupler Slip, PVC Pipe	\$188.69
CPS DISTRIBUTORS, IN	Parks - Parks Maint.	PVC Cement, Compression Coupler	\$113.44
<i>CPS DISTRIBUTORS, IN - Total For Parks - Parks Maint.</i>			<i>\$430.40</i>
<b>CPS DISTRIBUTORS, IN - ALL DEPARTMENTS</b>			<b>\$3,450.40</b>

## CPU IIT

CPU IIT	Code Enforcement	ELECTRONIC SALES	\$168.00
<i>CPU IIT - Total For Code Enforcement</i>			<i>\$168.00</i>
CPU IIT	Hogadon - Admin	CAT % cables	\$50.00



<i>CPU IIT - Total For Hogadon - Admin</i>			\$50.00
CPU IIT	Police Administration	ELECTRONIC SALES	\$169.90
<i>CPU IIT - Total For Police Administration</i>			\$169.90
CPU IIT	Refuse - Commercial	HP PROBOOK 650 BG 15.6" NOTEBOOK FOR	\$1,405.00
<i>CPU IIT - Total For Refuse - Commercial</i>			\$1,405.00
<b>CPU IIT - ALL DEPARTMENTS</b>			<b>\$1,792.90</b>

## CROOKED PINT SIOUX F

CROOKED PINT SIOUX F	Police Career Services	EATING PLACES, RESTAURANTS	\$32.93
CROOKED PINT SIOUX F	Police Career Services	EATING PLACES, RESTAURANTS	\$20.04
<i>CROOKED PINT SIOUX F - Total For Police Career Services</i>			\$52.97
<b>CROOKED PINT SIOUX F - ALL DEPARTMENTS</b>			<b>\$52.97</b>

## CRUM ELECTRIC SUPPLY

CRUM ELECTRIC SUPPLY	Aquatics - Operations	Light for Slide Tower	\$166.67
CRUM ELECTRIC SUPPLY - Total For Aquatics - Operations			\$166.67
CRUM ELECTRIC SUPPLY	Capital Projects Fund	HVAC Repair supplies for Parking Garage	\$28.03
CRUM ELECTRIC SUPPLY - Total For Capital Projects Fund			\$28.03
CRUM ELECTRIC SUPPLY	Sewer Wastewater Collection 33-mile transfer switch		\$211.78
CRUM ELECTRIC SUPPLY - Total For Sewer Wastewater Collection			\$211.78
CRUM ELECTRIC SUPPLY - ALL DEPARTMENTS			\$406.48

## DANA KEPNER COMPANY

DANA KEPNER COMPANY	Parks - Parks Maint.	Fitting for speedway line repair	\$149.88
<i>DANA KEPNER COMPANY - Total For Parks - Parks Maint.</i>			\$149.88
DANA KEPNER COMPANY	Water Distribution	TUBING, COUPLINGS, SADDLES	\$2,595.00
DANA KEPNER COMPANY	Water Distribution	Couplings & clamps	\$687.20
DANA KEPNER COMPANY	Water Distribution	Coupling SST bolts & clamps	\$1,705.24
DANA KEPNER COMPANY	Water Distribution	Repair clamps	\$321.72
DANA KEPNER COMPANY	Water Distribution	Couplings	\$410.00
DANA KEPNER COMPANY	Water Distribution	Pipe lube & couplings	\$896.68
<i>DANA KEPNER COMPANY - Total For Water Distribution</i>			\$6,615.84

**DANA KEPNER COMPANY - ALL DEPARTMENTS**

\$6,765.72

**DAVE & BUSTERS**

DAVE & BUSTERS	City Manager	Meal expense during ICMA	\$27.03
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<i>DAVE &amp; BUSTERS - Total For City Manager</i>			<i>\$27.03</i>
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<b>DAVE &amp; BUSTERS - ALL DEPARTMENTS</b>			<b>\$27.03</b>
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**DAVE LODEN CONSTRUCT**

DAVE LODEN CONSTRUCT	Buildings & Structures Fund	Flash exhaust curb - Marathon bldg	\$500.00
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<i>DAVE LODEN CONSTRUCT - Total For Buildings &amp; Structures Fund</i>			<i>\$500.00</i>
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<b>DAVE LODEN CONSTRUCT - ALL DEPARTMENTS</b>			<b>\$500.00</b>
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**DBC IRRIGATION SUPPL**

DBC IRRIGATION SUPPL	Golf - Operations	10 bags 13-5-8 Greens Grade Pro Peat	\$291.43
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<i>DBC IRRIGATION SUPPL - Total For Golf - Operations</i>			<i>\$291.43</i>
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<b>DBC IRRIGATION SUPPL - ALL DEPARTMENTS</b>			<b>\$291.43</b>
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**DECKER AUTO GLASS, I**

DECKER AUTO GLASS, I	Fleet Maintenance Fund	Vehicle windshield repair	\$578.30
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<i>DECKER AUTO GLASS, I - Total For Fleet Maintenance Fund</i>			<i>\$578.30</i>
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<b>DECKER AUTO GLASS, I - ALL DEPARTMENTS</b>			<b>\$578.30</b>
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**DELL MARKETING LP**

DELL MARKETING LP	Refuse - Commercial	TRUCK BARN BREAKROOM COMPUTER SOF	\$380.08
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<i>DELL MARKETING LP - Total For Refuse - Commercial</i>			<i>\$380.08</i>
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<b>DELL MARKETING LP - ALL DEPARTMENTS</b>			<b>\$380.08</b>
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**DELS CAFE**

DELS CAFE	Police Career Services	EATING PLACES, RESTAURANTS	\$22.74
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DELS CAFE	Police Career Services	EATING PLACES, RESTAURANTS	\$22.50
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<i>DELS CAFE - Total For Police Career Services</i>			<i>\$45.24</i>
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<b>DELS CAFE - ALL DEPARTMENTS</b>	<b>\$45.24</b>
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**DELTA 0067634494**

DELTA 0067634494	Fire-EMS Training	Airfare for Andrew Sundell to attend Swift W	\$297.10
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<i>DELTA 0067634494 - Total For Fire-EMS Training</i>			<i>\$297.10</i>
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<b>DELTA 0067634494 - ALL DEPARTMENTS</b>	<b>\$297.10</b>
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**DEN PUBLIC PARKING**

DEN PUBLIC PARKING	City Manager	Parking expense during ICMA	\$5.00
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<i>DEN PUBLIC PARKING - Total For City Manager</i>			<i>\$5.00</i>
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<b>DEN PUBLIC PARKING - ALL DEPARTMENTS</b>	<b>\$5.00</b>
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**DENNIS SUPPLY CO.**

DENNIS SUPPLY CO.	Buildings & Structures Fund	Filters	\$64.48
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DENNIS SUPPLY CO.	Buildings & Structures Fund	Filters	\$132.24
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DENNIS SUPPLY CO.	Buildings & Structures Fund	Filters	\$192.75
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<i>DENNIS SUPPLY CO. - Total For Buildings &amp; Structures Fund</i>			<i>\$389.47</i>
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DENNIS SUPPLY CO.	Capital Projects Fund	Valve core tools	\$65.27
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DENNIS SUPPLY CO.	Capital Projects Fund	Filters	\$112.62
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<i>DENNIS SUPPLY CO. - Total For Capital Projects Fund</i>			<i>\$177.89</i>
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<b>DENNIS SUPPLY CO. - ALL DEPARTMENTS</b>	<b>\$567.36</b>
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**DEPT. OF FAMILY SVCS**

DEPT. OF FAMILY SVCS	Metro Animal Shelter	GOVERNMENT SERVICES NOT ELSEWHERE CL	\$82.00
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<i>DEPT. OF FAMILY SVCS - Total For Metro Animal Shelter</i>			<i>\$82.00</i>
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<b>DEPT. OF FAMILY SVCS - ALL DEPARTMENTS</b>	<b>\$82.00</b>
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**DESERT MTN. CORP.**

DESERT MTN. CORP.	Streets	Ice Slicer	\$3,349.23
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DESERT MTN. CORP.	Streets	Ice Slicer	\$3,221.30
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DESERT MTN. CORP.	Streets	Ice Slicer	\$3,240.17
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DESERT MTN. CORP.	Streets	Ice Slicer	\$3,271.63
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DESERT MTN. CORP.	Streets	Ice Slicer	\$3,075.54
DESERT MTN. CORP.	Streets	Ice Slicer	\$3,346.08
DESERT MTN. CORP.	Streets	Ice Slicer	\$3,270.59
<i>DESERT MTN. CORP. - Total For Streets</i>			<i>\$22,774.54</i>
<b>DESERT MTN. CORP. - ALL DEPARTMENTS</b>			<b>\$22,774.54</b>

## DIAMOND VOGEL PAINTS

DIAMOND VOGEL PAINTS	Buildings & Structures Fund	Paint	\$52.70
<i>DIAMOND VOGEL PAINTS - Total For Buildings &amp; Structures Fund</i>			<i>\$52.70</i>
<b>DIAMOND VOGEL PAINTS - ALL DEPARTMENTS</b>			<b>\$52.70</b>

## DISTRICT

DISTRICT	Police Career Services	EATING PLACES, RESTAURANTS	\$11.47
DISTRICT	Police Career Services	EATING PLACES, RESTAURANTS	\$15.00
DISTRICT	Police Career Services	EATING PLACES, RESTAURANTS	\$22.02
<i>DISTRICT - Total For Police Career Services</i>			<i>\$48.49</i>
<b>DISTRICT - ALL DEPARTMENTS</b>			<b>\$48.49</b>

## DOLLAR TREE

DOLLAR TREE	Police Administration	VARIETY STORES	\$36.75
<i>DOLLAR TREE - Total For Police Administration</i>			<i>\$36.75</i>
<b>DOLLAR TREE - ALL DEPARTMENTS</b>			<b>\$36.75</b>

## DOMINO'S 6041

DOMINO'S 6041	Police Administration	FAST FOOD RESTAURANTS	\$51.55
<i>DOMINO'S 6041 - Total For Police Administration</i>			<i>\$51.55</i>
<b>DOMINO'S 6041 - ALL DEPARTMENTS</b>			<b>\$51.55</b>

## DUNKIN #356501

DUNKIN #356501	Police Career Services	FAST FOOD RESTAURANTS	\$4.74
<i>DUNKIN #356501 - Total For Police Career Services</i>			<i>\$4.74</i>

**DUNKIN #356501 - ALL DEPARTMENTS**

\$4.74

**E & F TOWING TRANSP**

E & F TOWING TRANSP	Fleet Maintenance Fund	Vehicle towing	\$75.00
E & F TOWING TRANSP	Fleet Maintenance Fund	Vehicle towing	\$350.00
E & F TOWING TRANSP	Fleet Maintenance Fund	Vehicle towing	\$75.00
<i>E &amp; F TOWING TRANSP - Total For Fleet Maintenance Fund</i>			<i>\$500.00</i>
E & F TOWING TRANSP	Police Investigations	Vehicle towing	\$75.00
E & F TOWING TRANSP	Police Investigations	Vehicle towing	\$60.00
E & F TOWING TRANSP	Police Investigations	Vehicle towing	\$235.00
<i>E &amp; F TOWING TRANSP - Total For Police Investigations</i>			<i>\$370.00</i>
<b>E &amp; F TOWING TRANSP - ALL DEPARTMENTS</b>			<b>\$870.00</b>

**EATON SALES & SVC.,**

EATON SALES & SVC.,	Fleet Maintenance Fund	Overfill & spill bucket testing	\$1,134.75
<i>EATON SALES &amp; SVC., - Total For Fleet Maintenance Fund</i>			<i>\$1,134.75</i>
<b>EATON SALES &amp; SVC., - ALL DEPARTMENTS</b>			<b>\$1,134.75</b>

**EDGE ENGINEERING GRO**

EDGE ENGINEERING GRO	Balefill - Disposal & Landfill	Rock surfacing around flare	\$1,800.00
EDGE ENGINEERING GRO	Balefill - Disposal & Landfill	Snow fence removal	\$1,246.00
<i>EDGE ENGINEERING GRO - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$3,046.00</i>
<b>EDGE ENGINEERING GRO - ALL DEPARTMENTS</b>			<b>\$3,046.00</b>

**EMPLOYEE REIMBURSEME**

EMPLOYEE REIMBURSEME	Balefill - Disposal & Landfill	Work clothing reimbursement	\$148.00
EMPLOYEE REIMBURSEME	Balefill - Disposal & Landfill	Work boot reimbursement	\$150.00
EMPLOYEE REIMBURSEME	Balefill - Disposal & Landfill	Work boot reimbursement	\$138.99
EMPLOYEE REIMBURSEME	Balefill - Disposal & Landfill	Work boot reimbursement	\$150.00
EMPLOYEE REIMBURSEME	Balefill - Disposal & Landfill	Work boot reimbursement	\$150.00
<i>EMPLOYEE REIMBURSEME - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$736.99</i>
EMPLOYEE REIMBURSEME	Balefill - Diversion & Special	Work pant reimbursement	\$23.94
EMPLOYEE REIMBURSEME	Balefill - Diversion & Special	Work boot reimbursement	\$137.69

<i>EMPLOYEE REIMBURSEME - Total For Balefill - Diversion &amp; Special</i>			\$161.63
EMPLOYEE REIMBURSEME	Buildings & Structures Fund	Work clothing reimbursement	\$31.46
<i>EMPLOYEE REIMBURSEME - Total For Buildings &amp; Structures Fund</i>			\$31.46
EMPLOYEE REIMBURSEME	Human Resources	BIS 430 Project Management & Book Reimb	\$477.76
<i>EMPLOYEE REIMBURSEME - Total For Human Resources</i>			\$477.76
EMPLOYEE REIMBURSEME	Police Administration	Reimbursement - funeral service items	\$170.03
<i>EMPLOYEE REIMBURSEME - Total For Police Administration</i>			\$170.03
EMPLOYEE REIMBURSEME	Police Career Services	Uniform reimbursement	\$121.80
<i>EMPLOYEE REIMBURSEME - Total For Police Career Services</i>			\$121.80
EMPLOYEE REIMBURSEME	Sewer Wastewater Collection	Work boot reimbursement	\$150.00
<i>EMPLOYEE REIMBURSEME - Total For Sewer Wastewater Collection</i>			\$150.00
EMPLOYEE REIMBURSEME	Water Distribution	Work boot & clothing reimbursement	\$240.28
<i>EMPLOYEE REIMBURSEME - Total For Water Distribution</i>			\$240.28
<b>EMPLOYEE REIMBURSEME - ALL DEPARTMENTS</b>			<b>\$2,089.95</b>

## ENERGY LABORATORIES

ENERGY LABORATORIES	Hogadon - Operations	Monthly Potable water	\$22.00
<i>ENERGY LABORATORIES - Total For Hogadon - Operations</i>			\$22.00
<b>ENERGY LABORATORIES - ALL DEPARTMENTS</b>			<b>\$22.00</b>

## ENERGY LABRATORIES I

ENERGY LABRATORIES I	Regional Water Operations	Aerobic endospores testing	\$306.00
ENERGY LABRATORIES I	Regional Water Operations	Aerobic Endospores testing	\$306.00
ENERGY LABRATORIES I	Regional Water Operations	Carbon, Total Organic testing	\$57.00
ENERGY LABRATORIES I	Regional Water Operations	Carbon, Total Organic testing	\$84.00
ENERGY LABRATORIES I	Regional Water Operations	Solids, total suspended testing	\$22.00
<i>ENERGY LABRATORIES I - Total For Regional Water Operations</i>			\$775.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, SDWA testing	\$42.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, Public Water Supply testing	\$352.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, Public Water Supply testing	\$352.00
<i>ENERGY LABRATORIES I - Total For Water Tanks</i>			\$746.00
<b>ENERGY LABRATORIES I - ALL DEPARTMENTS</b>			<b>\$1,521.00</b>

## EUROFINS EATON ANALY

EUROFINS EATON ANALY	Regional Water Operations	TESTING LABORATORIES (NON-MEDICAL)	\$400.00
<i>EUROFINS EATON ANALY - Total For Regional Water Operations</i>			<i>\$400.00</i>
<b>EUROFINS EATON ANALY - ALL DEPARTMENTS</b>			<b>\$400.00</b>

## EXPRESS SERVICES INC

EXPRESS SERVICES INC	Planning	Temp service	\$1,012.80
<i>EXPRESS SERVICES INC - Total For Planning</i>			<i>\$1,012.80</i>
<b>EXPRESS SERVICES INC - ALL DEPARTMENTS</b>			<b>\$1,012.80</b>

## EXTENDEDSTAY9805

EXTENDEDSTAY9805	Police Career Services	EXTENDED STAY	\$82.68
<i>EXTENDEDSTAY9805 - Total For Police Career Services</i>			<i>\$82.68</i>
<b>EXTENDEDSTAY9805 - ALL DEPARTMENTS</b>			<b>\$82.68</b>

## EXXONMOBIL

EXXONMOBIL	Fire-EMS Operations	Good 2 Go - Fuel	\$75.48
EXXONMOBIL	Fire-EMS Operations	Fuel	\$60.88
<i>EXXONMOBIL - Total For Fire-EMS Operations</i>			<i>\$136.36</i>
EXXONMOBIL	Police Career Services	AUTOMATED FUEL DISPENSERS	\$48.06
<i>EXXONMOBIL - Total For Police Career Services</i>			<i>\$48.06</i>
<b>EXXONMOBIL - ALL DEPARTMENTS</b>			<b>\$184.42</b>

## FEDEX 284843653952

FEDEX 284843653952	Police Records	COURIER SERVICES-AIR OR GROUND,FREIGH	\$34.61
<i>FEDEX 284843653952 - Total For Police Records</i>			<i>\$34.61</i>
<b>FEDEX 284843653952 - ALL DEPARTMENTS</b>			<b>\$34.61</b>

## FEDEX 787403461427

FEDEX 787403461427	Fire-EMS Administration	Shipment to Avon for equipment repair.	\$193.26
<i>FEDEX 787403461427 - Total For Fire-EMS Administration</i>			<i>\$193.26</i>

**FEDEX 787403461427 - ALL DEPARTMENTS**

\$193.26

**FEDEX 82327225**

FEDEX 82327225	Police Records	COURIER SERVICES-AIR OR GROUND,FREIGH	\$23.78
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<i>FEDEX 82327225 - Total For Police Records</i>			\$23.78
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**FEDEX 82327225 - ALL DEPARTMENTS**

\$23.78

**FEDEX 82327235**

FEDEX 82327235	Police Records	COURIER SERVICES-AIR OR GROUND,FREIGH	\$23.78
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<i>FEDEX 82327235 - Total For Police Records</i>			\$23.78
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**FEDEX 82327235 - ALL DEPARTMENTS**

\$23.78

**FEDEX OFFIC942000094**

FEDEX OFFIC942000094	Balefill - Baler Processing	BALER OP SUPPLIES	\$77.23
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<i>FEDEX OFFIC942000094 - Total For Balefill - Baler Processing</i>			\$77.23
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**FEDEX OFFIC942000094 - ALL DEPARTMENTS**

\$77.23

**FERGUSON ENTERPRISES**

FERGUSON ENTERPRISES	Buildings & Structures Fund	Supplies to repair Service Center HVAC equip	\$94.25
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<i>FERGUSON ENTERPRISES - Total For Buildings &amp; Structures Fund</i>			\$94.25
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FERGUSON ENTERPRISES	Regional Water Operations	Air release valve & misc machinery parts	\$1,768.41
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FERGUSON ENTERPRISES	Regional Water Operations	PLUMBING & HEATING EQUIPMENT AND SU	(\$1,080.00)
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<i>FERGUSON ENTERPRISES - Total For Regional Water Operations</i>			\$688.41
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**FERGUSON ENTERPRISES - ALL DEPARTMENTS**

\$782.66

**FIREHOUSE SUBS**

FIREHOUSE SUBS	Police Career Services	FAST FOOD RESTAURANTS	\$7.80
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<i>FIREHOUSE SUBS - Total For Police Career Services</i>			\$7.80
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**FIREHOUSE SUBS - ALL DEPARTMENTS**

\$7.80

**FIRST DATA MERCHANT**



FIRST DATA MERCHANT	Police Administration	August 2021 fee	\$19.95
FIRST DATA MERCHANT	Police Administration	September 2021 fee	\$19.95
<i>FIRST DATA MERCHANT - Total For Police Administration</i>			<i>\$39.90</i>
<b>FIRST DATA MERCHANT - ALL DEPARTMENTS</b>			<b>\$39.90</b>

## FIRST INTERSTATE BAN

FIRST INTERSTATE BAN	Human Resources	Gift cards	\$437.00
<i>FIRST INTERSTATE BAN - Total For Human Resources</i>			<i>\$437.00</i>
FIRST INTERSTATE BAN	Public Transit - Operations	Tamper resistant deposit bags	\$71.48
<i>FIRST INTERSTATE BAN - Total For Public Transit - Operations</i>			<i>\$71.48</i>
<b>FIRST INTERSTATE BAN - ALL DEPARTMENTS</b>			<b>\$508.48</b>

## FIRST VETERINARY SUP

FIRST VETERINARY SUP	Metro Animal Shelter	DRUGS,DRUG PROPRIETARIES AND DRUGGIS	\$950.92
<i>FIRST VETERINARY SUP - Total For Metro Animal Shelter</i>			<i>\$950.92</i>
<b>FIRST VETERINARY SUP - ALL DEPARTMENTS</b>			<b>\$950.92</b>

## FREMONT MOTOR CASPER

FREMONT MOTOR CASPER	Fleet Maintenance Fund	Vehicle repair	\$316.71
FREMONT MOTOR CASPER	Fleet Maintenance Fund	Vehicle repair	\$678.86
<i>FREMONT MOTOR CASPER - Total For Fleet Maintenance Fund</i>			<i>\$995.57</i>
<b>FREMONT MOTOR CASPER - ALL DEPARTMENTS</b>			<b>\$995.57</b>

## GALLS, INC.

GALLS, INC.	Metro Animal Shelter	Uniform supplies	\$27.00
<i>GALLS, INC. - Total For Metro Animal Shelter</i>			<i>\$27.00</i>
GALLS, INC.	Police Career Services	Uniform supplies	\$241.50
GALLS, INC.	Police Career Services	Uniform supplies	\$99.00
GALLS, INC.	Police Career Services	Uniform supplies	\$287.00
GALLS, INC.	Police Career Services	Uniform supplies	\$76.50
GALLS, INC.	Police Career Services	Uniform supplies	\$273.00
GALLS, INC.	Police Career Services	Uniform supplies	\$108.00
GALLS, INC.	Police Career Services	Uniform supplies	\$154.68

GALLS, INC.	Police Career Services	Uniform supplies	\$11.56
GALLS, INC.	Police Career Services	Uniform supplies	\$105.00
GALLS, INC.	Police Career Services	Uniform supplies	\$157.50
GALLS, INC.	Police Career Services	Uniform supplies	\$724.55
<i>GALLS, INC. - Total For Police Career Services</i>			<i>\$2,238.29</i>
<b>GALLS, INC. - ALL DEPARTMENTS</b>			<b>\$2,265.29</b>

## G-C BUILDING SUPPLY

G-C BUILDING SUPPLY	Balefill - Baler Processing	Door repair - labor & materials	\$1,829.19
<i>G-C BUILDING SUPPLY - Total For Balefill - Baler Processing</i>			<i>\$1,829.19</i>
G-C BUILDING SUPPLY	Balefill - Diversion & Special	Garage door service	\$997.00
<i>G-C BUILDING SUPPLY - Total For Balefill - Diversion &amp; Special</i>			<i>\$997.00</i>
G-C BUILDING SUPPLY	Refuse - Residential	Overhead door repair	\$175.82
<i>G-C BUILDING SUPPLY - Total For Refuse - Residential</i>			<i>\$175.82</i>
<b>G-C BUILDING SUPPLY - ALL DEPARTMENTS</b>			<b>\$3,002.01</b>

## GEOSYNTEC CONSULTANT

GEOSYNTEC CONSULTANT	Balefill - Disposal & Landfill	Gems S028998-CRL Monitoring &	\$4,271.30
<i>GEOSYNTEC CONSULTANT - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$4,271.30</i>
<b>GEOSYNTEC CONSULTANT - ALL DEPARTMENTS</b>			<b>\$4,271.30</b>

## GLOBAL SPECTRUM L.P.

GLOBAL SPECTRUM L.P.	Ford Wyoming Center	Net operating loss - November 2021	\$76,242.50
<i>GLOBAL SPECTRUM L.P. - Total For Ford Wyoming Center</i>			<i>\$76,242.50</i>
GLOBAL SPECTRUM L.P.	Police Administration	Dundas funeral settlement	\$1,417.59
<i>GLOBAL SPECTRUM L.P. - Total For Police Administration</i>			<i>\$1,417.59</i>
<b>GLOBAL SPECTRUM L.P. - ALL DEPARTMENTS</b>			<b>\$77,660.09</b>

## GOLDER ASSOCIATES

GOLDER ASSOCIATES	Balefill - Disposal & Landfill	Gems S028759-5-Year Air Emissi	\$627.25
GOLDER ASSOCIATES	Balefill - Disposal & Landfill	Gems S028770-5-Year Closed Bal	\$330.93
<i>GOLDER ASSOCIATES - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$958.18</i>

**GOLDER ASSOCIATES - ALL DEPARTMENTS**

\$958.18

**GOLF & SPORT SOLUTIO**

GOLF & SPORT SOLUTIO	Golf - Operations	31.64 Tons USGA sand for greens topdressin	\$1,765.51
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<i>GOLF &amp; SPORT SOLUTIO - Total For Golf - Operations</i>			\$1,765.51
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**GOLF & SPORT SOLUTIO - ALL DEPARTMENTS**

\$1,765.51

**GOLF COURSE SUPERINT**

GOLF COURSE SUPERINT	Golf - Operations	GCSAA membership renewal	\$205.00
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<i>GOLF COURSE SUPERINT - Total For Golf - Operations</i>			\$205.00
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**GOLF COURSE SUPERINT - ALL DEPARTMENTS**

\$205.00

**GRAINGER, INC.**

GRAINGER, INC.	Buildings & Structures Fund	Motor	\$166.52
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<i>GRAINGER, INC. - Total For Buildings &amp; Structures Fund</i>			\$166.52
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GRAINGER, INC.	Refuse - Residential	Safety supplies	\$82.91
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<i>GRAINGER, INC. - Total For Refuse - Residential</i>			\$82.91
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**GRAINGER, INC. - ALL DEPARTMENTS**

\$249.43

**GRAND AVE CAFE**

GRAND AVE CAFE	Police Career Services	EATING PLACES, RESTAURANTS	\$14.54
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GRAND AVE CAFE	Police Career Services	EATING PLACES, RESTAURANTS	\$13.01
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GRAND AVE CAFE	Police Career Services	EATING PLACES, RESTAURANTS	\$12.01
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GRAND AVE CAFE	Police Career Services	EATING PLACES, RESTAURANTS	\$14.00
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GRAND AVE CAFE	Police Career Services	EATING PLACES, RESTAURANTS	\$11.00
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<i>GRAND AVE CAFE - Total For Police Career Services</i>			\$64.56
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**GRAND AVE CAFE - ALL DEPARTMENTS**

\$64.56

**GREATER WYOMING BIG**

GREATER WYOMING BIG	Capital Projects Fund	1% #16 Funding Greater WY Big	\$8,179.17
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<i>GREATER WYOMING BIG - Total For Capital Projects Fund</i>			\$8,179.17
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**GREATER WYOMING BIG - ALL DEPARTMENTS**

\$8,179.17

**GREINER MOTOR CO - C**

GREINER MOTOR CO - C	Regional Water Operations	Vehicle service / repair	\$61.45
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<i>GREINER MOTOR CO - C - Total For Regional Water Operations</i>			<i>\$61.45</i>
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**GREINER MOTOR CO - C - ALL DEPARTMENTS**

\$61.45

**GRIZZLYS WOOD FIRED**

GRIZZLYS WOOD FIRED	Police Career Services	EATING PLACES, RESTAURANTS	\$25.03
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GRIZZLYS WOOD FIRED	Police Career Services	EATING PLACES, RESTAURANTS	\$40.00
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GRIZZLYS WOOD FIRED	Police Career Services	EATING PLACES, RESTAURANTS	\$19.76
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<i>GRIZZLYS WOOD FIRED - Total For Police Career Services</i>			<i>\$84.79</i>
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**GRIZZLYS WOOD FIRED - ALL DEPARTMENTS**

\$84.79

**GUS GLOBALSTAR USA**

GUS GLOBALSTAR USA	Public Safety Communication	TELECOMMUNICATION SERV.INCLUD. LOCAL	\$387.92
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<i>GUS GLOBALSTAR USA - Total For Public Safety Communications</i>			<i>\$387.92</i>
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**GUS GLOBALSTAR USA - ALL DEPARTMENTS**

\$387.92

**HARBOR FREIGHT TOOLS**

HARBOR FREIGHT TOOLS	Streets	Replaced socket for Streets tool box - New s	\$21.99
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<i>HARBOR FREIGHT TOOLS - Total For Streets</i>			<i>\$21.99</i>
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**HARBOR FREIGHT TOOLS - ALL DEPARTMENTS**

\$21.99

**HAT SIX TRAVEL CENTE**

HAT SIX TRAVEL CENTE	Police Administration	SERVICE STATIONS	\$71.45
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<i>HAT SIX TRAVEL CENTE - Total For Police Administration</i>			<i>\$71.45</i>
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**HAT SIX TRAVEL CENTE - ALL DEPARTMENTS**

\$71.45

**HDR ENGINEERING, INC**

HDR ENGINEERING, INC	Water Tanks	Water Rights Supply Studies 20	\$8,525.00
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HDR ENGINEERING, INC - Total For Water Tanks	\$8,525.00
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HDR ENGINEERING, INC - ALL DEPARTMENTS	\$8,525.00
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## HERCULES INDUSTRIES

HERCULES INDUSTRIES	Buildings & Structures Fund	Stub / starting collar, taper reducer	\$13.90
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HERCULES INDUSTRIES	Buildings & Structures Fund	Centrifugal fan, curb, damper	\$1,018.49
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HERCULES INDUSTRIES - Total For Buildings & Structures Fund	\$1,032.39
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HERCULES INDUSTRIES - ALL DEPARTMENTS	\$1,032.39
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## HOBBY-LOBBY #0233

HOBBY-LOBBY #0233	Police Administration	HOBBY,TOY, AND GAME SHOPS	\$55.92
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HOBBY-LOBBY #0233	Police Administration	HOBBY,TOY, AND GAME SHOPS	\$16.58
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HOBBY-LOBBY #0233	Police Administration	HOBBY,TOY, AND GAME SHOPS	\$24.45
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HOBBY-LOBBY #0233 - Total For Police Administration	\$96.95
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HOBBY-LOBBY #0233 - ALL DEPARTMENTS	\$96.95
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## HOLIDAY STATIONS

HOLIDAY STATIONS	Police Career Services	SERVICE STATIONS	\$21.69
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HOLIDAY STATIONS	Police Career Services	AUTOMATED FUEL DISPENSERS	\$39.05
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HOLIDAY STATIONS	Police Career Services	SERVICE STATIONS	\$6.69
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HOLIDAY STATIONS	Police Career Services	SERVICE STATIONS	\$4.35
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HOLIDAY STATIONS	Police Career Services	SERVICE STATIONS	\$2.42
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HOLIDAY STATIONS	Police Career Services	AUTOMATED FUEL DISPENSERS	\$20.45
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HOLIDAY STATIONS	Police Career Services	AUTOMATED FUEL DISPENSERS	\$27.02
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HOLIDAY STATIONS - Total For Police Career Services	\$121.67
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HOLIDAY STATIONS - ALL DEPARTMENTS	\$121.67
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## HOLLAND & HART LLP

HOLLAND & HART LLP	Water Tanks	Renegotiation of Water Storage	\$1,827.50
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HOLLAND & HART LLP - Total For Water Tanks	\$1,827.50
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HOLLAND & HART LLP - ALL DEPARTMENTS	\$1,827.50
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## HOMAX OIL SALES, INC

HOMAX OIL SALES, INC	Fleet Maintenance Fund	Unleaded fuel	\$24,331.61
<i>HOMAX OIL SALES, INC - Total For Fleet Maintenance Fund</i>			\$24,331.61
<b>HOMAX OIL SALES, INC - ALL DEPARTMENTS</b>			\$24,331.61

## HOMES TO SUITES BY H

HOMES TO SUITES BY H	Police Career Services	HOME2 SUITES	\$984.00
HOMES TO SUITES BY H	Police Career Services	HOME2 SUITES	\$996.00
<i>HOMES TO SUITES BY H - Total For Police Career Services</i>			\$1,980.00
<b>HOMES TO SUITES BY H - ALL DEPARTMENTS</b>			\$1,980.00

## HOSE & RUBBER SUPPLY

HOSE & RUBBER SUPPLY	WWTP Regional Interceptors	Belt	\$6.23
<i>HOSE &amp; RUBBER SUPPLY - Total For WWTP Regional Interceptors</i>			\$6.23
<b>HOSE &amp; RUBBER SUPPLY - ALL DEPARTMENTS</b>			\$6.23

## HOULIGANS STEAK

HOULIGANS STEAK	Police Career Services	EATING PLACES, RESTAURANTS	\$38.27
HOULIGANS STEAK	Police Career Services	EATING PLACES, RESTAURANTS	\$38.00
<i>HOULIGANS STEAK - Total For Police Career Services</i>			\$76.27
<b>HOULIGANS STEAK - ALL DEPARTMENTS</b>			\$76.27

## HYATT REG PORTLAND

HYATT REG PORTLAND	City Manager	Food expense during ICMA	\$7.75
<i>HYATT REG PORTLAND - Total For City Manager</i>			\$7.75
<b>HYATT REG PORTLAND - ALL DEPARTMENTS</b>			\$7.75

## HYDRO OPTIMIZATION &

HYDRO OPTIMIZATION &	Regional Water Operations	Professional services	\$2,210.75
<i>HYDRO OPTIMIZATION &amp; - Total For Regional Water Operations</i>			\$2,210.75
HYDRO OPTIMIZATION &	Water Tanks	Professional services	\$2,210.75

HYDRO OPTIMIZATION & - Total For Water Tanks			\$2,210.75
<b>HYDRO OPTIMIZATION &amp; - ALL DEPARTMENTS</b>			<b>\$4,421.50</b>
<b>IAAI</b>			
IAAI	Fire-EMS Administration	International Association of Arson Investigat	\$120.00
IAAI - Total For Fire-EMS Administration			\$120.00
<b>IAAI - ALL DEPARTMENTS</b>			<b>\$120.00</b>
<b>ID CARD GROUP</b>			
ID CARD GROUP	Hogadon - Operations	Pass wickets	\$98.78
ID CARD GROUP - Total For Hogadon - Operations			\$98.78
<b>ID CARD GROUP - ALL DEPARTMENTS</b>			<b>\$98.78</b>
<b>IDU INSIGHT PUBLIC S</b>			
IDU INSIGHT PUBLIC S	Customer Service	COMPUTER SOFTWARE STORES - CASH DRA	\$490.71
IDU INSIGHT PUBLIC S - Total For Customer Service			\$490.71
<b>IDU INSIGHT PUBLIC S - ALL DEPARTMENTS</b>			<b>\$490.71</b>
<b>INDUSTRIAL AUTOMATIO</b>			
INDUSTRIAL AUTOMATIO	WWTP Operations	Logic module	\$1,990.00
INDUSTRIAL AUTOMATIO	WWTP Operations	Panelview	\$1,990.00
INDUSTRIAL AUTOMATIO - Total For WWTP Operations			\$3,980.00
<b>INDUSTRIAL AUTOMATIO - ALL DEPARTMENTS</b>			<b>\$3,980.00</b>
<b>INDUSTRIAL SCREEN &amp;</b>			
INDUSTRIAL SCREEN &	Balefill - Baler Processing	Trash poker	\$692.28
INDUSTRIAL SCREEN & - Total For Balefill - Baler Processing			\$692.28
<b>INDUSTRIAL SCREEN &amp; - ALL DEPARTMENTS</b>			<b>\$692.28</b>
<b>INSTALLATION &amp; SVC.</b>			
INSTALLATION & SVC.	Water Distribution	2021 CPU Asphalt Repair 21-001	\$40,714.62

INSTALLATION & SVC.	Water Distribution	2021 CPU Asphalt Repair 21-001	\$13,807.78
<i>INSTALLATION &amp; SVC. - Total For Water Distribution</i>			<i>\$54,522.40</i>
<b>INSTALLATION &amp; SVC. - ALL DEPARTMENTS</b>			<b>\$54,522.40</b>

## INTERFAITH OF NATRON

INTERFAITH OF NATRON	Capital Projects Fund	1% #16 Funding Interfaith	\$37,583.42
<i>INTERFAITH OF NATRON - Total For Capital Projects Fund</i>			<i>\$37,583.42</i>
<b>INTERFAITH OF NATRON - ALL DEPARTMENTS</b>			<b>\$37,583.42</b>

## INTERMOUNTAIN MOTOR

INTERMOUNTAIN MOTOR	Buildings & Structures Fund	Supplies to repair HVAC motor at Service Ce	\$143.74
<i>INTERMOUNTAIN MOTOR - Total For Buildings &amp; Structures Fund</i>			<i>\$143.74</i>
<b>INTERMOUNTAIN MOTOR - ALL DEPARTMENTS</b>			<b>\$143.74</b>

## INTUIT, INC.

INTUIT, INC.	Balefill - Baler Processing	ONSITE X OVER THE PHONE TECH SUPPORT	\$1,800.00
INTUIT, INC.	Balefill - Baler Processing	BALER WORK SEPTEMBER 27, 2021	\$1,920.00
INTUIT, INC.	Balefill - Baler Processing	BALER TECH SUPPORT	\$1,680.00
INTUIT, INC.	Balefill - Baler Processing	BALER TECH USPPORT	\$1,560.00
<i>INTUIT, INC. - Total For Balefill - Baler Processing</i>			<i>\$6,960.00</i>
INTUIT, INC.	City Manager	Rotary membership and meal costs	\$240.50
<i>INTUIT, INC. - Total For City Manager</i>			<i>\$240.50</i>
INTUIT, INC.	Police Administration	MOTION PICTURE & VIDEO TAPE PRODUCTI	\$600.00
<i>INTUIT, INC. - Total For Police Administration</i>			<i>\$600.00</i>
INTUIT, INC.	Public Safety Communication	CLEANING AND MAINTENANCE, JANITORIAL	\$125.00
INTUIT, INC.	Public Safety Communication	CLEANING AND MAINTENANCE, JANITORIAL	\$100.00
<i>INTUIT, INC. - Total For Public Safety Communications</i>			<i>\$225.00</i>
<b>INTUIT, INC. - ALL DEPARTMENTS</b>			<b>\$8,025.50</b>

## ITC ELECTRICAL TECHN

ITC ELECTRICAL TECHN	Regional Water Operations	Electrical work on south chemical bldg	\$628.03
ITC ELECTRICAL TECHN	Regional Water Operations	Electrical work on downspout heat trace	\$1,156.68
ITC ELECTRICAL TECHN	Regional Water Operations	Electrical work in south chemical bldg	\$114.80



<i>ITC ELECTRICAL TECHN - Total For Regional Water Operations</i>			<i>\$1,899.51</i>
<b>ITC ELECTRICAL TECHN - ALL DEPARTMENTS</b>			<b>\$1,899.51</b>

## ITRON

ITRON	Water Meters	Payment on ck#134779 was accidentally short	\$1,629.83
ITRON	Water Meters	Payment on ck#139916 was accidentally short	\$1,711.29
ITRON	Water Meters	HARDWARE MAINT.	\$2,452.44
<i>ITRON - Total For Water Meters</i>			<i>\$5,793.56</i>
<b>ITRON - ALL DEPARTMENTS</b>			<b>\$5,793.56</b>

## JACKNOBCORP

JACKNOBCORP	Rec Center - Operations	Locker Room Door Repair Parts	\$41.40
<i>JACKNOBCORP - Total For Rec Center - Operations</i>			<i>\$41.40</i>
<b>JACKNOBCORP - ALL DEPARTMENTS</b>			<b>\$41.40</b>

## JACK'S TRUCK & EQUIP

JACK'S TRUCK & EQUIP	Fleet Maintenance Fund	Equipment repair	\$12,340.86
<i>JACK'S TRUCK &amp; EQUIP - Total For Fleet Maintenance Fund</i>			<i>\$12,340.86</i>
<b>JACK'S TRUCK &amp; EQUIP - ALL DEPARTMENTS</b>			<b>\$12,340.86</b>

## JACOBS ENGINEERING G

JACOBS ENGINEERING G	WWTP Operations	3rd Party Analysis WWTP Emerge	\$600.00
<i>JACOBS ENGINEERING G - Total For WWTP Operations</i>			<i>\$600.00</i>
<b>JACOBS ENGINEERING G - ALL DEPARTMENTS</b>			<b>\$600.00</b>

## JERSEY MIKES

JERSEY MIKES	Police Administration	EATING PLACES, RESTAURANTS	\$144.45
<i>JERSEY MIKES - Total For Police Administration</i>			<i>\$144.45</i>
<b>JERSEY MIKES - ALL DEPARTMENTS</b>			<b>\$144.45</b>

## JKC ENGINEERING

JKC ENGINEERING	Balefill - Disposal & Landfill	Prof Svcs 2021 Landfill Survey	\$1,435.00
<i>JKC ENGINEERING - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$1,435.00</i>
<b>JKC ENGINEERING - ALL DEPARTMENTS</b>			<b>\$1,435.00</b>

## JTS BBQ, INC.

JTS BBQ, INC.	City Manager	Meal expenses during ICMA	\$16.68
<i>JTS BBQ, INC. - Total For City Manager</i>			<i>\$16.68</i>
<b>JTS BBQ, INC. - ALL DEPARTMENTS</b>			<b>\$16.68</b>

## KNIFE RIVER/JTL

KNIFE RIVER/JTL	Balefill - Disposal & Landfill	Recycled concrete w/base	\$1,431.05
<i>KNIFE RIVER/JTL - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$1,431.05</i>
KNIFE RIVER/JTL	Streets	1/2" Plant Mix	\$272.60
KNIFE RIVER/JTL	Streets	57 Rock	\$1,379.42
KNIFE RIVER/JTL	Streets	1/2" Plant Mix	\$708.18
<i>KNIFE RIVER/JTL - Total For Streets</i>			<i>\$2,360.20</i>
KNIFE RIVER/JTL	Water Distribution	-4 Sand naturals	\$726.20
KNIFE RIVER/JTL	Water Distribution	Sand	\$138.10
<i>KNIFE RIVER/JTL - Total For Water Distribution</i>			<i>\$864.30</i>
<b>KNIFE RIVER/JTL - ALL DEPARTMENTS</b>			<b>\$4,655.55</b>

## KUBWATER RESOURCES,

KUBWATER RESOURCES,	WWTP Operations	Zetag polymer for dewatering	\$6,138.75
<i>KUBWATER RESOURCES, - Total For WWTP Operations</i>			<i>\$6,138.75</i>
<b>KUBWATER RESOURCES, - ALL DEPARTMENTS</b>			<b>\$6,138.75</b>

## KUM&GO 0187 SHERBURN

KUM&GO 0187 SHERBURN	Police Career Services	AUTOMATED FUEL DISPENSERS	\$22.00
<i>KUM&amp;GO 0187 SHERBURN - Total For Police Career Services</i>			<i>\$22.00</i>
<b>KUM&amp;GO 0187 SHERBURN - ALL DEPARTMENTS</b>			<b>\$22.00</b>

## KWIK TRIP 111000111

KWIK TRIP 111000111	Police Career Services	AUTOMATED FUEL DISPENSERS	\$52.01
<i>KWIK TRIP 111000111 - Total For Police Career Services</i>			<i>\$52.01</i>
<b>KWIK TRIP 111000111 - ALL DEPARTMENTS</b>			<b>\$52.01</b>

## KWIK TRIP 330000033

KWIK TRIP 330000033	Police Career Services	AUTOMATED FUEL DISPENSERS	\$28.00
<i>KWIK TRIP 330000033 - Total For Police Career Services</i>			<i>\$28.00</i>
<b>KWIK TRIP 330000033 - ALL DEPARTMENTS</b>			<b>\$28.00</b>

## LAWSON PRODUCTS INC

LAWSON PRODUCTS INC	Fleet Maintenance Fund	Monthly rental rate	\$375.00
LAWSON PRODUCTS INC	Fleet Maintenance Fund	Monthly rental rate	\$525.00
<i>LAWSON PRODUCTS INC - Total For Fleet Maintenance Fund</i>			<i>\$900.00</i>
<b>LAWSON PRODUCTS INC - ALL DEPARTMENTS</b>			<b>\$900.00</b>

## LOAF N JUG #0106

LOAF N JUG #0106	Fire-EMS Operations	Propane	\$48.28
<i>LOAF N JUG #0106 - Total For Fire-EMS Operations</i>			<i>\$48.28</i>
<b>LOAF N JUG #0106 - ALL DEPARTMENTS</b>			<b>\$48.28</b>

## LOAF N JUG #0119

LOAF N JUG #0119	Police Career Services	AUTOMATED FUEL DISPENSERS	\$20.87
<i>LOAF N JUG #0119 - Total For Police Career Services</i>			<i>\$20.87</i>
<b>LOAF N JUG #0119 - ALL DEPARTMENTS</b>			<b>\$20.87</b>

## LOVE S COUNTRY000022

LOVE S COUNTRY000022	Police Career Services	AUTOMATED FUEL DISPENSERS	\$27.56
<i>LOVE S COUNTRY000022 - Total For Police Career Services</i>			<i>\$27.56</i>
<b>LOVE S COUNTRY000022 - ALL DEPARTMENTS</b>			<b>\$27.56</b>

## LOVE S TRAVEL

LOVE S TRAVEL	Police Career Services	AUTOMATED FUEL DISPENSERS	\$25.06
<i>LOVE S TRAVEL - Total For Police Career Services</i>			<i>\$25.06</i>
<b>LOVE S TRAVEL - ALL DEPARTMENTS</b>			<b>\$25.06</b>

## LUM STUDIO

LUM STUDIO	City Manager	Specific Purpose Tax Education	\$6,058.71
<i>LUM STUDIO - Total For City Manager</i>			<i>\$6,058.71</i>
<b>LUM STUDIO - ALL DEPARTMENTS</b>			<b>\$6,058.71</b>

## MAINSTAY SUITES

MAINSTAY SUITES	Police Career Services	MAINSTAY SUITES	\$124.32
<i>MAINSTAY SUITES - Total For Police Career Services</i>			<i>\$124.32</i>
<b>MAINSTAY SUITES - ALL DEPARTMENTS</b>			<b>\$124.32</b>

## MANNYS COCINA OF EAU

MANNYS COCINA OF EAU	Police Career Services	EATING PLACES, RESTAURANTS	\$32.43
MANNYS COCINA OF EAU	Police Career Services	EATING PLACES, RESTAURANTS	\$14.77
<i>MANNYS COCINA OF EAU - Total For Police Career Services</i>			<i>\$47.20</i>
<b>MANNYS COCINA OF EAU - ALL DEPARTMENTS</b>			<b>\$47.20</b>

## MAX`S BISTRO

MAX`S BISTRO	Police Career Services	EATING PLACES, RESTAURANTS	\$50.00
MAX`S BISTRO	Police Career Services	EATING PLACES, RESTAURANTS	\$26.10
<i>MAX`S BISTRO - Total For Police Career Services</i>			<i>\$76.10</i>
<b>MAX`S BISTRO - ALL DEPARTMENTS</b>			<b>\$76.10</b>

## MCCI, LLC

MCCI, LLC	City Clerk	Laserfiche renewal: 11/23/21 - 11/22/22	\$10,522.05
<i>MCCI, LLC - Total For City Clerk</i>			<i>\$10,522.05</i>
<b>MCCI, LLC - ALL DEPARTMENTS</b>			<b>\$10,522.05</b>

## MCDONALD'S F17901

MCDONALD'S F17901	Police Career Services	FAST FOOD RESTAURANTS	\$20.02
<i>MCDONALD'S F17901 - Total For Police Career Services</i>			<i>\$20.02</i>
<b>MCDONALD'S F17901 - ALL DEPARTMENTS</b>			<b>\$20.02</b>

## MENARDS CASPER WY

MENARDS CASPER WY	Capital Projects Fund	Plumbing repair parts for Senior Center	\$27.54
<i>MENARDS CASPER WY - Total For Capital Projects Fund</i>			<i>\$27.54</i>
MENARDS CASPER WY	Golf - Operations	Pothole patch for cart paths and cleaning su	\$104.23
<i>MENARDS CASPER WY - Total For Golf - Operations</i>			<i>\$104.23</i>
MENARDS CASPER WY	Parks - Parks Maint.	safety supplies	\$298.22
MENARDS CASPER WY	Parks - Parks Maint.	Snow removal supplies and NCC Supplies	\$112.86
<i>MENARDS CASPER WY - Total For Parks - Parks Maint.</i>			<i>\$411.08</i>
MENARDS CASPER WY	Police Investigations	HOME SUPPLY WAREHOUSE STORES	\$160.30
<i>MENARDS CASPER WY - Total For Police Investigations</i>			<i>\$160.30</i>
MENARDS CASPER WY	Refuse - Residential	CREDIT RECEIPT	(\$174.45)
MENARDS CASPER WY	Refuse - Residential	OP SUPPLIES FOR RESIDENTIAL REFUSE	\$174.45
<i>MENARDS CASPER WY - Total For Refuse - Residential</i>			<i>\$0.00</i>
MENARDS CASPER WY	Regional Water Operations	Other materials and supplies	\$52.90
<i>MENARDS CASPER WY - Total For Regional Water Operations</i>			<i>\$52.90</i>
MENARDS CASPER WY	Streets	1/2" Ratchet for installing grader fenders	\$69.97
<i>MENARDS CASPER WY - Total For Streets</i>			<i>\$69.97</i>
MENARDS CASPER WY	Water Distribution	DEF	\$116.74
MENARDS CASPER WY	Water Distribution	Couplings & nipples	\$338.94
<i>MENARDS CASPER WY - Total For Water Distribution</i>			<i>\$455.68</i>
MENARDS CASPER WY	Water Meters	Couplings	\$24.90
<i>MENARDS CASPER WY - Total For Water Meters</i>			<i>\$24.90</i>
<b>MENARDS CASPER WY - ALL DEPARTMENTS</b>			<b>\$1,306.60</b>

## MERCER HOUSE, INC.

MERCER HOUSE, INC.	Capital Projects Fund	1%#16 Funding Mercer Family Re	\$8,001.32
<i>MERCER HOUSE, INC. - Total For Capital Projects Fund</i>			<i>\$8,001.32</i>

**MERCER HOUSE, INC. - ALL DEPARTMENTS**

\$8,001.32

**MICHAELS FENCE & SUP**

MICHAELS FENCE & SUP	Buildings & Structures Fund	Post & gate hinges	\$11.74
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<i>MICHAELS FENCE &amp; SUP - Total For Buildings &amp; Structures Fund</i>			<i>\$11.74</i>
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**MICHAELS FENCE & SUP - ALL DEPARTMENTS**

\$11.74

**MIDLAND SCIENTIFIC I**

MIDLAND SCIENTIFIC I	WWTP Operations	Lab supplies	\$314.85
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<i>MIDLAND SCIENTIFIC I - Total For WWTP Operations</i>			<i>\$314.85</i>
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**MIDLAND SCIENTIFIC I - ALL DEPARTMENTS**

\$314.85

**MILO'S CITY CAFE**

MILO'S CITY CAFE	City Manager	Meal expense during ICMA	\$22.95
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<i>MILO'S CITY CAFE - Total For City Manager</i>			<i>\$22.95</i>
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**MILO'S CITY CAFE - ALL DEPARTMENTS**

\$22.95

**MILWAUKEE BURGER COM**

MILWAUKEE BURGER COM	Police Career Services	EATING PLACES, RESTAURANTS	\$25.00
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MILWAUKEE BURGER COM	Police Career Services	EATING PLACES, RESTAURANTS	\$22.86
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<i>MILWAUKEE BURGER COM - Total For Police Career Services</i>			<i>\$47.86</i>
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**MILWAUKEE BURGER COM - ALL DEPARTMENTS**

\$47.86

**ML AUTOMOTIVE**

ML AUTOMOTIVE	Fleet Maintenance Fund	Vehicle alignment	\$130.00
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ML AUTOMOTIVE	Fleet Maintenance Fund	Vehicle alignment	\$130.00
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ML AUTOMOTIVE	Fleet Maintenance Fund	Vehicle alignment	\$65.00
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ML AUTOMOTIVE	Fleet Maintenance Fund	Vehicle alignment	\$65.00
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<i>ML AUTOMOTIVE - Total For Fleet Maintenance Fund</i>			<i>\$390.00</i>
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**ML AUTOMOTIVE - ALL DEPARTMENTS**

\$390.00

## Monson

Monson	Buildings & Structures Fund	Janitorial/cleaning service - Oct. 2021	\$225.00
Monson	Buildings & Structures Fund	Janitorial/cleaning service - Oct. 2021	\$5,134.15
<i>Monson - Total For Buildings &amp; Structures Fund</i>			\$5,359.15
<b>Monson - ALL DEPARTMENTS</b>			\$5,359.15

## MOORE & ASSOCIATES I

MOORE & ASSOCIATES I	Metropolitan Planning Org	Transit Development Plan	\$6,488.17
<i>MOORE &amp; ASSOCIATES I - Total For Metropolitan Planning Org</i>			\$6,488.17
<b>MOORE &amp; ASSOCIATES I - ALL DEPARTMENTS</b>			\$6,488.17

## MOUNTAIN STATES

MOUNTAIN STATES	Balefill - Baler Processing	Printing service - business cards	\$83.55
<i>MOUNTAIN STATES - Total For Balefill - Baler Processing</i>			\$83.55
MOUNTAIN STATES	Balefill - Disposal & Landfill	Printing service - business cards	\$103.46
<i>MOUNTAIN STATES - Total For Balefill - Disposal &amp; Landfill</i>			\$103.46
MOUNTAIN STATES	Balefill - Diversion & Special	Printing service - business cards	\$83.55
<i>MOUNTAIN STATES - Total For Balefill - Diversion &amp; Special</i>			\$83.55
MOUNTAIN STATES	City Attorney	Printing service - letterhead	\$142.50
<i>MOUNTAIN STATES - Total For City Attorney</i>			\$142.50
MOUNTAIN STATES	Code Enforcement	Printing service - building permit	\$91.13
<i>MOUNTAIN STATES - Total For Code Enforcement</i>			\$91.13
MOUNTAIN STATES	Public Transit - CARES Act	Printing service - sticky notes	\$212.50
MOUNTAIN STATES	Public Transit - CARES Act	Printing service - tickets	\$177.20
MOUNTAIN STATES	Public Transit - CARES Act	Printing service - tickets	\$598.55
<i>MOUNTAIN STATES - Total For Public Transit - CARES Act</i>			\$988.25
<b>MOUNTAIN STATES - ALL DEPARTMENTS</b>			\$1,492.44

## MUNICIPAL CODE CORP.

MUNICIPAL CODE CORP.	Municipal Court	Online Code Hosting 10/01/21-09/30/22	\$900.00
<i>MUNICIPAL CODE CORP. - Total For Municipal Court</i>			\$900.00
<b>MUNICIPAL CODE CORP. - ALL DEPARTMENTS</b>			\$900.00

## MURDOCH'S RANCH&HOME

MURDOCH'S RANCH&HOM	Cemetery	MISCELLANEOUS AND RETAIL STORES TENT	\$103.02
<i>MURDOCH'S RANCH&amp;HOME - Total For Cemetery</i>			<i>\$103.02</i>
MURDOCH'S RANCH&HOM	Police Administration	MISCELLANEOUS AND RETAIL STORES	\$189.99
<i>MURDOCH'S RANCH&amp;HOME - Total For Police Administration</i>			<i>\$189.99</i>
<b>MURDOCH'S RANCH&amp;HOME - ALL DEPARTMENTS</b>			<b>\$293.01</b>

## NAPA AUTO PARTS CORP

NAPA AUTO PARTS CORP	City Council	September 2021 materials & supplies	\$7.52
<i>NAPA AUTO PARTS CORP - Total For City Council</i>			<i>\$7.52</i>
NAPA AUTO PARTS CORP	Fleet Maintenance Fund	September 2021 materials & supplies	\$341.50
NAPA AUTO PARTS CORP	Fleet Maintenance Fund	September 2021 materials & supplies	\$101,316.31
NAPA AUTO PARTS CORP	Fleet Maintenance Fund	September 2021 materials & supplies	\$12,304.61
NAPA AUTO PARTS CORP	Fleet Maintenance Fund	September 2021 materials & supplies	\$577.72
<i>NAPA AUTO PARTS CORP - Total For Fleet Maintenance Fund</i>			<i>\$114,540.14</i>
NAPA AUTO PARTS CORP	Police Administration	AUTOMOTIVE PARTS, ACCESSORIES STORES	\$40.14
NAPA AUTO PARTS CORP	Police Administration	AUTOMOTIVE PARTS, ACCESSORIES STORES	\$106.16
NAPA AUTO PARTS CORP	Police Administration	AUTOMOTIVE PARTS, ACCESSORIES STORES	\$17.99
<i>NAPA AUTO PARTS CORP - Total For Police Administration</i>			<i>\$164.29</i>
NAPA AUTO PARTS CORP	Regional Water Operations	Other materials and supplies	\$115.50
<i>NAPA AUTO PARTS CORP - Total For Regional Water Operations</i>			<i>\$115.50</i>
NAPA AUTO PARTS CORP	Water Distribution	Son Gun Prot., MCRFBR dust C, protectant	\$29.90
NAPA AUTO PARTS CORP	Water Distribution	Covid masks	\$49.98
<i>NAPA AUTO PARTS CORP - Total For Water Distribution</i>			<i>\$79.88</i>
NAPA AUTO PARTS CORP	WWTP Operations	Lube	\$55.74
NAPA AUTO PARTS CORP	WWTP Operations	Oil	\$35.94
NAPA AUTO PARTS CORP	WWTP Operations	Filters	\$29.20
<i>NAPA AUTO PARTS CORP - Total For WWTP Operations</i>			<i>\$120.88</i>
<b>NAPA AUTO PARTS CORP - ALL DEPARTMENTS</b>			<b>\$115,028.21</b>

## NATES FLOWERS

NATES FLOWERS	Police Administration	FLORISTS	\$150.00
NATES FLOWERS	Police Administration	FLORISTS	\$300.00



NATES FLOWERS - Total For Police Administration			\$450.00
<b>NATES FLOWERS - ALL DEPARTMENTS</b>			<b>\$450.00</b>
<b>NATIONAL SOCIETY OF</b>			
NATIONAL SOCIETY OF	Engineering	National memberships - Member ID 300026	\$1,196.00
NATIONAL SOCIETY OF - Total For Engineering			\$1,196.00
NATIONAL SOCIETY OF	Sewer Wastewater Collection	National memberships - Member ID 300026	\$265.08
NATIONAL SOCIETY OF - Total For Sewer Wastewater Collection			\$265.08
<b>NATIONAL SOCIETY OF - ALL DEPARTMENTS</b>			<b>\$1,461.08</b>
<b>NATRONA COUNTY OFFIC</b>			
NATRONA COUNTY OFFIC	Police Administration	Prisoner housing - Sept. 2021	\$67,361.28
NATRONA COUNTY OFFIC - Total For Police Administration			\$67,361.28
<b>NATRONA COUNTY OFFIC - ALL DEPARTMENTS</b>			<b>\$67,361.28</b>
<b>NELSON/NYGAARD CONSU</b>			
NELSON/NYGAARD CONSU	Metropolitan Planning Org	Casper Complete Streets & Ordi	\$1,313.05
NELSON/NYGAARD CONSU - Total For Metropolitan Planning Org			\$1,313.05
<b>NELSON/NYGAARD CONSU - ALL DEPARTMENTS</b>			<b>\$1,313.05</b>
<b>NIC INDUSTRIES INC</b>			
NIC INDUSTRIES INC	Police Administration	DURABLE GOODS,NOT ELSEWHERE CLASSIFI	\$70.95
NIC INDUSTRIES INC - Total For Police Administration			\$70.95
<b>NIC INDUSTRIES INC - ALL DEPARTMENTS</b>			<b>\$70.95</b>
<b>NOLAND FEED</b>			
NOLAND FEED	Hogadon - Operations	Feed bags	\$38.40
NOLAND FEED - Total For Hogadon - Operations			\$38.40
NOLAND FEED	Police Canine Operations	MISCELLANEOUS AND RETAIL STORES	\$62.00
NOLAND FEED - Total For Police Canine Operations			\$62.00
<b>NOLAND FEED - ALL DEPARTMENTS</b>			<b>\$100.40</b>

## NORCO, INC.

NORCO, INC.	Buildings & Structures Fund	Rental - square scrub doodle	\$35.00
NORCO, INC.	Buildings & Structures Fund	Odor stripper	\$106.28
NORCO, INC.	Buildings & Structures Fund	Grout & cleanser	\$29.53
<i>NORCO, INC. - Total For Buildings &amp; Structures Fund</i>			<i>\$170.81</i>
NORCO, INC.	Cemetery	SAFETY WINTER JACKETS	\$97.89
NORCO, INC.	Cemetery	NORCO SAFETY WINTER JACKETS GLOVES FO	\$50.98
NORCO, INC.	Cemetery	NORCO SLIP TRAX FOR WALKING ON ICE AN	\$25.00
<i>NORCO, INC. - Total For Cemetery</i>			<i>\$173.87</i>
NORCO, INC.	Rec Center - Operations	washing machine supplies	\$19.28
<i>NORCO, INC. - Total For Rec Center - Operations</i>			<i>\$19.28</i>
NORCO, INC.	Refuse - Residential	Safety equipment/supplies	\$213.85
<i>NORCO, INC. - Total For Refuse - Residential</i>			<i>\$213.85</i>
NORCO, INC.	Water Distribution	Safety glasses, ear plugs, hearing protector	\$101.78
<i>NORCO, INC. - Total For Water Distribution</i>			<i>\$101.78</i>
NORCO, INC.	WWTP Operations	Mechanic supplies	\$92.92
<i>NORCO, INC. - Total For WWTP Operations</i>			<i>\$92.92</i>
<b>NORCO, INC. - ALL DEPARTMENTS</b>			<b>\$772.51</b>

## NORTH PARK TRANSPORA

NORTH PARK TRANSPORA	Refuse - Recycling	Freight - plastic trlr to Denver	\$1,006.40
NORTH PARK TRANSPORA	Refuse - Recycling	Freight - cardboard trlr to Denver	\$1,007.20
<i>NORTH PARK TRANSPORA - Total For Refuse - Recycling</i>			<i>\$2,013.60</i>
<b>NORTH PARK TRANSPORA - ALL DEPARTMENTS</b>			<b>\$2,013.60</b>

## NORTHWEST CONTRACTOR

NORTHWEST CONTRACTOR	Balefill - Baler Processing	Misc. River Restoration supplies	\$947.57
<i>NORTHWEST CONTRACTOR - Total For Balefill - Baler Processing</i>			<i>\$947.57</i>
NORTHWEST CONTRACTOR	Balefill - Disposal & Landfill	Sledge hammer	\$130.68
<i>NORTHWEST CONTRACTOR - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$130.68</i>
NORTHWEST CONTRACTOR	Water Distribution	ARBOR & BIT	\$24.10
<i>NORTHWEST CONTRACTOR - Total For Water Distribution</i>			<i>\$24.10</i>

<b>NORTHWEST CONTRACTOR - ALL DEPARTMENTS</b>	<b>\$1,102.35</b>
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## NVA CASPER VETERINAR

NVA CASPER VETERINAR	Metro Animal Control	Veterinary service	\$105.12
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<i>NVA CASPER VETERINAR - Total For Metro Animal Control</i>			<i>\$105.12</i>
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<b>NVA CASPER VETERINAR - ALL DEPARTMENTS</b>	<b>\$105.12</b>
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## OLSON AUTOBODY & COL

OLSON AUTOBODY & COL	Fleet Maintenance Fund	Vehicle repair	\$2,919.41
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<i>OLSON AUTOBODY &amp; COL - Total For Fleet Maintenance Fund</i>			<i>\$2,919.41</i>
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<b>OLSON AUTOBODY &amp; COL - ALL DEPARTMENTS</b>	<b>\$2,919.41</b>
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## ONE CALL OF WY.

ONE CALL OF WY.	Sewer Wastewater Collection Tickets for September 2021	\$328.05
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<i>ONE CALL OF WY. - Total For Sewer Wastewater Collection</i>		<i>\$328.05</i>
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ONE CALL OF WY.	Water Distribution	Tickets for September 2021	\$400.95
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<i>ONE CALL OF WY. - Total For Water Distribution</i>			<i>\$400.95</i>
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<b>ONE CALL OF WY. - ALL DEPARTMENTS</b>	<b>\$729.00</b>
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## PEAK GEOSOLUTIONS/ S

PEAK GEOSOLUTIONS/ S	Balefill - Disposal & Landfill	Gems028749-OP/Mnt/mon srvcs g	\$12,440.79
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<i>PEAK GEOSOLUTIONS/ S - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$12,440.79</i>
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<b>PEAK GEOSOLUTIONS/ S - ALL DEPARTMENTS</b>	<b>\$12,440.79</b>
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## PEDEN'S INC

PEDEN'S INC	Balefill - Disposal & Landfill	Shirts & screen printing	\$200.00
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PEDEN'S INC	Balefill - Disposal & Landfill	Work clothing / screen printing	\$1,113.00
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<i>PEDEN'S INC - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$1,313.00</i>
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<b>PEDEN'S INC - ALL DEPARTMENTS</b>	<b>\$1,313.00</b>
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## PEPPER TANK & CONTRA

PEPPER TANK & CONTRA	WWTP Operations	SS flanges and piping for primary pump instal	\$680.00
PEPPER TANK & CONTRA	WWTP Operations	4' x 4' metal plate	\$360.00
<i>PEPPER TANK &amp; CONTRA - Total For WWTP Operations</i>			<i>\$1,040.00</i>
<b>PEPPER TANK &amp; CONTRA - ALL DEPARTMENTS</b>			<b>\$1,040.00</b>

## PEPSI COLA OF CASPER

PEPSI COLA OF CASPER	Aquatics - Concessions	Beverage delivery	\$28.50
PEPSI COLA OF CASPER	Aquatics - Concessions	Beverage delivery	\$30.65
PEPSI COLA OF CASPER	Aquatics - Concessions	Beverage delivery	\$67.10
PEPSI COLA OF CASPER	Aquatics - Concessions	Beverage delivery	\$78.00
PEPSI COLA OF CASPER	Aquatics - Concessions	Beverage delivery	\$168.90
PEPSI COLA OF CASPER	Aquatics - Concessions	Beverage delivery	\$67.10
PEPSI COLA OF CASPER	Aquatics - Concessions	Beverage delivery	\$122.40
PEPSI COLA OF CASPER	Aquatics - Concessions	Beverage delivery	\$90.35
PEPSI COLA OF CASPER	Aquatics - Concessions	Beverage delivery	\$800.12
<i>PEPSI COLA OF CASPER - Total For Aquatics - Concessions</i>			<i>\$1,453.12</i>
<b>PEPSI COLA OF CASPER - ALL DEPARTMENTS</b>			<b>\$1,453.12</b>

## PERKINS RESTAURANT

PERKINS RESTAURANT	Police Career Services	EATING PLACES, RESTAURANTS	\$19.88
PERKINS RESTAURANT	Police Career Services	EATING PLACES, RESTAURANTS	\$37.65
<i>PERKINS RESTAURANT - Total For Police Career Services</i>			<i>\$57.53</i>
<b>PERKINS RESTAURANT - ALL DEPARTMENTS</b>			<b>\$57.53</b>

## PILOT

PILOT	City Manager	Fuel expense during ICMA	\$31.76
<i>PILOT - Total For City Manager</i>			<i>\$31.76</i>
PILOT	Police Career Services	AUTOMATED FUEL DISPENSERS	\$24.60
PILOT	Police Career Services	AUTOMATED FUEL DISPENSERS	\$22.62
<i>PILOT - Total For Police Career Services</i>			<i>\$47.22</i>
<b>PILOT - ALL DEPARTMENTS</b>			<b>\$78.98</b>

## POSTAL PROS, INC.

POSTAL PROS, INC.	Customer Service	Printing & mailing service	\$5,457.74
POSTAL PROS, INC.	Customer Service	Printing & mailing service	\$2,345.08
POSTAL PROS, INC.	Customer Service	E - stmts, texts, payments, msgs, web postin	\$2,474.17
POSTAL PROS, INC.	Customer Service	Printing & mailing service	\$3,033.13
<i>POSTAL PROS, INC. - Total For Customer Service</i>			<i>\$13,310.12</i>
POSTAL PROS, INC.	Water Revenue and Transfers	E - stmts, texts, payments, msgs, web postin	\$930.00
<i>POSTAL PROS, INC. - Total For Water Revenue and Transfers</i>			<i>\$930.00</i>
<b>POSTAL PROS, INC. - ALL DEPARTMENTS</b>			<b>\$14,240.12</b>

## PP WYOMINGWATE

PP WYOMINGWATE	Sewer Wastewater Collection license training for Rusty Gurney		\$340.00
<i>PP WYOMINGWATE - Total For Sewer Wastewater Collection</i>			<i>\$340.00</i>
<b>PP WYOMINGWATE - ALL DEPARTMENTS</b>			<b>\$340.00</b>

## PRICELN TVL PROTECT

PRICELN TVL PROTECT	Fire-EMS Training	Travel cost protection for airfare for Andrew	\$36.55
<i>PRICELN TVL PROTECT - Total For Fire-EMS Training</i>			<i>\$36.55</i>
<b>PRICELN TVL PROTECT - ALL DEPARTMENTS</b>			<b>\$36.55</b>

## PRICELN VACATION PKG

PRICELN VACATION PKG	Fire-EMS Training	Airfare for Andrew Sundell to attend Swift W	\$338.49
<i>PRICELN VACATION PKG - Total For Fire-EMS Training</i>			<i>\$338.49</i>
<b>PRICELN VACATION PKG - ALL DEPARTMENTS</b>			<b>\$338.49</b>

## PROFESSIONAL CLEANIN

PROFESSIONAL CLEANIN	WWTP Operations	Janitorial/cleaning service - Sept. 2021	\$1,395.00
<i>PROFESSIONAL CLEANIN - Total For WWTP Operations</i>			<i>\$1,395.00</i>
<b>PROFESSIONAL CLEANIN - ALL DEPARTMENTS</b>			<b>\$1,395.00</b>

## QDOBA 2895

QDOBA 2895	Police Administration	FAST FOOD RESTAURANTS	\$199.10
<i>QDOBA 2895 - Total For Police Administration</i>			<i>\$199.10</i>

**QDOBA 2895 - ALL DEPARTMENTS**

\$199.10

**QUALITY OFFICE SOLUT**

QUALITY OFFICE SOLUT	Engineering	CARTRIDGE FOR BCOYLE PRINTER	\$58.59
<i>QUALITY OFFICE SOLUT - Total For Engineering</i>			<i>\$58.59</i>
QUALITY OFFICE SOLUT	Municipal Court	Office supplies	\$15.99
QUALITY OFFICE SOLUT	Municipal Court		\$91.98
QUALITY OFFICE SOLUT	Municipal Court	Office supplies	\$154.91
QUALITY OFFICE SOLUT	Municipal Court	Office supplies	\$127.97
<i>QUALITY OFFICE SOLUT - Total For Municipal Court</i>			<i>\$390.85</i>
<b>QUALITY OFFICE SOLUT - ALL DEPARTMENTS</b>			<b>\$449.44</b>

**REED'S AUTOMOTIVE &**

REED'S AUTOMOTIVE &	Fleet Maintenance Fund	Exhaust repair	\$100.12
<i>REED'S AUTOMOTIVE &amp; - Total For Fleet Maintenance Fund</i>			<i>\$100.12</i>
<b>REED'S AUTOMOTIVE &amp; - ALL DEPARTMENTS</b>			<b>\$100.12</b>

**REPCO INC**

REPCO INC	WWTP Operations	Contactors	\$262.94
<i>REPCO INC - Total For WWTP Operations</i>			<i>\$262.94</i>
<b>REPCO INC - ALL DEPARTMENTS</b>			<b>\$262.94</b>

**REXEL 3212**

REXEL 3212	Balefill - Disposal & Landfill	600 MCM CABLE CUTTER	\$458.91
<i>REXEL 3212 - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$458.91</i>
<b>REXEL 3212 - ALL DEPARTMENTS</b>			<b>\$458.91</b>

**RMI CASPER**

RMI CASPER	Balefill - Disposal & Landfill	SAFETY SUPPLIES	\$431.28
<i>RMI CASPER - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$431.28</i>
RMI CASPER	Streets	Partial Order Gloves	\$303.51
<i>RMI CASPER - Total For Streets</i>			<i>\$303.51</i>

**RMI CASPER - ALL DEPARTMENTS**

\$734.79

**Rocky Mountain**

Rocky Mountain	Regional Water Operations	Bulk oxygen	\$937.20
<i>Rocky Mountain - Total For Regional Water Operations</i>			\$937.20
Rocky Mountain	Water Distribution	Rental - 9/21/21-10/20/21	\$23.00
<i>Rocky Mountain - Total For Water Distribution</i>			\$23.00
<b>Rocky Mountain - ALL DEPARTMENTS</b>			\$960.20

**ROCKY MOUNTAIN DISCO**

ROCKY MOUNTAIN DISCO	Fire-EMS Operations	Cooler and Ice packs for BR2	\$279.95
<i>ROCKY MOUNTAIN DISCO - Total For Fire-EMS Operations</i>			\$279.95
<b>ROCKY MOUNTAIN DISCO - ALL DEPARTMENTS</b>			\$279.95

**ROCKY MOUNTAIN POWER**

ROCKY MOUNTAIN POWER	Ash Street Building	Acct #54730761-154 1	\$986.79
<i>ROCKY MOUNTAIN POWER - Total For Ash Street Building</i>			\$986.79
ROCKY MOUNTAIN POWER	Balefill - Disposal & Landfill	Acct #54730761-090 7	\$9,931.89
ROCKY MOUNTAIN POWER	Balefill - Disposal & Landfill	Acct #54730761-139 2	\$455.08
<i>ROCKY MOUNTAIN POWER - Total For Balefill - Disposal &amp; Landfill</i>			\$10,386.97
ROCKY MOUNTAIN POWER	Buildings & Structures Fund	Acct #54730761-089 9	\$52.05
<i>ROCKY MOUNTAIN POWER - Total For Buildings &amp; Structures Fund</i>			\$52.05
ROCKY MOUNTAIN POWER	Fire-EMS Administration	Acct #54730761-141 8	\$404.36
<i>ROCKY MOUNTAIN POWER - Total For Fire-EMS Administration</i>			\$404.36
ROCKY MOUNTAIN POWER	Fleet Maintenance Fund	Acct #54730761-096 4	\$3,245.73
<i>ROCKY MOUNTAIN POWER - Total For Fleet Maintenance Fund</i>			\$3,245.73
ROCKY MOUNTAIN POWER	Public Transit - Operations	Acct #54730761-156 6	\$170.20
<i>ROCKY MOUNTAIN POWER - Total For Public Transit - Operations</i>			\$170.20
ROCKY MOUNTAIN POWER	Regional Water Operations	See attached list of account numbers	\$77,434.94
<i>ROCKY MOUNTAIN POWER - Total For Regional Water Operations</i>			\$77,434.94
ROCKY MOUNTAIN POWER	RWS - Booster Stations	See attached list of account numbers	\$8,569.09
<i>ROCKY MOUNTAIN POWER - Total For RWS - Booster Stations</i>			\$8,569.09
ROCKY MOUNTAIN POWER	Water Tanks	Acct #54730761-107 9	\$30,988.76

ROCKY MOUNTAIN POWER - Total For Water Tanks	\$30,988.76
<b>ROCKY MOUNTAIN POWER - ALL DEPARTMENTS</b>	<b>\$132,238.89</b>

## RODOLPH BROTHERS INC

RODOLPH BROTHERS INC	Balefill - Disposal & Landfill	Fall deep root fertilization	\$791.00
RODOLPH BROTHERS INC - Total For Balefill - Disposal & Landfill			\$791.00
<b>RODOLPH BROTHERS INC - ALL DEPARTMENTS</b>			<b>\$791.00</b>

## Rooter

Rooter	Golf - Operations	Portable restroom rental	\$630.00
Rooter - Total For Golf - Operations			\$630.00
Rooter	Parks - Parks Maint.	Porta-John from R&R	\$292.22
Rooter	Parks - Parks Maint.	Porta-John from R&R	\$382.45
Rooter	Parks - Parks Maint.	Porta-John from R&R	\$208.80
Rooter	Parks - Parks Maint.	Porta-John from R&R	\$987.14
Rooter	Parks - Parks Maint.	Porta-John from R&R	\$227.25
Rooter - Total For Parks - Parks Maint.			\$2,097.86
<b>Rooter - ALL DEPARTMENTS</b>			<b>\$2,727.86</b>

## SAMS CLUB #6425

SAMS CLUB #6425	Human Resources	Candy for Halloween event	\$898.80
SAMS CLUB #6425 - Total For Human Resources			\$898.80
SAMS CLUB #6425	Ice Arena - Concessions	Ice Concession Supplies	\$73.68
SAMS CLUB #6425 - Total For Ice Arena - Concessions			\$73.68
SAMS CLUB #6425	Police Administration	WHOLESALE CLUBS	\$91.02
SAMS CLUB #6425	Police Administration	WHOLESALE CLUBS	\$144.56
SAMS CLUB #6425 - Total For Police Administration			\$235.58
<b>SAMS CLUB #6425 - ALL DEPARTMENTS</b>			<b>\$1,208.06</b>

## SAMS CLUB #8272

SAMS CLUB #8272	Police Career Services	AUTOMATED FUEL DISPENSERS	\$33.30
SAMS CLUB #8272 - Total For Police Career Services			\$33.30



**SAMS CLUB #8272 - ALL DEPARTMENTS**

\$33.30

**SAMSCLUB #6425**

SAMSCLUB #6425	Balefill - Disposal & Landfill	SCALE HOUSE SUPPLIES	\$44.96
<i>SAMSCLUB #6425 - Total For Balefill - Disposal &amp; Landfill</i>			\$44.96
SAMSCLUB #6425	Buildings & Structures Fund	City Hall Custodial Supplies	\$81.88
<i>SAMSCLUB #6425 - Total For Buildings &amp; Structures Fund</i>			\$81.88
SAMSCLUB #6425	Fire-EMS Operations	Station Supplies	\$219.44
<i>SAMSCLUB #6425 - Total For Fire-EMS Operations</i>			\$219.44
SAMSCLUB #6425	Ice Arena - Concessions	CONCESSIONS	\$147.39
<i>SAMSCLUB #6425 - Total For Ice Arena - Concessions</i>			\$147.39
SAMSCLUB #6425	Public Safety Communication	WHOLESALE CLUBS	\$56.42
<i>SAMSCLUB #6425 - Total For Public Safety Communications</i>			\$56.42
SAMSCLUB #6425	Water Distribution	Lysol	\$41.19
<i>SAMSCLUB #6425 - Total For Water Distribution</i>			\$41.19
<b>SAMSCLUB #6425 - ALL DEPARTMENTS</b>			<b>\$591.28</b>

**SAMSCLUB.COM**

SAMSCLUB.COM	Balefill - Baler Processing	LANDFILL, SCALE HOUSE, BALER SUPPLIES	\$106.08
<i>SAMSCLUB.COM - Total For Balefill - Baler Processing</i>			\$106.08
SAMSCLUB.COM	Balefill - Disposal & Landfill	LANDFILL, SCALE HOUSE, BALER SUPPLIES	\$158.86
SAMSCLUB.COM	Balefill - Disposal & Landfill	LANDFILL TRASH BAGS	\$92.40
<i>SAMSCLUB.COM - Total For Balefill - Disposal &amp; Landfill</i>			\$251.26
SAMSCLUB.COM	Fire-EMS Operations	Station Supplies	\$213.98
<i>SAMSCLUB.COM - Total For Fire-EMS Operations</i>			\$213.98
SAMSCLUB.COM	Refuse - Commercial	LANDFILL, SCALE HOUSE, BALER SUPPLIES	\$123.80
<i>SAMSCLUB.COM - Total For Refuse - Commercial</i>			\$123.80
<b>SAMSCLUB.COM - ALL DEPARTMENTS</b>			<b>\$695.12</b>

**SELF HELP CENTER, IN**

SELF HELP CENTER, IN	Capital Projects Fund	1% #16 Funding Self Help Cente	\$13,748.75
<i>SELF HELP CENTER, IN - Total For Capital Projects Fund</i>			\$13,748.75

**SELF HELP CENTER, IN - ALL DEPARTMENTS**

\$13,748.75

**SHEET METAL SPECIALT**

SHEET METAL SPECIALT	Buildings & Structures Fund	Metal sheets	\$431.90
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<i>SHEET METAL SPECIALT - Total For Buildings &amp; Structures Fund</i>			<i>\$431.90</i>
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**SHEET METAL SPECIALT - ALL DEPARTMENTS**

\$431.90

**SHELL OIL 5744427860**

SHELL OIL 5744427860	Police Career Services	AUTOMATED FUEL DISPENSERS	\$59.03
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<i>SHELL OIL 5744427860 - Total For Police Career Services</i>			<i>\$59.03</i>
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**SHELL OIL 5744427860 - ALL DEPARTMENTS**

\$59.03

**SHELL OIL 5744427920**

SHELL OIL 5744427920	Fire-EMS Operations	Fuel	\$32.86
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<i>SHELL OIL 5744427920 - Total For Fire-EMS Operations</i>			<i>\$32.86</i>
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**SHELL OIL 5744427920 - ALL DEPARTMENTS**

\$32.86

**SHELL OIL 5744427930**

SHELL OIL 5744427930	Police Career Services	AUTOMATED FUEL DISPENSERS	\$37.31
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<i>SHELL OIL 5744427930 - Total For Police Career Services</i>			<i>\$37.31</i>
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**SHELL OIL 5744427930 - ALL DEPARTMENTS**

\$37.31

**SHELL OIL 5744427940**

SHELL OIL 5744427940	Police Career Services	AUTOMATED FUEL DISPENSERS	\$60.15
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<i>SHELL OIL 5744427940 - Total For Police Career Services</i>			<i>\$60.15</i>
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**SHELL OIL 5744427940 - ALL DEPARTMENTS**

\$60.15

**SHERWIN-WILLIAMS COR**

SHERWIN-WILLIAMS COR	Balefill - Disposal & Landfill	Paint & supplies	\$404.75
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<i>SHERWIN-WILLIAMS COR - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$404.75</i>
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SHERWIN-WILLIAMS COR	Buildings & Structures Fund	Paint	\$139.14
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SHERWIN-WILLIAMS COR	Buildings & Structures Fund	Paint	\$92.56
SHERWIN-WILLIAMS COR	Buildings & Structures Fund	Painting supplies	\$8.15
<i>SHERWIN-WILLIAMS COR - Total For Buildings &amp; Structures Fund</i>			<i>\$239.85</i>
SHERWIN-WILLIAMS COR	Rec Center - Sports Programs	Paint Nozzle	\$31.17
<i>SHERWIN-WILLIAMS COR - Total For Rec Center - Sports Programs</i>			<i>\$31.17</i>
<b>SHERWIN-WILLIAMS COR - ALL DEPARTMENTS</b>			<b>\$675.77</b>

## SIERRA RESCUE

SIERRA RESCUE	Fire-EMS Training	Sierra Rescue International - Swiftwater Resc	\$875.00
<i>SIERRA RESCUE - Total For Fire-EMS Training</i>			<i>\$875.00</i>
<b>SIERRA RESCUE - ALL DEPARTMENTS</b>			<b>\$875.00</b>

## SMITH PSYCHOLOGICAL

SMITH PSYCHOLOGICAL	Police Administration	Confidential legal or medical matters	\$900.00
<i>SMITH PSYCHOLOGICAL - Total For Police Administration</i>			<i>\$900.00</i>
SMITH PSYCHOLOGICAL	Police Career Services	Confidential legal or medical matters	\$5,106.48
<i>SMITH PSYCHOLOGICAL - Total For Police Career Services</i>			<i>\$5,106.48</i>
<b>SMITH PSYCHOLOGICAL - ALL DEPARTMENTS</b>			<b>\$6,006.48</b>

## SMITH RV SALES AND S

SMITH RV SALES AND S	Balefill - Disposal & Landfill	LOCKS FOR SCALE HOUSE CASH DRAWERS	\$29.00
<i>SMITH RV SALES AND S - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$29.00</i>
<b>SMITH RV SALES AND S - ALL DEPARTMENTS</b>			<b>\$29.00</b>

## SOLSBURY HILL LLC

SOLSBURY HILL LLC	Parks - Parks Maint.	Flange	\$69.53
<i>SOLSBURY HILL LLC - Total For Parks - Parks Maint.</i>			<i>\$69.53</i>
<b>SOLSBURY HILL LLC - ALL DEPARTMENTS</b>			<b>\$69.53</b>

## SP ALXUM

SP ALXUM	Public Transit - CARES Act	iPad iPhone Charging station for Spare Dispa	\$42.77
<i>SP ALXUM - Total For Public Transit - CARES Act</i>			<i>\$42.77</i>

**SP ALXUM - ALL DEPARTMENTS**

\$42.77

**SPARE LABS INC**

SPARE LABS INC	Public Transit - CARES Act	Max active vehicles	\$1,500.00
SPARE LABS INC	Public Transit - CARES Act	Software services fee	\$750.00
<i>SPARE LABS INC - Total For Public Transit - CARES Act</i>			<i>\$2,250.00</i>
<b>SPARE LABS INC - ALL DEPARTMENTS</b>			<b>\$2,250.00</b>

**SPARTAN ATHLETIC CO**

SPARTAN ATHLETIC CO	Rec Center - Sports Programs	Tennis Court Crack Repair	\$365.20
<i>SPARTAN ATHLETIC CO - Total For Rec Center - Sports Programs</i>			<i>\$365.20</i>
<b>SPARTAN ATHLETIC CO - ALL DEPARTMENTS</b>			<b>\$365.20</b>

**SPORTSFACILITIESGRP**

SPORTSFACILITIESGRP	Rec Center - Operations	SPORTING GOODS STORES Backboard Paddin	\$592.00
<i>SPORTSFACILITIESGRP - Total For Rec Center - Operations</i>			<i>\$592.00</i>
<b>SPORTSFACILITIESGRP - ALL DEPARTMENTS</b>			<b>\$592.00</b>

**SPORTSMANS WAREHOUSE**

SPORTSMANS WAREHOUSE	Police Administration	SPORTING GOODS STORES	\$103.97
<i>SPORTSMANS WAREHOUSE - Total For Police Administration</i>			<i>\$103.97</i>
<b>SPORTSMANS WAREHOUSE - ALL DEPARTMENTS</b>			<b>\$103.97</b>

**SQ BLACK HILLS RECR**

SQ BLACK HILLS RECR	Rec Center - Classes	Training for Recreation	\$350.00
<i>SQ BLACK HILLS RECR - Total For Rec Center - Classes</i>			<i>\$350.00</i>
<b>SQ BLACK HILLS RECR - ALL DEPARTMENTS</b>			<b>\$350.00</b>

**SQ GREAT HARVEST BA**

SQ GREAT HARVEST BA	Human Resources	Half dozen donuts for celebration with Carte	\$8.14
<i>SQ GREAT HARVEST BA - Total For Human Resources</i>			<i>\$8.14</i>

<b>SQ GREAT HARVEST BA - ALL DEPARTMENTS</b>	<b>\$8.14</b>
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## **SQ METRO COFFEE COM**

SQ METRO COFFEE COM	Police Administration	FAST FOOD RESTAURANTS	\$39.60
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<i>SQ METRO COFFEE COM - Total For Police Administration</i>			<i>\$39.60</i>
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<b>SQ METRO COFFEE COM - ALL DEPARTMENTS</b>	<b>\$39.60</b>
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## **SQ PDX YELLOW CAB**

SQ PDX YELLOW CAB	City Manager	Taxicab expenses during ICMA	\$55.40
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<i>SQ PDX YELLOW CAB - Total For City Manager</i>			<i>\$55.40</i>
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<b>SQ PDX YELLOW CAB - ALL DEPARTMENTS</b>	<b>\$55.40</b>
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## **SQ PEDEN'S INC.**

SQ PEDEN'S INC.	Buildings & Structures Fund	City Shirts for Custodial Staff	\$84.00
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<i>SQ PEDEN'S INC. - Total For Buildings &amp; Structures Fund</i>			<i>\$84.00</i>
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<b>SQ PEDEN'S INC. - ALL DEPARTMENTS</b>	<b>\$84.00</b>
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## **STAPLES**

STAPLES	Planning	STATIONARY, OFFICE AND SCHOOL SUPPLY S	\$16.26
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<i>STAPLES - Total For Planning</i>			<i>\$16.26</i>
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<b>STAPLES - ALL DEPARTMENTS</b>	<b>\$16.26</b>
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## **STAPLES DIRECT**

STAPLES DIRECT	Customer Service	REFUND FOR TAX FEE - ON CASH DRAWER E	(\$14.87)
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STAPLES DIRECT	Customer Service	CASH DRAWER INSERTS	\$312.30
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<i>STAPLES DIRECT - Total For Customer Service</i>			<i>\$297.43</i>
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<b>STAPLES DIRECT - ALL DEPARTMENTS</b>	<b>\$297.43</b>
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## **STARBUCKS STORE**

STARBUCKS STORE	Police Career Services	FAST FOOD RESTAURANTS	\$14.78
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<i>STARBUCKS STORE - Total For Police Career Services</i>			<i>\$14.78</i>
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<b>STARBUCKS STORE - ALL DEPARTMENTS</b>	<b>\$14.78</b>
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## STEAMBOAT GRAND RESO

STEAMBOAT GRAND RESO	Police Career Services	LODGING, HOTELS, MOTELS, RESORTS	\$20.00
<i>STEAMBOAT GRAND RESO - Total For Police Career Services</i>			<i>\$20.00</i>
<b>STEAMBOAT GRAND RESO - ALL DEPARTMENTS</b>			<b>\$20.00</b>

## STELLA BLUES

STELLA BLUES	Police Career Services	EATING PLACES, RESTAURANTS	\$25.05
STELLA BLUES	Police Career Services	EATING PLACES, RESTAURANTS	\$30.00
<i>STELLA BLUES - Total For Police Career Services</i>			<i>\$55.05</i>
<b>STELLA BLUES - ALL DEPARTMENTS</b>			<b>\$55.05</b>

## STERLING

STERLING	Human Resources	Centralized employee backgroun	\$736.64
<i>STERLING - Total For Human Resources</i>			<i>\$736.64</i>
<b>STERLING - ALL DEPARTMENTS</b>			<b>\$736.64</b>

## SUMMIT FIRE & SECURI

SUMMIT FIRE & SECURI	Public Transit - Operations	Dues and subscriptions	\$386.76
<i>SUMMIT FIRE &amp; SECURI - Total For Public Transit - Operations</i>			<i>\$386.76</i>
<b>SUMMIT FIRE &amp; SECURI - ALL DEPARTMENTS</b>			<b>\$386.76</b>

## SUTHERLANDS 2219

SUTHERLANDS 2219	Traffic Control	Robertson Road mail box replacement	\$72.09
<i>SUTHERLANDS 2219 - Total For Traffic Control</i>			<i>\$72.09</i>
SUTHERLANDS 2219	Water Distribution	sod	\$109.78
SUTHERLANDS 2219	Water Distribution	Irrigation parts	\$47.39
<i>SUTHERLANDS 2219 - Total For Water Distribution</i>			<i>\$157.17</i>
<b>SUTHERLANDS 2219 - ALL DEPARTMENTS</b>			<b>\$229.26</b>

## SWI, LLC

SWI, LLC	Balefill - Disposal & Landfill	Gate repair	\$840.00
SWI, LLC	Balefill - Disposal & Landfill	Gate & misc. gate supplies	\$1,969.03
SWI, LLC	Balefill - Disposal & Landfill	Gate repair - access control products	\$1,094.81
SWI, LLC	Balefill - Disposal & Landfill	Gate repair - access control products	\$1,068.60
<i>SWI, LLC - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$4,972.44</i>
<b>SWI, LLC - ALL DEPARTMENTS</b>			<b>\$4,972.44</b>

## TETON STEEL CO

TETON STEEL CO	Streets	Poly Patch 50lb bags for patching concrete	\$1,732.50
<i>TETON STEEL CO - Total For Streets</i>			<i>\$1,732.50</i>
<b>TETON STEEL CO - ALL DEPARTMENTS</b>			<b>\$1,732.50</b>

## TEXAS ROADHOUSE

TEXAS ROADHOUSE	Police Career Services	EATING PLACES, RESTAURANTS	\$30.25
TEXAS ROADHOUSE	Police Career Services	EATING PLACES, RESTAURANTS	\$27.00
<i>TEXAS ROADHOUSE - Total For Police Career Services</i>			<i>\$57.25</i>
<b>TEXAS ROADHOUSE - ALL DEPARTMENTS</b>			<b>\$57.25</b>

## THE ARC OF NATRONA C

THE ARC OF NATRONA C	Capital Projects Fund	1%#16 Funding The Arc of Natro	\$2,916.69
<i>THE ARC OF NATRONA C - Total For Capital Projects Fund</i>			<i>\$2,916.69</i>
<b>THE ARC OF NATRONA C - ALL DEPARTMENTS</b>			<b>\$2,916.69</b>

## THE CLASSIC GARAGE L

THE CLASSIC GARAGE L	Police Career Services	EATING PLACES, RESTAURANTS	\$17.00
THE CLASSIC GARAGE L	Police Career Services	EATING PLACES, RESTAURANTS	\$15.60
THE CLASSIC GARAGE L	Police Career Services	EATING PLACES, RESTAURANTS	\$23.92
<i>THE CLASSIC GARAGE L - Total For Police Career Services</i>			<i>\$56.52</i>
<b>THE CLASSIC GARAGE L - ALL DEPARTMENTS</b>			<b>\$56.52</b>

## THE COOP

THE COOP	Police Career Services	EATING PLACES, RESTAURANTS	\$41.47
<i>THE COOP - Total For Police Career Services</i>			<i>\$41.47</i>
<b>THE COOP - ALL DEPARTMENTS</b>			<b>\$41.47</b>

## THE HOME DEPOT

THE HOME DEPOT	Buildings & Structures Fund	Supplies to install safe at Cemetery	\$29.94
<i>THE HOME DEPOT - Total For Buildings &amp; Structures Fund</i>			<i>\$29.94</i>
THE HOME DEPOT	Fire-EMS Training	Refrigerator - Training area St. 1	\$129.00
<i>THE HOME DEPOT - Total For Fire-EMS Training</i>			<i>\$129.00</i>
THE HOME DEPOT	Hogadon - Operations	Pumphouse repairs	\$42.16
<i>THE HOME DEPOT - Total For Hogadon - Operations</i>			<i>\$42.16</i>
THE HOME DEPOT	Parks - Parks Maint.	Spray paint for gate at Washington Park	\$27.92
THE HOME DEPOT	Parks - Parks Maint.	Spray paint for gate at Washington Park	\$30.90
<i>THE HOME DEPOT - Total For Parks - Parks Maint.</i>			<i>\$58.82</i>
THE HOME DEPOT	Police Administration	HOME SUPPLY WAREHOUSE STORES	\$29.91
THE HOME DEPOT	Police Administration	HOME SUPPLY WAREHOUSE STORES	\$58.44
THE HOME DEPOT	Police Administration	HOME SUPPLY WAREHOUSE STORES	\$232.73
<i>THE HOME DEPOT - Total For Police Administration</i>			<i>\$321.08</i>
THE HOME DEPOT	Rec Center - Operations	Repair supplies, custodial	\$45.16
<i>THE HOME DEPOT - Total For Rec Center - Operations</i>			<i>\$45.16</i>
THE HOME DEPOT	Water Meters	TUBE CUTTER, FLOWGUARD, BATTERIES	\$29.61
<i>THE HOME DEPOT - Total For Water Meters</i>			<i>\$29.61</i>
THE HOME DEPOT	Weed & Pest Fund	Tools	\$53.85
THE HOME DEPOT	Weed & Pest Fund	hand tools	\$97.76
<i>THE HOME DEPOT - Total For Weed &amp; Pest Fund</i>			<i>\$151.61</i>
<b>THE HOME DEPOT - ALL DEPARTMENTS</b>			<b>\$807.38</b>

## TOOLE DESIGN

TOOLE DESIGN	Metropolitan Planning Org	Bike & pedestrian plan update	\$20,751.06
<i>TOOLE DESIGN - Total For Metropolitan Planning Org</i>			<i>\$20,751.06</i>
<b>TOOLE DESIGN - ALL DEPARTMENTS</b>			<b>\$20,751.06</b>



## TOP OFFICE PRODUCTS

TOP OFFICE PRODUCTS	Public Transit - Operations	Copy charge - Sept. 2021	\$151.88
TOP OFFICE PRODUCTS - Total For Public Transit - Operations			\$151.88
TOP OFFICE PRODUCTS - ALL DEPARTMENTS			\$151.88

## TOWNSQUARE MEDIA, IN

TOWNSQUARE MEDIA, IN	City Manager	Public Education - Radio - Specific Purpose T	\$1,106.00
TOWNSQUARE MEDIA, IN - Total For City Manager			\$1,106.00
TOWNSQUARE MEDIA, IN - ALL DEPARTMENTS			\$1,106.00

## TRACTOR SUPPLY CO

TRACTOR SUPPLY CO	Balefill - Disposal & Landfill	RIVER PROJECT FENCING	\$634.89
TRACTOR SUPPLY CO - Total For Balefill - Disposal & Landfill			\$634.89
TRACTOR SUPPLY CO	River Volunteer Events	Spray paint, volunteer day	\$6.49
TRACTOR SUPPLY CO - Total For River Volunteer Events			\$6.49
TRACTOR SUPPLY CO	Water Distribution	Ballistic twist w/cut 90' cage	\$33.98
TRACTOR SUPPLY CO - Total For Water Distribution			\$33.98
TRACTOR SUPPLY CO - ALL DEPARTMENTS			\$675.36

## TRI STATE OIL RECLAI

TRI STATE OIL RECLAI	Balefill - Diversion & Special	Recycling used antifreeze	\$1,242.00
TRI STATE OIL RECLAI - Total For Balefill - Diversion & Special			\$1,242.00
TRI STATE OIL RECLAI - ALL DEPARTMENTS			\$1,242.00

## TRI-TECHNICAL SYSTEM

TRI-TECHNICAL SYSTEM	Golf - Operations	POS IT Support Fee	\$55.00
TRI-TECHNICAL SYSTEM - Total For Golf - Operations			\$55.00
TRI-TECHNICAL SYSTEM - ALL DEPARTMENTS			\$55.00

## TST MONK'S EAU CLAI

TST MONK'S EAU CLAI	Police Career Services	EATING PLACES, RESTAURANTS	\$19.53
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TST MONK'S EAU CLAI	Police Career Services	EATING PLACES, RESTAURANTS	\$15.00
<i>TST MONK'S EAU CLAI - Total For Police Career Services</i>			\$34.53
<b>TST MONK'S EAU CLAI - ALL DEPARTMENTS</b>			\$34.53

## TST SILLY SERRANO

TST SILLY SERRANO	Police Career Services	EATING PLACES, RESTAURANTS	\$15.56
TST SILLY SERRANO	Police Career Services	EATING PLACES, RESTAURANTS	\$10.27
<i>TST SILLY SERRANO - Total For Police Career Services</i>			\$25.83
<b>TST SILLY SERRANO - ALL DEPARTMENTS</b>			\$25.83

## TST WYOMING RIB

TST WYOMING RIB	City Manager	Lunch meeting	\$89.20
<i>TST WYOMING RIB - Total For City Manager</i>			\$89.20
<b>TST WYOMING RIB - ALL DEPARTMENTS</b>			\$89.20

## TURF MASTER LLC

TURF MASTER LLC	Parks - Athletic Maint.	Sod	\$764.19
<i>TURF MASTER LLC - Total For Parks - Athletic Maint.</i>			\$764.19
TURF MASTER LLC	Parks - Parks Maint.	Sod	\$1,836.31
<i>TURF MASTER LLC - Total For Parks - Parks Maint.</i>			\$1,836.31
<b>TURF MASTER LLC - ALL DEPARTMENTS</b>			\$2,600.50

## UBER TRIP

UBER TRIP	City Manager	Uber expense during ICMA	\$9.72
UBER TRIP	City Manager	Uber expense during ICMA	\$9.72
<i>UBER TRIP - Total For City Manager</i>			\$19.44
<b>UBER TRIP - ALL DEPARTMENTS</b>			\$19.44

## UEI WATER PROGRAM

UEI WATER PROGRAM	Water Distribution	WD Systems Operation & Maint. (3)	\$447.00
<i>UEI WATER PROGRAM - Total For Water Distribution</i>			\$447.00

<b>UEI WATER PROGRAM - ALL DEPARTMENTS</b>	<b>\$447.00</b>
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## UNION WIRELESS

UNION WIRELESS	Water Tanks	Upper Rock Creek Reservoir SCADA & Cell Ph	\$243.18
<i>UNION WIRELESS - Total For Water Tanks</i>			<i>\$243.18</i>
<b>UNION WIRELESS - ALL DEPARTMENTS</b>			<b>\$243.18</b>

## UNITED 0169942779

UNITED 0169942779	City Manager	Airline expense for ICMA	\$26.00
UNITED 0169942779	City Manager	Airline expense during ICMA	\$26.00
<i>UNITED 0169942779 - Total For City Manager</i>			<i>\$52.00</i>
<b>UNITED 0169942779 - ALL DEPARTMENTS</b>			<b>\$52.00</b>

## UNITED 0169946015

UNITED 0169946015	City Manager	Airline expenses for ICMA	\$35.00
<i>UNITED 0169946015 - Total For City Manager</i>			<i>\$35.00</i>
<b>UNITED 0169946015 - ALL DEPARTMENTS</b>			<b>\$35.00</b>

## URGENT CARE OF CASPE

URGENT CARE OF CASPE	Police Investigations	Employee venipuncture collection	\$28.00
<i>URGENT CARE OF CASPE - Total For Police Investigations</i>			<i>\$28.00</i>
URGENT CARE OF CASPE	Public Transit - Operations	DOT Physical Exams	\$420.00
<i>URGENT CARE OF CASPE - Total For Public Transit - Operations</i>			<i>\$420.00</i>
<b>URGENT CARE OF CASPE - ALL DEPARTMENTS</b>			<b>\$448.00</b>

## USPS PO 5715580945

USPS PO 5715580945	Human Resources	CERTIFIED MAIL FEES FOR CIVIL SERVICE DISC	\$14.76
<i>USPS PO 5715580945 - Total For Human Resources</i>			<i>\$14.76</i>
USPS PO 5715580945	WWTP Operations	Certified mail	\$8.16
<i>USPS PO 5715580945 - Total For WWTP Operations</i>			<i>\$8.16</i>
<b>USPS PO 5715580945 - ALL DEPARTMENTS</b>			<b>\$22.92</b>

## UW CASHIER OFFICE

UW CASHIER OFFICE	Engineering	Durable Concrete Training 10/21/21	\$375.00
UW CASHIER OFFICE - Total For Engineering			\$375.00
UW CASHIER OFFICE	Streets	Durable Concrete Training 10/21/21	\$225.00
UW CASHIER OFFICE - Total For Streets			\$225.00
<b>UW CASHIER OFFICE - ALL DEPARTMENTS</b>			<b>\$600.00</b>

## VERIZON CONNECT NWF

VERIZON CONNECT NWF	Code Enforcement	Monthly service - August 2021	\$145.71
VERIZON CONNECT NWF - Total For Code Enforcement			\$145.71
VERIZON CONNECT NWF	Fleet Maintenance Fund	Monthly service - August 2021	\$16.19
VERIZON CONNECT NWF - Total For Fleet Maintenance Fund			\$16.19
VERIZON CONNECT NWF	Parks - Parks Maint.	Monthly service - August 2021	\$291.42
VERIZON CONNECT NWF - Total For Parks - Parks Maint.			\$291.42
VERIZON CONNECT NWF	Refuse - Residential	Monthly service - August 2021	\$550.46
VERIZON CONNECT NWF - Total For Refuse - Residential			\$550.46
VERIZON CONNECT NWF	Sewer Wastewater Collection	Monthly service - August 2021	\$48.57
VERIZON CONNECT NWF - Total For Sewer Wastewater Collection			\$48.57
VERIZON CONNECT NWF	Streets	Monthly service - August 2021	\$518.08
VERIZON CONNECT NWF - Total For Streets			\$518.08
VERIZON CONNECT NWF	Water Distribution	Monthly service - August 2021	\$161.90
VERIZON CONNECT NWF - Total For Water Distribution			\$161.90
<b>VERIZON CONNECT NWF - ALL DEPARTMENTS</b>			<b>\$1,732.33</b>

## VERIZON WIRELESS

VERIZON WIRELESS	Balefill - Disposal & Landfill	Acct #642199740-00001	\$40.01
VERIZON WIRELESS - Total For Balefill - Disposal & Landfill			\$40.01
VERIZON WIRELESS	Buildings & Structures Fund	Acct #442124121-00001	\$40.01
VERIZON WIRELESS - Total For Buildings & Structures Fund			\$40.01
VERIZON WIRELESS	Parks - Parks Maint.	Acct #342080735-00001	\$229.81
VERIZON WIRELESS - Total For Parks - Parks Maint.			\$229.81
VERIZON WIRELESS	Public Safety Communication	Acct #465552982-00010	\$3.25
VERIZON WIRELESS - Total For Public Safety Communications			\$3.25

VERIZON WIRELESS	Water Meters	Acct #942021615-00001	\$266.44
VERIZON WIRELESS	Water Meters	Acct #942021615-00001	\$266.71
VERIZON WIRELESS	Water Meters	Acct #942021615-00001	\$266.76
<i>VERIZON WIRELESS - Total For Water Meters</i>			<i>\$799.91</i>
<b>VERIZON WIRELESS - ALL DEPARTMENTS</b>			<b>\$1,112.99</b>

## VRC COMPANIES LLC

VRC COMPANIES LLC	Municipal Court	File destruction	\$55.13
<i>VRC COMPANIES LLC - Total For Municipal Court</i>			<i>\$55.13</i>
<b>VRC COMPANIES LLC - ALL DEPARTMENTS</b>			<b>\$55.13</b>

## VZWRLSS MY VZ VB P

VZWRLSS MY VZ VB P	Golf - Operations	Cellular service for golf l pad	\$80.02
<i>VZWRLSS MY VZ VB P - Total For Golf - Operations</i>			<i>\$80.02</i>
VZWRLSS MY VZ VB P	Regional Water Operations	WTP Operator Cell Phone	\$49.48
<i>VZWRLSS MY VZ VB P - Total For Regional Water Operations</i>			<i>\$49.48</i>
<b>VZWRLSS MY VZ VB P - ALL DEPARTMENTS</b>			<b>\$129.50</b>

## WAGNERS OUTDOOR OUTF

WAGNERS OUTDOOR OUTF	Streets	Propane for September 2021	\$52.03
<i>WAGNERS OUTDOOR OUTF - Total For Streets</i>			<i>\$52.03</i>
<b>WAGNERS OUTDOOR OUTF - ALL DEPARTMENTS</b>			<b>\$52.03</b>

## WAL-MART #1617

WAL-MART #1617	Fire-EMS Administration	Office Supplies	\$35.60
<i>WAL-MART #1617 - Total For Fire-EMS Administration</i>			<i>\$35.60</i>
WAL-MART #1617	Planning	GROCERY STORES, SUPERMARKETS	\$14.88
<i>WAL-MART #1617 - Total For Planning</i>			<i>\$14.88</i>
WAL-MART #1617	Police Administration	GROCERY STORES, SUPERMARKETS	\$62.46
<i>WAL-MART #1617 - Total For Police Administration</i>			<i>\$62.46</i>
WAL-MART #1617	Rec Center - Operations	program supplies, cupcake	\$17.82
<i>WAL-MART #1617 - Total For Rec Center - Operations</i>			<i>\$17.82</i>

<b>WAL-MART #1617 - ALL DEPARTMENTS</b>	<b>\$130.76</b>
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## WAL-MART #3778

WAL-MART #3778	Rec Center - Operations	program supplies	\$21.87
WAL-MART #3778 - Total For Rec Center - Operations			\$21.87
WAL-MART #3778	River Volunteer Events	Coolers, volunteer day	\$107.52
WAL-MART #3778 - Total For River Volunteer Events			\$107.52
<b>WAL-MART #3778 - ALL DEPARTMENTS</b>			<b>\$129.39</b>

## WAMCO LABS, INC.

WAMCO LABS, INC.	WWTP Operations	Whole Effluent Toxicity Testing	\$380.00
WAMCO LABS, INC. - Total For WWTP Operations			\$380.00
<b>WAMCO LABS, INC. - ALL DEPARTMENTS</b>			<b>\$380.00</b>

## WATER TECHNOLOGY GRO

WATER TECHNOLOGY GRO	Sewer Wastewater Collection Sagebrush pump 2 impeller	\$1,421.00
WATER TECHNOLOGY GRO - Total For Sewer Wastewater Collection		\$1,421.00
<b>WATER TECHNOLOGY GRO - ALL DEPARTMENTS</b>		<b>\$1,421.00</b>

## WEAR PARTS INC

WEAR PARTS INC	Regional Water Operations	Auto Parts	\$141.21
WEAR PARTS INC - Total For Regional Water Operations			\$141.21
<b>WEAR PARTS INC - ALL DEPARTMENTS</b>			<b>\$141.21</b>

## WEF MAIN

WEF MAIN	Water Administration	WEF Membership	\$175.00
WEF MAIN - Total For Water Administration			\$175.00
<b>WEF MAIN - ALL DEPARTMENTS</b>			<b>\$175.00</b>

## WENDY'S 9065

WENDY'S 9065	Police Career Services	FAST FOOD RESTAURANTS	\$9.44
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WENDY'S 9065	Police Career Services	FAST FOOD RESTAURANTS	\$8.59
<i>WENDY'S 9065 - Total For Police Career Services</i>			<i>\$18.03</i>
<b>WENDY'S 9065 - ALL DEPARTMENTS</b>			<b>\$18.03</b>

## WEST PLAINS ENGINEER

WEST PLAINS ENGINEER	Sewer Wastewater Collection CPU Generator Replacements (21		\$500.00
<i>WEST PLAINS ENGINEER - Total For Sewer Wastewater Collection</i>			<i>\$500.00</i>
WEST PLAINS ENGINEER	WWTP Regional Interceptors CPU Generator Replacements (21		\$825.00
<i>WEST PLAINS ENGINEER - Total For WWTP Regional Interceptors</i>			<i>\$825.00</i>
<b>WEST PLAINS ENGINEER - ALL DEPARTMENTS</b>			<b>\$1,325.00</b>

## WESTCOAST ROTOR, INC

WESTCOAST ROTOR, INC	WWTP Operations	Pump stator	\$1,077.00
WESTCOAST ROTOR, INC	WWTP Operations	Pump rotor	\$1,500.00
WESTCOAST ROTOR, INC	WWTP Operations	Pump rotor	\$1,500.00
WESTCOAST ROTOR, INC	WWTP Operations	Pump rotor	\$1,076.05
WESTCOAST ROTOR, INC	WWTP Operations	Pump stator	\$923.00
<i>WESTCOAST ROTOR, INC - Total For WWTP Operations</i>			<i>\$6,076.05</i>
<b>WESTCOAST ROTOR, INC - ALL DEPARTMENTS</b>			<b>\$6,076.05</b>

## WESTERN COOPERATIVE

WESTERN COOPERATIVE	Golf - Operations	Winterizer	\$1,685.00
<i>WESTERN COOPERATIVE - Total For Golf - Operations</i>			<i>\$1,685.00</i>
<b>WESTERN COOPERATIVE - ALL DEPARTMENTS</b>			<b>\$1,685.00</b>

## WESTERN WATER CONSUL

WESTERN WATER CONSUL	Metropolitan Planning Org	Robertson Road to Mills Trail extension	\$8,938.39
WESTERN WATER CONSUL	Metropolitan Planning Org	Robertson Road to Mills Trail extension	\$11,350.81
WESTERN WATER CONSUL	Metropolitan Planning Org	Robertson Road to Mills Trail extension	\$26,148.79
<i>WESTERN WATER CONSUL - Total For Metropolitan Planning Org</i>			<i>\$46,437.99</i>
<b>WESTERN WATER CONSUL - ALL DEPARTMENTS</b>			<b>\$46,437.99</b>

## WESTERN WYOMING LOCK

WESTERN WYOMING LOCK	Police Administration	Lock combo change / new keys cut	\$98.50
WESTERN WYOMING LOCK	Police Administration	BUSINESS SERVICES NOT ELSEWHERE CLASSI	\$12.00
<i>WESTERN WYOMING LOCK - Total For Police Administration</i>			<i>\$110.50</i>
<b>WESTERN WYOMING LOCK - ALL DEPARTMENTS</b>			<b>\$110.50</b>

## WLC ENGINEERING - SU

WLC ENGINEERING - SU	Capital Projects Fund	Design & CA for Morad Park to	\$570.00
WLC ENGINEERING - SU	Capital Projects Fund	Design & CA for Morad Park to	\$9,754.45
WLC ENGINEERING - SU	Capital Projects Fund	Ridgecrest Zone 2-3 Waterline	\$7,245.76
WLC ENGINEERING - SU	Capital Projects Fund	Industrial Avenue 19-068 - Con	\$3,953.35
<i>WLC ENGINEERING - SU - Total For Capital Projects Fund</i>			<i>\$21,523.56</i>
WLC ENGINEERING - SU	Water Distribution	Ridgecrest Zone 2-3 Waterline	\$18,631.97
<i>WLC ENGINEERING - SU - Total For Water Distribution</i>			<i>\$18,631.97</i>
<b>WLC ENGINEERING - SU - ALL DEPARTMENTS</b>			<b>\$40,155.53</b>

## WM SUPERCENTER

WM SUPERCENTER	Fire-EMS Administration	Coffee and water for fire admin	\$33.70
<i>WM SUPERCENTER - Total For Fire-EMS Administration</i>			<i>\$33.70</i>
WM SUPERCENTER	Police Administration	GROCERY STORES, SUPERMARKETS	\$66.20
<i>WM SUPERCENTER - Total For Police Administration</i>			<i>\$66.20</i>
WM SUPERCENTER	Police Investigations	GROCERY STORES, SUPERMARKETS	\$27.41
<i>WM SUPERCENTER - Total For Police Investigations</i>			<i>\$27.41</i>
WM SUPERCENTER	Regional Water Operations	Other materials and supplies	\$31.48
<i>WM SUPERCENTER - Total For Regional Water Operations</i>			<i>\$31.48</i>
WM SUPERCENTER	River Volunteer Events	Ziploc bags, volunteer day	\$7.31
<i>WM SUPERCENTER - Total For River Volunteer Events</i>			<i>\$7.31</i>
<b>WM SUPERCENTER - ALL DEPARTMENTS</b>			<b>\$166.10</b>

## WY. DEPT. OF TRANSP

WY. DEPT. OF TRANSP	Capital Projects Fund	Gems S028919 - I-25 & Casper m	\$13.09
<i>WY. DEPT. OF TRANSP - Total For Capital Projects Fund</i>			<i>\$13.09</i>



**WY. DEPT. OF TRANSP - ALL DEPARTMENTS**

\$13.09

**WY. RENTS, LLC.**

WY. RENTS, LLC.	Refuse - Recycling	Forklift rental	\$350.00
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<i>WY. RENTS, LLC. - Total For Refuse - Recycling</i>			<i>\$350.00</i>
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**WY. RENTS, LLC. - ALL DEPARTMENTS**

\$350.00

**WYOMING ALE WORKS**

WYOMING ALE WORKS	Police Administration	EATING PLACES, RESTAURANTS	\$210.00
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<i>WYOMING ALE WORKS - Total For Police Administration</i>			<i>\$210.00</i>
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**WYOMING ALE WORKS - ALL DEPARTMENTS**

\$210.00

**WYOMING GUN COMPANY**

WYOMING GUN COMPANY	Police Administration	SPORTING GOODS STORES	\$102.53
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<i>WYOMING GUN COMPANY - Total For Police Administration</i>			<i>\$102.53</i>
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**WYOMING GUN COMPANY - ALL DEPARTMENTS**

\$102.53

**WYOMING LOW VOLTAGE**

WYOMING LOW VOLTAGE	Ft. Caspar Museum	Cat 6 Cable	\$180.00
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<i>WYOMING LOW VOLTAGE - Total For Ft. Caspar Museum</i>			<i>\$180.00</i>
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WYOMING LOW VOLTAGE	Police Administration	CALEA required installations for Cameras	\$2,520.00
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<i>WYOMING LOW VOLTAGE - Total For Police Administration</i>			<i>\$2,520.00</i>
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**WYOMING LOW VOLTAGE - ALL DEPARTMENTS**

\$2,700.00

**WYOMING POWER WASH I**

WYOMING POWER WASH I	WWTP Operations	Sandblast and coat PW2 strainer	\$950.00
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<i>WYOMING POWER WASH I - Total For WWTP Operations</i>			<i>\$950.00</i>
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**WYOMING POWER WASH I - ALL DEPARTMENTS**

\$950.00

**WYOMING STEEL & RECY**

WYOMING STEEL & RECY	Refuse - Recycling	Freon removal	\$1,550.00
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WYOMING STEEL & RECY - Total For Refuse - Recycling	\$1,550.00
<b>WYOMING STEEL &amp; RECY - ALL DEPARTMENTS</b>	<b>\$1,550.00</b>

## WYOMING WORK WAREHOU

WYOMING WORK WAREHO    Regional Water Operations    Safety Equipment	\$640.76
WYOMING WORK WAREHOU - Total For Regional Water Operations	\$640.76
<b>WYOMING WORK WAREHOU - ALL DEPARTMENTS</b>	<b>\$640.76</b>

## XYLEM WATER SOLUTION

XYLEM WATER SOLUTION    Regional Water Operations    OZONE MONITORS	\$3,165.10
XYLEM WATER SOLUTION - Total For Regional Water Operations	\$3,165.10
<b>XYLEM WATER SOLUTION - ALL DEPARTMENTS</b>	<b>\$3,165.10</b>

## ZONAR SYSTEMS INC

ZONAR SYSTEMS INC    Refuse - Residential    Tag kit and misc parts	\$110.32
ZONAR SYSTEMS INC - Total For Refuse - Residential	\$110.32
<b>ZONAR SYSTEMS INC - ALL DEPARTMENTS</b>	<b>\$110.32</b>

<b>CITYWIDE BILLS AND CLAIMS TOTAL</b>	<b>\$1,451,814.11</b>
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I certify, under penalty of perjury, that this listing of vouchers and the items included therein for payment are correct and just in every respect.

SUBMITTED BY    (Finance Dir)    \_\_\_\_\_    DATE    \_\_\_\_\_

DULY AUDITED BY (City Manager)    \_\_\_\_\_    DATE    \_\_\_\_\_

APPROVED BY    (Mayor)    \_\_\_\_\_    DATE    \_\_\_\_\_

CITY of CASPER, WYOMING  
BILLS and CLAIMS ADDENDUM  
Council Meeting  
11/02/21

**Additional Accounts Payable**

**10/14/21**

**Prewrits - Payroll Vendors**

American Heritage Life Insurance (Allstate)	4,409.78
Continental American Insurance (Aflac)	683.54
State of Wyo Dept of Admin & Info	928,221.63
NCPERS Group Life Insurance	672.00
Wyo. Retirement System - Fire	8,053.54
	<hr/>
	942,040.49


**10/21/21**

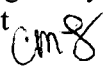
**Prewrits - Travel Reimbursement, DOT Physical Reimbursement & Payroll Vendors**

Steve Nunn - Travel reimbursement	160.00
Sarah Boyle - Travel reimbursement	160.00
Bev Skovgard - Travel reimbursement	143.50
Matthew Yates - Travel reimbursement	331.50
Joseph Hagan - Travel reimbursement	377.45
William Biggs - DOT physical reimbursement	110.00
Lori Jackson - Travel reimbursement	143.50
Life Insurance Company of N. America (Cigna)	12,349.88
Wyo Dept of Workforce Services	100,200.42
	<hr/>
	113,976.25

**Total Additional AP \$ 1,056,016.74**

October 7, 2021

MEMO TO: J. Carter Napier, City Manager 

FROM: Fleur Tremel, Assistant to the City Manager/City Clerk  
Carla Mills-Laatsch, Licensing Specialist 

SUBJECT: Establish November 16, 2021 as the Public Hearing Date for a New Restaurant Liquor License No. 21 for Whelan Catering, Inc, d/b/a House of Sushi, Located at 260 South Center.

Meeting Type & Date  
Regular Council Meeting  
November 2, 2021

Action type  
Establish Public Hearing  
Minute Action

Recommendation  
That Council, by minute action, establish November 16, 2021 as the Public Hearing date for a new restaurant liquor license No. 21 for Whelan Catering, Inc, d/b/a House of Sushi, located at 260 South Center.

Summary  
An application has been received requesting a new restaurant liquor license No. 21 for Whelan Catering, Inc., d/b/a House of Sushi, located at 260 South Center.

On September 1, 2021 the ownership and name of 666 Restaurant, Inc., d/b/a House of Sushi changed to Whelan Catering Inc., d/b/a House of Sushi making the current liquor license in valid.

The State of Wyoming Liquor Division will duly review the application. The City of Casper Fire-EMS Department, City of Casper Community Development Department, and Natrona County Health Department will review this business and address to ensure compliance with local codes and ordinances.


As required by Municipal Code 05.08.080, a notice will be published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it will be advertised on the City's website ([www.casperwy.gov](http://www.casperwy.gov)).


Financial Considerations  
No Financial Considerations

Oversight/Project Responsibility  
Carla Mills-Laatsch, Licensing Specialist

Attachments  
None

October 20, 2021

MEMO TO: J. Carter Napier, City Manager 

FROM: Liz Becher, Community Development Director 

SUBJECT: Consideration of a Resolution certifying Annexation compliance with Title 15, Chapter 1, Article 4 of the Wyoming State Statutes to determine if the Annexation of Tract 31, Dowler No. 3 Subdivision complies with W.S. §15-1-402.

**Meeting Type & Date:**

Regular Council Meeting, November 2, 2021.

**Action Type:**

Resolution and Public Hearing

**Recommendation:**

That Council, by Resolution, determine that the Annexation of Tract 31, Dowler No. 3 Subdivision complies with W.S. §15-1-402.

**Summary:**

Pursuant to the Wyoming State Statutes pertaining to annexations, as amended, Council must find that any annexation complies with certain conditions related to the suitability and feasibility of the annexation. In addition, the Council must also accept an annexation report prepared to outline the costs and benefits of the annexation to the City and to the future owners of the property to be annexed.

Application has been made for the annexation of two (2) acres, more or less, located at 5051 Link Drive. The impetus for the annexation is a request by the property owner for City utilities. Per City policy, the provision of City utilities triggers a mandatory annexation, if the property is legally eligible. The property is contiguous with the current municipal boundary on both the east and south, and thus, eligible for annexation.

The property has frontage on two (2) public right-of-ways, Magnolia Street and Link Drive. Both streets are currently undeveloped, dirt roads. There are no plans, at this time to construct Link Drive or Magnolia Street to City standards; however, staff has included a recommended condition of approval that if included, will require the applicants to participate in the cost of constructing standard City streets when a Local Assessment or Improvement District is formed. The area is located within the City of Casper's Urban Growth Boundary, and is therefore, appropriate for annexation, and the provision of City services.

A notice of public hearing will be published in the Casper Star-Tribune advertising the City Council public hearing, pursuant to State law. All public hearings are also advertised on the City's website (casperwy.gov).

**Financial Considerations:**

Not Applicable

**Oversight/Project Responsibility:**

The Community Development Department (Planning Division) is responsible for processing annexation applications.

**Attachments:**

Location Map (Aerial)

Resolution

Annexation Study/Report



# 5051 Link Drive





# 5051 Link Drive





## TRACT 31, DOWLER NO. 3 SUBDIVISION ANNEXATION AGREEMENT

This Annexation Agreement ("Agreement") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by and between the following parties:

1. The City of Casper of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").
2. Brusaw Mechanical Company, LLC, a Wyoming Limited Liability Company, 5051 Link Drive, Casper, Wyoming 82604 ("Owner").

Throughout this Agreement, City and Owner may be individually referred to as a "party" or collectively referred to as the "parties."

### RECITALS

- A. Whenever the Public Services Director, City Engineer, Community Development Director, or other City official is mentioned in this Agreement, it shall be deemed to include their designees.
- B. Owner has applied to annex Tract 31, Dowler No. 3 Subdivision, located at 5051 Link Drive.

**NOW, THEREFORE**, in consideration of the mutual covenants and conditions contained herein, the parties hereto agree as follows:

### SECTION 1 – INCORPORATION OF RECITALS

The recitals set forth above are incorporated at this point as if fully set forth as part of this Agreement.

### SECTION 2 - OBLIGATIONS OF OWNER

Upon written demand of the Council or the City Manager, the Owner, its heirs, successors, grantees or assigns, at their sole cost and expense, shall do, or cause to be done, the following:

#### 2.1 Surveying:

- a. All subdivision corners shall be marked with 3¼ brass caps. These caps shall show the name of the surveyor or company making the survey, and the license number of the surveyor making the survey or certifying the survey. All PLSS corners shall be properly marked for identification as to the location in accordance with Wyoming Statutes and Rules and

Regulations of the Wyoming Board of Registration for Professional Engineers and Professional Land Surveyors, shall be referenced if subject to destruction, and again shall show the proper identification and license of the certifying surveyor. A corner record shall be recorded as per Wyoming Statutes and Rules and Regulations of the Wyoming Board of Registration for Professional Engineers and Professional Land Surveyors. A copy will be provided to the City upon recordation.

- b. Block and Lot corners, points of tangency (PT's) and points of curve (PC's) of all curves shall be marked by an iron pin not less than five-eighths (5/8) inches in diameter and not less than twenty-four (24) inches in length, with a brass or aluminum cap not less than 2 and one-half (2½) inches in diameter securely fastened to the top, unless otherwise impractical. These monuments will be set prior to the recording of the plat in the Office of the County Clerk unless approved by the City Surveyor.
- c. Said corners shall be in place for final inspection by the Public Services Director upon completion of the sidewalk (curbwalk), or curb and gutter.
- d. A digital copy of the Final Subdivision Plat shall be provided to the City, as required by the Casper Municipal Code ("Code"). No building permit shall be issued prior to the recording of the plat.

## 2.2 Construction Sequence:

Main water lines, sewer lines, storm sewer, streets, sidewalks, pavement overlays, and access drives shall be constructed in an orderly sequence, as the Addition is developed and built upon, so that there will be no gaps left in the paving, sidewalks, and other off-site improvements. Streets shall not be paved until all water lines, storm sewers, and property water and sewer services are in place and the ditches thereof properly backfilled and compacted, in accordance with City requirements. The Owner shall receive the approval of the Public Services Director prior to commencing any and all phases of construction.

## 2.3 Certification of Construction; Repair Obligations:

- a. All improvements shall be designed and inspected by a Wyoming registered professional engineer, who shall certify that the improvements, including, but not limited to, streets, curbs, gutter, sidewalks, paving, parkways, utility systems, storm sewers, street lighting, street signs and striping, etc., have been constructed in accordance with plans and specifications approved by the Public Services Director. The certification by the engineer and approval by the City shall be in writing. Approval of the construction plans by the Public Services Director is required before a building permit will be issued by the City.

- b. The Owner shall maintain, repair, and replace all improvements that fail within the warranty period as provided by the Code. This obligation includes maintenance, repair or replacement for any cause during such period, including acts of subcontractors. In the event the Owner fails to maintain, repair, or replace said improvements, the City shall have the right but not the obligation, at its option, to maintain, repair, or replace the same and Owner agrees to pay for any cost incurred thereby. Maintenance, repair, or replacement by the City does not relieve the Owner from its obligation under this paragraph and shall not be construed to be an acceptance of the improvements by the City.
- c. Upon issuance of a "letter of acceptance" by the Public Services Director pursuant to the Code, the City will assume ownership and the responsibility for the maintenance of the improvements. The Owner shall be responsible for the maintenance, repair and replacement of the improvements until the City issues its "letter of acceptance."

#### 2.4 Underground Utilities and Street Lights:

All new utilities shall be located underground. All street lights shall be installed in compliance with Code street-lighting standards at the Owner's sole expense. Streetlight pole materials shall be as approved in writing by the Public Services Director.

#### 2.5 Soils Analysis:

The Owner shall provide the Public Services Director with a soils analysis concurrently with the submittal of subdivision construction plans. Individual lot test bores may be required on each lot, with a soil analysis for the foundation design at the sole discretion of the Public Services Director. Test results, soil analyses and foundation designs shall be submitted to the Community Development Director.

#### 2.6 Erosion Control Program:

- a. The Owner shall submit, and have approved by the Public Services Director, a comprehensive erosion control program for the area disturbed during construction activities to mitigate the adverse effects of blowing dirt or dust, and water erosion on other properties in the immediate area before the issuance of an earthwork, road cut or grading permit pursuant to the Code. An erosion and sediment control permit shall be obtained from the Public Services Director prior to any earthwork taking place in the Addition.
- b. The Owner shall post security for its erosion control as required by the Code, and in a form acceptable to the City. It shall be the obligation of the Owner to keep any security in full force and effect, as required by the

Code. In addition, the Owner shall furnish proof of the same to the Public Services Director upon demand of the City.

2.7 Retaining Walls and Fences:

Any retaining walls constructed within the subdivision by the Owner shall be designed and certified by a Wyoming registered professional engineer. The design(s) shall be submitted to the Public Services Director and Community Development Director for written approval before a building permit will be issued. Said walls shall be constructed within the boundaries of each lot and not on the property lines. Maintenance of said walls shall be the responsibility of each individual lot owner. Provided, however, retaining walls and fences shall not be constructed on any drainage easements, or on any other ways depicted on any other recorded instrument without the approval of the Public Services Director.

2.8 Water and Sewer:

All water and sewer improvements shall be constructed in full compliance with the Code as it exists at the time of construction, including, but not limited to the following requirements:

- a. Curb boxes shall be left behind the sidewalk in front of each lot and the Owner shall protect, during the subsequent course of developing the Addition, valve boxes and curb boxes from damage, and be wholly responsible for the repair and replacement to the Public Services Director's satisfaction of such that are damaged or destroyed. If the Owner shall fail or refuse to promptly repair or replace such boxes as required, the City may do so and charge the Owner directly for said cost. The Owner shall adjust said valve and curb boxes to finished grade, at the time the paving work is completed in the Addition.
- b. The Owner shall construct the necessary water lines and appurtenances up to and through the Addition. All work shall be in accordance with plans and specifications to be prepared by the Owner's engineer and approved in writing by the Public Services Director. Water line sizes shall be as determined by the Public Services Director.
- c. The Owner, at its cost, shall install water service lines in accordance with Code specifications to the property line so as to serve each lot or building site in the Addition.
- d. The Owner shall construct the necessary sewer lines up to and through the Addition. All work shall be in accordance with plans and specifications to be prepared by the Owner's engineer and approved in writing by the Public Services Director. Sewer sizes shall be as determined by the Public Services Director.

- e. The Owner, at its own cost, shall install sewer service lines, in accordance with Code specifications, to the property line so as to serve each lot or building site in the Addition.
- f. The Owner shall protect manhole covers and rings from damage in the course of constructing the line, and shall be solely responsible for repair or replacement to the Public Services Director's satisfaction. The Owner shall adjust such manhole rings and covers to finished grade. The Owner agrees to protect and save the City harmless from any loss or claim suffered by other sewer users to their real or personal property, and from personal injury or damages by reason of obstruction or damage to the sewer lines or any part thereof occasioned by present or future construction work on said Addition by the Owner. Said obligation shall continue until the sewer line and the system within the Addition is accepted by the Public Services Director by issuance of a "letter of acceptance." Provided, however, that acceptance of part of the system shall not relieve the Owner of the obligations herein imposed for the remaining improvements that have not been accepted within said Addition.
- g. Prior to the issuance of a building permit for any new structure, or prior to the issuance of a plumbing permit to connect existing buildings to the water and sewer systems, the then-existing water system investment charge (connection charge), sewer system investment charge (connection charge) and water meter charge shall be paid to the City. The Owner will also pay to the Central Wyoming Regional Water System Joint Powers Board the then current Regional Water System investment charge for each building to be served with water.
- h. All necessary water and sewer easements, in forms acceptable to the City, up to and through the subdivision shall be obtained by the Owner, which grant to the City the right of ingress and egress thereto for purposes of laying out, constructing, inspecting, maintaining and replacing water lines, sewer lines, its fire hydrants and other appurtenances.
- i. The Owner agrees to abide by all federal, state and local laws, rules and regulations regarding the use of its water and sewer facilities, and water and sewer service, including, but not limited to, the Federal Pretreatment Regulations and all the Code sections relating to industrial pretreatment.
- j. At such time as said water and/or sewer mains are installed by the Owner and a "letter of acceptance" is issued by the Public Services Director, the City shall pursuant to the Code, reimburse the Owner twice the difference in material cost between an eight (8) inch water and/or sewer main, or larger size if required by the development, and the required oversized main pursuant to the Code, as amended. Such reimbursement will be determined by the City based upon its most recent applicable material costs at the time of the Agreement execution. Reimbursement will only be based on oversizing of water and sewer mains larger than the size required by system analysis and approved by the Public Services Director.

2.9 Easements for all Utilities, Bikeways and Pedestrian Pathways:

Easements for all utilities and future bikeway/pedestrian pathways and access, in recordable forms acceptable to the City, must be provided prior to application for a permit to construct being made to the City.

2.10 Street and Traffic Signs and Controls:

Owner shall pay for the cost and installation of all necessary on and off-site street and traffic control signage, signs signifying the street names, street striping, crosswalk striping, and traffic calming devices, as determined by the Public Services Director in his sole discretion.

2.11 Security Requirements:

In addition to and separate from the security required for erosion control, Owner shall comply with all Code requirements for all other security and surety requirements as set forth in the Code, including, but not limited to the financial surety and security for the project, landscaping and warranty period.

2.12 Record Drawings:

- a. Owner shall submit "as-built" record documents for paving, drainage, water and sewer to the City prior to the issuance of the certificate of occupancy. Reproducible hard copy drawings shall be in the form of one (1) set of 4 mil Mylar, 24" x 36" labeled as "Record Drawings" and dated. Record Drawings shall also be provided on electronic media in Adobe (pdf) format and in AutoCAD format or other format specified by Owner. Record documents shall be submitted on CDs, or other media as directed by Owner, labeled as "Record Drawings" and include the project name, City of Casper project number and date.
- b. All digital files necessary for correct plotting of the final record drawings in the AutoCAD version, such as external references, pen assignments, images, etc. shall be provided. Any x-refs or other files that can be, shall be incorporated into the final drawings to minimize the manipulation necessary for plotting.

2.13 Completion of Infrastructure Improvements Prior to Certificate of Occupancy:

All required on-site and off-site improvements shall be completed and approved by the Public Services Director prior to the issuance of the first certificate of occupancy unless otherwise designated in this Agreement.

#### 2.14 Other Costs in Separate Agreements:

If any recapture costs, costs for a drainage basin or sub-basin wide stormwater management program are applicable to this Subdivision, those costs shall be allocated in a separate exhibit attached to this Agreement. Failure of any such exhibit to be attached to this Agreement shall not relieve the Owner of its obligation to pay its proportionate share of those costs.

#### 2.15 Stormwater, Flooding and Letters of Map Revisions:

- a. Owner shall comply with and pay for all costs associated with any Stormwater Pollution Prevention Plan, Letter of Map Revision (LOMR), or other related requirements of Wyoming DEQ, Federal Emergency Management Agency (FEMA) or any other agency that has jurisdiction over the real property in impacted by this Agreement.
- b. Owner shall provide the City with copies of all Stormwater Pollution Prevention Plan elements as reviewed and approved by Wyoming DEQ; any LOMR, along with the necessary submittals to update flood mapping in accordance with FEMA requirements, and documentation of Base Flood Elevations.
- c. All requirements of this section shall be met prior to issuance of a permit to construct subdivision improvements.

#### 2.16 Other Requirements:

Owner, and/or successors/assigns, shall participate in any future Local Assessment District or Local Improvement District, and shall pay their proportionate share of the cost of constructing the adjacent public streets and utilities to then-current, standard City specifications.

### SECTION 3 - OBLIGATIONS OF CITY

The City shall issue a building permit and certificate of occupancy for the buildings in the Addition upon performance by the Owner of the conditions set forth herein, and upon Owner's compliance with all applicable Code requirements. All building permits will be issued by the Community Development Director in accordance with the Code.

### SECTION 4 - REMEDIES

In the event the Owner fails to do, or fails to cause to be done, any of the requirements set forth in this Agreement in an expeditious manner, the City may, at its option, do any or all of the following:

- a. Refuse to issue any building permits or certificates of occupancy to any person, including the Owner, or its heirs, successors, assigns and grantees.

- b. After written notice to the Owner of any public improvements which have not been completed or properly completed, and upon Owner's failure to cure the same within a reasonable period of time, the City may complete any and all of the public improvements required by this Agreement by itself or by contracting with a third party to do the same. In the event the City elects to complete said improvements, or contracts with a third party to do so, the Owner agrees to pay any and all costs resulting therefrom upon demand by the City.

The remedies provided in this section are in addition to any other remedies specifically provided for in this Agreement, or which the City may otherwise have at law or in equity, and are not a limitation upon the same. The Owner further agrees to pay all reasonable attorneys' fees, court costs, and litigation costs in the event the City is required to enforce the provisions of this Agreement in a court of law.

## SECTION 5 – GENERAL PROVISIONS

- a. Successors and Assigns: The terms and conditions of this Agreement shall be binding upon the parties hereto, and shall inure to the benefit of all parties hereto and their respective heirs, successors, assigns, and grantees and shall bind and run with the real property that is the subject matter of this Agreement. The Owner shall not assign this Agreement or otherwise sub-contract its duties and responsibilities as set forth in this Agreement without the prior written consent of the City.
- b. Wyoming Governmental Claims Act: The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statute Sections 1-39-101, *et seq.* The City specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.
- c. Governing Law and Venue: This Agreement, its interpretation and enforcement shall be governed and construed in accordance with the laws of the State of Wyoming. Any litigation regarding this Agreement shall be resolved in a court of competent jurisdiction situated in Natrona County, Wyoming.
- d. Complete Agreement: This Agreement shall constitute the entire understanding and agreement of the parties, and supersedes any prior negotiations, discussions or understandings.
- e. Amendment: No amendment or modification of the terms of this Agreement shall be valid or enforceable unless made in writing and executed by all parties hereto.



- f. Waiver: Failure on the part of either party to enforce any provision of this Agreement, or the waiver thereof, in any instance, shall not be construed as a general waiver or relinquishment on its part of any such provision, but the same shall nevertheless be and remain in full force and effect.
- g. No Third-Party Beneficiary Rights: The parties to this Agreement do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring an action for the breach of this Agreement.
- h. Severability: If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid, illegal or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement.
- i. Notices: Notices required or permitted to be given by a Party to the others must be in writing and either delivered in person or sent to the address shown below (or such subsequent address as may be designated by either party in writing) by certified mail, return receipt requested and postage prepaid (or by a recognized courier service, such as Federal Express, UPS, or DHL), or by facsimile with correct answerback received, and will be effective upon receipt:

Brusaw Mechanical Company, LLC  
 5051 Link Drive  
 Casper, Wyoming 82604

City of Casper  
 Attn: Community Development Director  
 200 North David  
 Casper, WY 82601  
 Fax: 307-235-8362

- j. Headings: The section headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation thereof.
- k. Survival: All representations, indemnifications, warranties and guarantees made in, required by or given in accordance with this Agreement, as well as all continuing obligations indicated in this Agreement, will survive final

payment, completion and acceptance of the services and termination or completion of the Agreement.

- l. Copies: This Agreement may be executed in more than one copy, each copy of which shall serve as an original for all purposes, but all copies shall constitute but one and the same Agreement.
- m. Authority: Each individual executing this Agreement for and on behalf of their principals hereby state that they have the requisite power and authority to enter into this Agreement and to consummate the transactions contemplated and intended hereby. Owner further states that it is authorized to transact business in the State of Wyoming, properly registered and not delinquent with the Secretary of State.
- n. Term: At the time the Owner files for a permit to construct, the then applicable code provisions shall apply for the life of the permit or under an extension that is approved by the Public Services Director. If the Owner fails to file for a permit to construct at the time of platting, all applicable provisions of the Code that have changed since the execution of this Agreement shall be required of the Owner at the time of permit application, and the City at its sole discretion may require a new Subdivision Agreement and/or the replatting of property. Provided, however, Code amendments pertaining to the health and safety of the public shall be complied with by the Owner during the term of this Agreement, regardless of the validity of the permit to construct.

The parties hereby enter into this Agreement on the day and year first written above.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Steven K. Freel  
Mayor

WITNESS:

OWNER

Brusaw Mechanical Company, LLC

By: \_\_\_\_\_

By: James Brusaw

Printed Name: \_\_\_\_\_

Printed Name: JAMES BRUSAW

Title: \_\_\_\_\_

Title: PRESIDENT

STATE OF WYOMING           )  
  ) ss.  
COUNTY OF NATRONA       )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by Steven K. Freel, as the Mayor of the City of Casper.

(Seal, if any)

\_\_\_\_\_  
(Signature of notarial officer)

\_\_\_\_\_  
Title (and Rank)


[My Commission Expires: \_\_\_\_\_]

STATE OF WYOMING                    )  
  ) ss.  
COUNTY OF NATRONA                )

This instrument was acknowledged before me on this 17<sup>th</sup> day of September, 2021, by James Brusaw as the President of Brusaw Mechanical Company, LLC.



(Seal, if any)

  
(Signature of notarial officer)

\_\_\_\_\_  
Title (and Rank)

[My Commission Expires: Aug 30, 2024]

# TRACT 31, DOWLER NO. 3 SUBDIVISION

## 2021 ANNEXATION REPORT

PREPARED BY:

CITY OF CASPER  
COMMUNITY DEVELOPMENT DEPARTMENT

## PURPOSE

This report, a statutory requirement of annexations, is in general terms, a cost/benefit analysis meant to provide the City and affected property owners a clear picture of the financial considerations of annexing properties into the City of Casper.

## BACKGROUND INFORMATION / DESCRIPTION OF AREA

The City has received an application for annexation of two (2) acres, more or less, located at 5051 Link Drive. The impetus for the annexation is a request by the property owner for City utilities. Per City policy, the provision of City utilities triggers a mandatory annexation, if the property is legally eligible. The property is contiguous with the current municipal boundary on both the east and south, and thus, eligible for annexation.

The property has frontage on two (2) public right-of-ways, Magnolia Street and Link Drive. Both streets are currently undeveloped, dirt roads. There are no plans, at this time to construct Link Drive or Magnolia Street to City standards; however, the owners, or successors in interest, will be required to participate in the cost of constructing standard City streets when a Local Assessment or Improvement District is formed.

For the purpose of analysis within this report, the following assumptions/calculations have been utilized: *All valuations and tax information were derived from public information available on the Natrona County Assessor's website.*

▪ Estimated Population increase (full buildout)	0 (2.36 persons per household x 0 DU's)
▪ Yearly sales tax revenue for City	\$0 (\$566 x 0 population)
▪ Yearly property tax revenue (@ 8 mills)	\$154 (11% of total yearly property tax)
▪ Area within designated Growth Boundary	Yes
▪ Potential building permit revenue	\$0 (Property is Developed)
▪ Transit/Bus	Area is close to an established transit route
▪ Municipal Code Compliance	Existing land uses are compliant
▪ Proposed zoning classification	M-1 (Limited Industrial)

## DEVELOPMENT COSTS

There will not be any immediate City-borne infrastructure development costs as a result of this annexation. Access to the property is accommodated by both Link Drive and Magnolia Street; however, neither street is currently constructed to City standards, and both are presently County-owned and maintained right-of-ways. The Owner of the property has agreed to participate in a proportionate share of the cost of completing the adjacent public streets at such time in the future as determined by the City. Water and/or sewer main extensions, necessary to serve the property, will be completed by the Owner, at their expense.

## STATUTORY REQUIREMENTS

Wyoming Statute 15-1-402 sets specific requirements with regard to the annexation process and the supporting documentation. Subsection (c) requires that an annexing municipality prepare an annexation report, which shall, at a minimum, contain:

- (i) A map of the area proposed to be annexed showing identifiable landmarks and boundaries and the area which, as a result of the annexation, will then be brought within one-half (1/2) mile of the new corporate limits of the City, if it has exercised the authority granted under W.S. 15-3-202(b)(ii); *(See appendix for map)*.
- (ii) The total estimated cost of infrastructure improvements required of all landowners by the annexing municipality related to the annexation; *(See "Development Costs" section above)*.
- (iii) A list of basic and other services customarily available to residents of the city or town and a timetable when those services will reasonably be available to the area proposed to be annexed; *(See individual City Department or Division sections below, all services will be available immediately upon annexation)*.
- (iv) A projected annual fee or service cost for services described in paragraph (iii) of this subsection; *(See individual City Department or Division sections below)*.
- (v) The current and projected property tax mill levies imposed by the municipality; and, *(See "Economics and Sources of Revenue" section below for tax information)*.
- (vi) The cost of infrastructure improvements required within the existing boundaries of the municipality to accommodate the proposed annexation. *(See "Development Costs" section above)*.

#### **COMPLIANCE WITH W.S. 15-1-402.**

The annexation of the subject property meets the requirements of W.S. 15-1-402 for the following specific reasons:

1. The annexation of the area is for the protection of health, safety, and welfare of the persons residing in the area and in the City because public utilities, including water and/or sewer, are available to the property, as are all other City services, including, but not limited to Emergency Services.
2. The urban development of the area will constitute a natural, geographical, economical, and social part of the City because the area is directly adjacent to current City properties. The area is not isolated by any natural or man-made features and is a natural extension of the City limits.
3. The annexation of the area is a logical and feasible addition to the City and the provision of basic and other services customarily available to the residents of the City can reasonably be furnished to the area because the area is surrounded by, and immediately adjacent to, properties currently being served by the City. The area can be serviced without the need for additional City-funded infrastructure such as water trunk lines, booster stations, or storage tanks. The City of Casper will not

have to expend capital dollars on emergency response or public works equipment, nor hire additional personnel to serve this area for the foreseeable future.

4. The annexation of the area is contiguous with, and adjacent to, the City limits.
5. The City does not operate its own electric utility. Rocky Mountain Power will provide electric service for the area, as they do for the balance of the City of Casper.
6. All of the conditions required and set forth in Wyoming State Statute 15-1-402(c) exist and the required procedures for the annexation of the area have been met. This annexation report was prepared pursuant to Wyoming State Statute 15-1-402(c) and will be disseminated to affected landowners and utility companies according to Wyoming Law.
7. The time and place for the public hearing to determine whether or not the proposed annexation complies with Wyoming State Statute 15-1-402 will be published in the Casper Star-Tribune twice; a minimum of 15-days prior to the final public hearing, and notice will be given as provided by Wyoming State Statute 15-1-405.

#### **SERVICES TO BE PROVIDED BY THE CITY OF CASPER AND ESTIMATED COSTS.**

Properties located within the City of Casper benefit from all the programs and services of local government. For purposes of this study, the nine (9) departments or divisions that provide direct, basic City services to incorporated properties have been considered to gain a relative measure of service costs.

The relative service costs for City services were derived by dividing each department's/division's FY 2022 budget by the number of "properties" or "accounts" in the City of Casper (obtained from Public Utility Billing). According to the Public Utilities Division, there are approximately 20,559 residential properties/accounts and 1,874 commercial properties/accounts, for an approximate total of 22,433 properties/accounts in Casper. This analysis is only intended to meet the Wyoming State Statutes' requirement to provide estimated service "costs" associated with the annexation. The analysis; however, does not suggest ACTUAL costs that are being incurred by the City, unless specifically noted as such, but rather, attempts to measure the relative impact of the annexation, based on existing budgets and the number of lots/properties served. Typically annexation reports also provide a secondary method of estimating costs based on population rather than the number of properties/accounts in Casper. In this particular case, the secondary method of estimating costs has not been included because the property is industrial, and will not result in an increase in population. It is acknowledged that neither method is an ideal way to determine ACTUAL costs, but instead, are useful to illustrate the conceptual financial effects of growth on the organization.

Although the costs provided within this report can, in most cases, be considered theoretical, and are only a consideration of immediate costs/benefits today, it is important for decision-



makers to note that in general, whenever the City grows through annexations, and new streets are constructed/improved, or new utilities are constructed, the City also acquires long-term maintenance costs associated with that new infrastructure, even if the improvements are initially paid for by a developer, as is the case with most annexations. In addition, over the long-term, the incremental expansion of the City requires that City services such as fire, police, sanitation, snow plowing, transit, etc. must also expand, typically, with an inadequate increase in City funding/revenue necessary to cover the yearly provision of those services. It is, more often than not, a misconception that the increased tax revenue that the City receives as a result of annexations will adequately cover the actual long-term costs involved, especially if life-cycle/maintenance costs, and service costs are considered. Incrementally, these continuing costs, over time, can have a negative impact on City finances. For this reason, carefully managing growth to be located in appropriate (infill) areas, and also managing the eventual land uses and densities associated with growth, is a financially conservative strategy that the City must consider to remain solvent over the long term.

*Below are some examples of general development/maintenance costs for public streets:*

- \$500-\$600 per lineal foot – Cost to build a standard City (local) street. Equates to \$2,640,000 - \$3,168,000 per mile, and includes curb, gutter, sidewalk, streetlights, asphalt, etc. (*Source: CEPI – Civil Engineering Professionals Inc.*)
- \$300,000 - \$591,000 per mile – Cost to maintain a local City Street (not collector or arterial) over a 20-year life-cycle. (*Source: City Engineering Division*)
  - Expected routine maintenance includes:
    - Year 2 – Crack Sealing
    - Year 5 – Chip Seal and Crack Seal
    - Year 7 – Crack Sealing
    - Year 10 – Major Repair/Patching
    - Year 13 – Crack Seal
    - Year 15 – Chip Seal and Crack Seal
    - Year 20 – Reconstruction

## **POLICE DEPARTMENT COST OF PROVIDING SERVICE:**

The Casper Police Department provides law enforcement services, which consist of answering calls for service, and patrolling City properties. Based on the total budget for the Police Department, and the 22,433 properties served in the City of Casper, it is estimated that the cost to provide Police Department services is approximately \$720 per property (*\$16,152,532 current Police Department budget, divided by 22,433 properties/accounts in the City*). This annexation is incorporating a single lot/property; therefore, the total estimated cost of this annexation would be \$720 (*1 lot x \$720*).

The Casper Police Department will not have to make any departmental changes in terms of personnel, equipment or vehicles that involve actual costs to the City as a result of this annexation. Police services will be available immediately upon the completion of the annexation.

### **FIRE DEPARTMENT COST OF PROVIDING SERVICE:**

The Casper Fire Department provides fire / EMS services, which consist primarily of answering calls for emergency services. Based on the total budget for the Fire Department, and the 22,433 properties served in the City of Casper, it is estimated that the cost to provide Fire Department services is \$454 per property (*\$10,182,664 current Fire Department budget, divided by 22,433 properties*). This annexation is incorporating a single lot/property; therefore, the total cost of this annexation would be \$454 (*1 lot x \$454*).

The Casper Fire Department will not have to make any departmental changes in terms of personnel, equipment or vehicles that involve actual costs to the City as a result of this annexation. Fire service will be available immediately upon the completion of the annexation.

### **STREETS AND TRAFFIC DIVISIONS COST OF PROVIDING SERVICE:**

The Casper Street Division provides services such as road maintenance, snow-plowing and snow removal. The Traffic Division provides services such as traffic sign installation, streetlight repair, and traffic signal maintenance. Based on the combined total budget for the Street and Traffic Divisions, and the 22,433 properties served in the City of Casper, it is estimated that the cost to provide Street and Traffic Division services is \$177 per property (*\$3,961,934 current Street/Traffic budget, divided by 22,433 properties*). This annexation is incorporating a single lot/property; therefore, the total cost of this annexation would be \$177 (*1 lot x \$177*).

The Streets/Traffic Division will not incur additional capital costs as a result of this annexation, and will not need to hire additional personnel or purchase additional equipment to service this property. Streets/Traffic Division service will be available immediately upon the completion of the annexation.

### **PUBLIC UTILITIES DIVISION (WATER AND SEWER) COST OF PROVIDING SERVICE:**

The Public Utilities Division provides services such as water and sewer service, main maintenance, meter reading, hydrant flushing, meter replacement, and service line installation. The Public Utilities Division is an Enterprise Account and is entirely self-funded through various fees.

The City will not incur any capital costs associated with providing water or sewer service to the area because the annexation is located in an infill area, adjacent to existing utility lines. All City costs to provide water and sewer service to the area should be equal to revenues generated by the properties.

### **SANITATION DIVISION COST OF PROVIDING SERVICE:**

The Sanitation Division provides weekly garbage collection and disposal services. The Sanitation Division is an Enterprise account, which means that the service is entirely paid for by user fees and is not funded out of the City general fund. All sanitation costs should equal the revenues generated by the users. Sanitation service will be available immediately upon the completion of the annexation of the area, should the property owner choose to utilize City Sanitation Division services.

### **PARKS DIVISION COST OF PROVIDING SERVICE:**

The Parks Division builds and maintains parks, landscaping, sports facilities, open space and trails throughout the City, for the benefit of Casper residents. Based on the total budget for the Parks Division, and the 22,433 properties served in the City of Casper, it is estimated that the cost to provide Parks Division services is \$99 per property (*\$2,225,585 current Parks Division budget, divided by 22,433 properties*). This annexation is incorporating a single property/lot; therefore the total cost of this annexation is \$99 (*1 lot x \$99*).

The Parks Division will not have to make any departmental changes in terms of personnel, equipment, vehicles or new parks that involve actual costs to the City as a result of this annexation. Parks Division service will be available immediately upon the completion of the annexation.

### **COMMUNITY DEVELOPMENT DEPARTMENT COST OF PROVIDING SERVICE:**

The Planning, Building/Code Enforcement Divisions provide services related to the inspection of structures as they are constructed, response to citizen complaints regarding violations of the Municipal Zoning Code, permitting and licensing contractors, and future land-use planning for the City. Based on the total budget for the Community Development Department, and the 22,433 properties served in the City of Casper, it is estimated that the cost to provide Community Development Department services is \$62 per property (*\$1,406,993 current Planning/Code Enforcement budget, divided by 22,433 properties*). This annexation is incorporating a single property/lot; therefore, the total cost of this annexation is \$62 (*1 lot x \$62*).

The Community Development Department will not need to make any changes that will involve additional costs to the City, as a result of the annexation of the area. Community Development Department service will be available immediately upon the completion of the annexation.

### **ENGINEERING DIVISION COST OF PROVIDING SERVICE:**

The Engineering Division provides services such as the permitting of curb cuts, public utility locating, investigating drainage concerns, surveying, and oversight of capital construction projects. Based on the total budget for the Engineering Division, and the

22,433 properties served in the City of Casper, it is estimated that the cost to provide Engineering Division services is \$39 per property (*\$885,567 current Engineering Division budget, divided by 22,433 properties*). This annexation is incorporating a single property/lot; therefore, the total cost of this annexation is \$39 (*1 lot x \$39*).

Current Engineering Division staff levels and equipment are adequate, and there will be no actual cost increase to the Engineering Division as a result of the annexation of the area. Engineering Division service will be available immediately upon the completion of the annexation.

#### **TRANSIT COST OF PROVIDING SERVICE:**

The City of Casper operates the Public Transit service for Casper, and the surrounding towns. Transit is financed through a combination of federal grant sources, and intergovernmental agreements/matches. Services include both a fixed-route bus system and a door-to-door on-demand, paratransit service. Based on the portion of the Public Transit budget paid for by the City of Casper for FY22 (\$382,251), and the 22,433 properties served within the City of Casper, the estimated cost to provide Transit services is \$17 per property (*\$382,251 Casper Match, divided by 22,433 properties*). This annexation is incorporating a single property/lot; therefore, the total cost of this annexation is \$17 (*1 lot x \$17*).

There will be no budgetary impact to Public Transit resulting from this annexation. Both fixed route transit and door-to-door service are already providing service in proximity to the property in question.

#### **ECONOMICS AND SOURCES OF REVENUE**

City services are funded through a number of sources, including taxes and service/user fees. As indicated above, the enterprise fund services (water, sewer, and sanitation) are paid for one hundred percent (100%) by service/user fees collected, and do not impact the City's general fund. The remaining City services, which are funded out of the general fund, are supported, in large part, by various taxes and fees for services. The three (3) largest sources of projected general fund revenues for the City in FY22, accounting for approximately 83% of all projected revenues to be collected, are "Intergovernmental" (*Sales Taxes, Mineral Royalties, Gasoline Tax, Severance Tax, Gaming Revenue, Automobile Tax, and Direct Distributions*) - (\$32,413,246), "Local Taxes" - (\$4,405,770) and "Charges for Goods and Services" - (\$4,282,602).

In general, as properties are developed, license/permit fees will be paid to the City in the form of building permits. Once developed, these areas generate revenues in the form of franchise fees for utilities such as cable, telephone, electricity and natural gas, in addition to ongoing property taxes. With residential annexations, the City typically sees a corresponding increase in sales tax revenue, because in Wyoming, population is used as the basis for determining tax distributions. A cost/benefit analysis is usually more favorable for the City when annexations/growth occur in infill areas, where few, if any,

public infrastructure and improvements are needed to service the area, and where adjacent properties are already receiving City services.

Secondary impacts of annexation/development are not easily quantifiable, but are no less important to the community as a whole. With all development, comes construction jobs, sale of construction materials, furniture, furnishings, and numerous direct and indirect support to existing local businesses. In addition to direct employment generated in the construction industry, other employment sectors likely benefit as well, such as, but not limited to, real estate, engineers, environmental testing, architects and utility companies, all of which positively contribute to the overall local economy. The decision as to whether an annexation is appropriate or not is akin to an investment decision, in that the City, and ultimately the citizens, should only invest in development that will pay for itself over time, and ultimately result in a stronger financial position in the future.

## CONCLUSION

Assuming the City Council ultimately annexes the property in question; the property owners will receive the same City services that all other properties within the incorporated City receive. As illustrated throughout this report, the City of Casper can provide these services without incurring any immediate capital or operational costs related to a need for additional staff, equipment or publicly funded facility expansion or infrastructure. The property is located directly adjacent to properties that are already receiving City services; therefore, the proposed annexation can be absorbed into the City of Casper without any immediately noticeable financial or operational effects. However, as this analysis illustrates, this annexation will not generate enough revenue to offset the cost of providing the property with City services.

### Summary of Yearly Service Costs by Department/Division

General Fund Department/Division	Estimated Cost to Provide Service
Police	\$720
Fire	\$454
Streets/Traffic	\$177
Parks	\$99
Community Development	\$62
Engineering	\$39
Transit	\$17
Total Yearly Cost	\$1,568
Total 20-Year Cost	\$31,360

### Summary of Yearly Revenues

Source of Revenue	Estimated Amount
Sales Tax	\$0
Property Tax	\$154
Building Permits <i>(one time)</i>	\$0

<b>Total Yearly Revenue</b>	\$154
<b>Total 20-Year Revenue</b> <i>(yearly revenue x 20)</i>	\$3,080

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<b>Projected 20-year yield</b> <i>(Revenue minus Expenses)</i>	<b>-\$28,280 (loss)</b>
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## APPENDIX

1. VICINITY MAP OF AREA TO BE ANNEXED.
2. PETITION FOR ANNEXATION
3. ANNEXATION EXHIBIT (PLAT)
4. MOST RECENT PUBLISHED MILL LEVIES FOR NATRONA COUNTY.
5. UTILITY COMPANY ADDRESSES.



# 5051 Link Drive





## CERTIFICATION OF PETITION FOR ANNEXATION

I, Christa K. Wiggins <sup>Assistant</sup> the City Clerk in and for Casper, Wyoming, a municipal corporation, hereby certify that the Petition for Annexation as attached hereto for the annexation of Tract 31, Dowler Addition No. 3 Subdivision substantially complies with the requirements set forth in W.S. § 15-1-403 including, that:

1. The petition is signed and dated by a majority of the landowners owning a majority of the area sought to be annexed, excluding public streets and alleys and tax exempt property;
2. The petition contains the following detailed information:
  - a. A legal description of the area sought to be annexed;
  - b. A request that the described territory be annexed;
  - c. A statement that each signer is an owner of land and a description of his land within the area proposed to be annexed; and,
  - d. A map of the area.

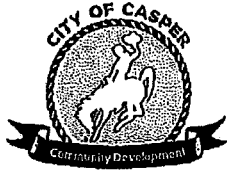
APPROVED AS TO FORM:

Walter Tremel

CITY OF CASPER, WYOMING  
A Municipal Corporation

Christa K. Wiggins  
Flour Tremel Christa K. Wiggins  
for City Clerk

\_\_\_\_\_  
Date



## City of Casper Planning Division

### Petition for Annexation Application

#### PETITIONER'S INFORMATION:

NAME: Jim Brusaw  
ADDRESS: 5150 Link Drive Casper, WY 82604  
TELEPHONE: 307.797.4911 EMAIL: jimbmc2001@aol.com

#### HEREBY PETITION THE CITY OF CASPER FOR ANNEXATION OF THE FOLLOWING:

PROPOSED NAME OF SUBDIVISION: N/A  
ADDRESS: 5150 Link Drive 5051  
LEGAL DESCRIPTION OF LAND TO BE ANNEXED (Provide Map):  
Tract 31, Dowler No. 3 Subdivision

SIZE OF PROPOSED SUBDIVISION (Sq Ft/Acres): 2.00 Acres

NUMBER OF LOTS AND BLOCKS: 1 Lot  
PRESENT ZONING: LI - Light Industrial PROPOSED ZONING: LI - Light Industrial  
PRESENT LAND USE: Industrial  
PROPOSED LAND USE: Industrial

PROPERTY IS CONTIGUOUS WITH THE CASPER CITY LIMIT: X YES        NO  
IS PROPOSED ANNEXATION AREA INCLUDED IN, OR A PART OF AN ESTABLISHED IMPROVEMENT AND SERVICE DISTRICT UNDER THE WYOMING IMPROVEMENT AND SERVICE DISTRICT ACT (W.S. 18-12-101 ET SEQ.)? If so, please describe (on reverse).

Pursuant to Section 16.12.040 of the Casper Municipal Code all petitions for annexation shall be required to have an executed water and sewer agreement or have made suitable arrangements for service with the City prior to the annexation being approved by the Council.

The following owner's signature signifies that all information on the application is accurate and correct to the best of the owner's knowledge, and that the owner has thoroughly read and understands all application information and requirements.

SIGNATURE OF PROPERTY OWNER: James W Brusaw Jr

SIGNATURE OF PROPERTY OWNER: Lusan L Brusaw

DATE: 7-16-21

SUBMIT TO:  
Community Development Department  
Planning Division  
200 N David, RM 203  
Casper, WY 82601  
Phone: 307-235-8241  
Fax: 307-235-8362  
www.casperwy.gov

#### COMPLETE SUBMITTAL NEEDS TO INCLUDE:

- Other Fees May Apply, i.e., Plat, Zone Change etc.
- COMPLETED APPLICATION INCLUDING ORIGINAL SIGNATURES
- \$1,000 APPLICATION FEE & PROOF OF OWNERSHIP
- ANNEXATION MAP/PLAT

#### FOR OFFICE USE ONLY:

DATE SUBMITTED:

REC'D BY: \_\_\_\_\_

# SURVEY OF

STATE OF WYOMING, ss.  
County of Natrona ss.



QUITCLAIM DEED

KNOW ALL MEN BY THESE PRESENTS, That

BRUSAW PROPERTIES, INC., A WYOMING CORPORATION,

grantor(s),

of the County of Natrona, State of Wyoming,  
for the consideration of the sum of Ten Dollars and Other Good and Valuable Consideration, in hand paid,  
the receipt whereof is hereby acknowledged, hereby CONVEY(S) and QUITCLAIM(S) to:

BRUSAW MECHANICAL COMPANY, LLC, A WYOMING LIMITED LIABILITY COMPANY, grantee(s),

whose address is:

5051 LINK DRIVE  
CASPER, WY 82604

all interest in the following described real property, situate in the County of Natrona in the State of  
Wyoming, to wit:

LOT 31, DOWLER NO. 3 SUBDIVISION, NATRONA COUNTY, WYOMING, AS PER PLAT  
RECORDED JUNE 5, 1956, IN BOOK 182 OF DEEDS, PAGE 171.

Dated this 18<sup>th</sup> day of February, 20 11.

BRUSAW PROPERTIES, INC., A WYOMING  
CORPORATION



BY: [Signature]

BY: [Signature]

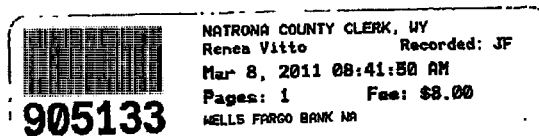
State of Wyoming )  
County of Natrona )

This instrument was acknowledged before me on 18<sup>th</sup> day of February, 20 11  
by Susan L. Brusaw and James W. Brusaw Jr.  
as Managers of BRUSAW PROPERTIES, INC., A WYOMING  
CORPORATION

Given under my hand and notarial seal this 18<sup>th</sup> day of February, 20 11.

My commission expires: Sept. 7<sup>th</sup> 2011

Notarial Officer [Signature]



QUITCLAIM DEED

KNOW ALL MEN BY THESE PRESENTS, That

BRUSAW PROPERTIES, INC., A WYOMING CORPORATION,

grantor(s),

of the County of Natrona, State of Wyoming,  
for the consideration of the sum of Ten Dollars and Other Good and Valuable Consideration, in hand paid,  
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LOT 31, DOWLER NO. 3 SUBDIVISION, NATRONA COUNTY, WYOMING, AS PER PLAT  
RECORDED JUNE 5, 1958, IN BOOK 162 OF DEEDS, PAGE 171.

Dated this 18<sup>th</sup> day of February, 20 11.

BRUSAW PROPERTIES, INC., A WYOMING  
CORPORATION



BY: [Signature]

BY: [Signature]

State of Wyoming  
County of Natrona

This instrument was acknowledged before me on 18<sup>th</sup> day of February, 20 11  
by Susan L. Brusaw and James W. Brusaw Jr.  
as Managers of BRUSAW PROPERTIES, INC., A WYOMING CORPORATION

Given under my hand and notarial seal this 18<sup>th</sup> day of February, 20 11.

My commission expires: Sept. 7<sup>th</sup> 2011

Notarial Officer [Signature]



905133

NATRONA COUNTY CLERK, WY  
Renee Vitto Recorded: JF  
Mar 8, 2011 08:41:50 AM  
Pages: 1 Fee: \$8.00  
WELLS FARGO BANK NA



<b>State School Foundation Program</b>		<b>12.000</b>	<b>12.000</b>	<b>12.000</b>	<b>12.000</b>	<b>12.000</b>	<b>12.000</b>	<b>12.000</b>	<b>12.000</b>
<b>School District # 1</b>									
	6 mill school levy	6.000	6.000	6.000	6.000	6.000	6.000	6.000	6.000
	Operating Levy	25.000	25.000	25.000	25.000	25.000	25.000	25.000	25.000
	Recreation Levy	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000
	BOCES	0.500	0.500	0.500	0.500	0.500	0.500	0.500	0.500
	Bond & Interest	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
<b>TOTAL SCHOOL DISTRICT</b>		<b>32.500</b>	<b>32.500</b>	<b>32.500</b>	<b>32.500</b>	<b>32.500</b>	<b>32.500</b>	<b>32.500</b>	<b>32.500</b>
<b>Community College</b>									
	Operating Levy	4.000	4.000	4.000	4.000	4.000	4.000	4.000	4.000
	Additional Operating Levy	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000
	BOCES	0.500	0.500	0.500	0.500	0.500	0.500	0.500	0.500
	Bonds & Interest	1.890	1.890	1.890	1.890	1.890	1.890	1.890	1.890
<b>TOTAL COMMUNITY COLLEGE</b>		<b>7.390</b>	<b>7.390</b>	<b>7.390</b>	<b>7.390</b>	<b>7.390</b>	<b>7.390</b>	<b>7.390</b>	<b>7.390</b>
<b>Natrona County</b>									
	General Fund	12.000	12.000	12.000	12.000	12.000	12.000	12.000	12.000
<b>TOTAL NATRONA COUNTY</b>		<b>12.000</b>	<b>12.000</b>	<b>12.000</b>	<b>12.000</b>	<b>12.000</b>	<b>12.000</b>	<b>12.000</b>	<b>12.000</b>
<b>County Weed &amp; Pest</b>		<b>1.000</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>
<b>Municipal Levies</b>		<b>8.000</b>	<b>8.000</b>	<b>8.000</b>	<b>8.000</b>	<b>8.000</b>	<b>8.000</b>		
<b>Sewer, Water. &amp; Fire Bonds</b>									
<b>Fire Protection</b>								<b>3.000</b>	<b>3.000</b>
<b>TOTAL LEVY FOR DISTRICT</b>		<b>72.890</b>	<b>72.890</b>	<b>72.890</b>	<b>72.890</b>	<b>72.890</b>	<b>72.890</b>	<b>67.890</b>	<b>67.890</b>

2020 SPECIAL DISTRICTS

TAX DISTRICT	MILL LEVY	TAXING ENTITIES	MILL LEVY
0120 CASPER MTN FIRE	3.0	STATE SCHOOL FOUNDATION	12.00
0156 DOWNTOWN DEV AUTHORITY	16.0	SCHOOL DISTRICT #1	32.50
0122 PIONEER WATER & SEWER	8.0	CASPER COLLEGE	7.39
0128 WARDWELL WATER & SEWER	8.0	COUNTY WEED & PEST	1.00
0134 MILLS/WARDWELL	8.0	MUNICIPAL LEVIES	8.00
		COUNTY FIRE PROTECTION	3.00
		CASPER MOUNTAIN FIRE	3.00
		NATRONA COUNTY	12.00

IMPROVEMENT & SPECIAL SERVICE DISTRICTS REQUESTED DOLLARS

Name of Special District and Tax District	Natrona County	Amount of Assessment
<b>Natrona County</b>		
Aspen ISD	Improvement/Service	\$ 250.00
Big River Estates 0164	Improvement/Service	\$ 250.00
Blair Lane ISD	Improvement/Service	\$ 1,875.73
Brookhurst 0162	Improvement/Service	\$120.00
Cattle Trail Acres 0173	Improvement/Service	\$800.00
Clear Fork 0148	Improvement/Service	\$600.00





## UTILITIES AND FRANCHISES

Rocky Mountain Power (Local)	2840 East Yellowstone Hwy Casper, WY 82609
PacifiCorp dba Rocky Mountain Power	1407 W. North Temple, Suite 320 Salt Lake City, UT 84116
Rocky Mountain Power	PO Box 400 Portland, Oregon 97207-0400
Century Link (Local)	103 North Durbin Street Casper, WY 82601
Qwest Corp. dba CenturyLink QC	100 CenturyLink Drive Monrow, LA 71203
Charter (Local)	451 South Durbin Street Casper, WY 82601
Bresnan Communications Db a Charter Communications	611 E. Carlson St. Cheyenne, WY 82001
Charter Communications	12405 Powerscourt Dr. St. Louis, MO 63131
Black Hills Energy (Local)	1535 East Yellowstone Casper, WY 82601
WERCS Communications, Inc., Db a Mountain West Telephone	123 West 1 <sup>st</sup> Street, Suite C-95 Casper, WY 82601
InTTec, Inc. (Subsidiary Of Visionary Communications)	1001 S. Douglas Hwy, #201 Gillette, WY 82716
Clarity Telecom	5100 S. Broadband Lane Sioux Falls, SD 57108
Advanced Communications Technology, Inc., dba Range	PO Box 7039 Sheridan, WY 82801

## RESOLUTION NO.21-153

### A RESOLUTION FINDING FACTS PURSUANT TO WYOMING STATUTE § 15-1-402 REGARDING THE ANNEXATION OF TRACT 31, DOWLER NO. 3 SUBDIVISION

WHEREAS, the hearing to determine whether the above-described area is eligible for annexation and otherwise meets the requirements of Wyoming State Statute § 15-1-402 was properly set for hearing before the Casper City Council, notice thereof being properly published and given pursuant to Wyoming State Statute § 15-1-405; and,

WHEREAS, the City Council, pursuant to Wyoming State Statute § 15-1-402, is required to consider and make certain findings prior to the above-described property being eligible for annexation.

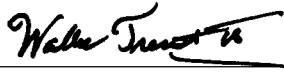
NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the following findings of facts have been and are hereby found, based on the record in this matter, by the governing body of the City of Casper.

1. The annexation of the area is for the protection of health, safety, and welfare of the persons residing in the area and in the City because public utilities, including water and/or sewer, will be made available to the property.
2. The urban development of the area will constitute a natural, geographical, economical, and social part of the City because the area is adjacent to properties currently located within the City limits of Casper. The area is not isolated by any natural or man made features and is a natural extension of the City limits.
3. The annexation of the area is a logical and feasible addition to the City and the extension of basic and other services customarily available to the residents of the City can reasonably be furnished to the area because the area is adjacent to properties currently being served by City services. The area can be serviced without the need for additional City-funded infrastructure such as water trunk lines, booster stations, or storage tanks. The City of Casper will not have to expend capital dollars on emergency response or public works equipment, nor hire additional personnel to serve this area.
4. The annexation of the area is contiguous with, and adjacent to the City limits.

5. The City does not operate its own electric utility. Rocky Mountain Power Company will provide electric service for the area, as they do for the balance of the City of Casper.
6. All of the conditions required and set forth in Wyoming State Statute § 15-1-402(c) exist and the required procedures for the annexation of the area have been met. An annexation report was prepared pursuant to Wyoming State Statute § 15-1-402(c) and was disseminated to affected landowners and utility companies according to Wyoming Law.
7. Legal notice specifying the date, time, and place for a public hearing to determine whether or not the proposed annexation complies with Wyoming State Statute § 15-1-402 was published in the Casper Star-Tribune twice, at least fifteen (15) days prior to the public hearing, and notice was given as provided by Wyoming State Statute § 15-1-405.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2021.

APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Steven K. Freel  
Mayor

ORDINANCE NO. 30-21

AN ORDINANCE APPROVING THE ANNEXATION AND THE ANNEXATION AGREEMENT FOR TRACT 31, DOWLER NO. 3 SUBDIVISION; AND ZONING SAID PARCEL M-1 (LIMITED INDUSTRIAL)

WHEREAS, Brusaw Mechanical Company, LLC, has applied to annex Tract 31, Dowler No. 3 Subdivision, located at 5051 Link Drive; and,

WHEREAS, the applicant has applied for M-1 (Limited Industrial) zoning; and,

WHEREAS, a petition requesting annexation has been signed by a majority of the landowners owning a majority of the area sought to be annexed, excluding public streets and alleys and tax exempt property, and said petition has been submitted to the City of Casper for approval pursuant to Section 15-1-403 of the Wyoming State Statutes, as amended; and,

WHEREAS, an annexation report will be completed prior to final approval of the annexation, in accordance with Section 15-1-402 of the Wyoming State Statutes, as amended; and,

WHEREAS, the City of Casper Planning and Zoning Commission recommended that the Council approve the annexation and the zoning following a public hearing on August 19, 2021.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

The annexation of Tract 31, Dowler No. 3 Subdivision is hereby approved, said Tract is included within the corporate limits of the City of Casper and all rights, privileges, and duties pertaining to such inclusion shall apply to said development and the inhabitants thereof.

SECTION 2:

The Annexation Agreement between the City of Casper and Brusaw Mechanical Company, LLC, is hereby approved, and the Mayor is hereby authorized, and directed to execute, and the City Clerk to attest, said Agreement.

SECTION 3:

Tract 31, Dowler No. 3 Subdivision is hereby zoned M-1 (Limited Industrial).

SECTION 4:

All utility franchises shall be furnished a copy of this ordinance, and other information required by the franchises, as official notice of the expansion of the City limits.

SECTION 5:

This ordinance shall, pursuant to W. S. § 15-1-408, be in full force and effect on the 21st business day following third reading approval by the City Council, and following publication.

PASSED on 1st reading the 21<sup>st</sup> day of Sept., 2021.

PASSED on 2nd reading the 5<sup>th</sup> day of Oct., 2021.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

APPROVED AS TO FORM:

Walter Trout


ATTEST:


CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Steven K. Freel  
Mayor

October 7, 2021

**MEMO TO:** J. Carter Napier, City Manager 

**FROM:** Fleur Tremel, Assistant to the City Manager/City Clerk  
Carla Mills-Laatsch, Licensing Specialist 

**SUBJECT:** Public Hearing for Transfer of Retail Liquor License No. 5 From Travis Taylor d/b/a Cocktail's, Located at 138 South Kimball Street to 307 Horse Racing, Inc., d/b/a 307 Horse Racing, Located at 138 South Kimball Street

**Meeting Type & Date**  
Regular Council Meeting  
November 2, 2021

**Action type**  
Public Hearing  
Minute Action

**Recommendation**

That Council, by minute action, consider the application for a transfer of ownership for retail liquor license no. 5 from Travis Taylor d/b/a Cocktail's located at 138 South Kimball Street to 307 Horse Racing, Inc., d/b/a 307 Horse Racing, located at 138 South Kimball Street.

**Summary**

An application has been received requesting a transfer of ownership for retail liquor license no. 5 from Travis Taylor d/b/a Cocktail's, located at 138 South Kimball Street to 307 Horse Racing, Inc., d/b/a 307 Horse Racing, located at 138 South Kimball Street.

This license is currently owned by Travis Taylor with 100% owner interest. If the transfer is approved, Travis Taylor will no longer have any owner interest in this retail liquor license.

This license will be located at the Commissary Mall. If approved, this license will be non-operational for 9 to 12 months. The applicant will be doing extensive remodeling of the building.

Retail liquor license no. 5 had stipulations attached that are as follows:

THE FOLLOWING CONDITIONS AND RESTRICTIONS SHALL ATTACH TO AND BIND RETAIL LIQUOR LICENSE NUMBER 5, AS WELL AS ALL OPERATIONS UNDER OR PURSUANT TO SAID LICENSE. SAID CONDITIONS AND RESTRICTIONS SHALL CONTINUE TO ATTACH TO AND BIND SAID LICENSE AND THE OWNERS(S) UNTIL STIPULATIONS ARE MET AND SATISFIED.

1. This Retail Liquor License holder shall come before the council and provide an update on September 7, 2021, he will discuss the progress towards transferring or selling this license.
2. If there has not been substantial progress made to complete a sale of license #5 or a transfer to functional building made by December 13, 2021 the liquor license will not be renewed.

With all stipulations being met they should be null and void.

As required by Municipal Code 05.08.080, a notice was published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it is being advertised on the City's website ([www.casperwy.gov](http://www.casperwy.gov)).

#### **Financial Considerations**

City will receive \$100 if this license is approved.

#### **Oversight/Project Responsibility**

Carla Mills-Laatsch, Licensing Specialist

#### **Attachments**

Copy of Application

Affidavit of Website Publication



# NEW OR TRANSFER LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY			
Customer #:			
Trf from:			
Reviewer:	Initials	Date	
Agent:		/	/
Chief:		/	/

**To be completed by City/County Clerk**

License Fees      Annual Fee: \$ \_\_\_\_\_  
Prorated Fee: \$ \_\_\_\_\_  
Transfer Fee: \$ 100.00  
Publishing Fee: \$ \_\_\_\_\_

Local License #: Retail #5  
Date filed with clerk: 9 128 12021  
Advertising Dates: (2 Weeks) Oct 20 & Oct 24  
Hearing Date: 11 102 12021

Publishing Fee Direct Billed to Applicant: ☒

License Term: 11 103 12021 Through 3 131 12022  
Month Day Year      Month Day Year

**LICENSING AUTHORITY:** Begin publishing promptly. As W.S. 12-4-104(d) specifies: **NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.**

Applicant: 307 Horse Racing, Inc. (FKA 307 Horse Racing, LLC)  
Trade/Business Name (dba): 307 Horse Racing  
Building to be licensed/Building Address: 138 #5 Kimball St.  
Number & Street  
Casper, WY 82601 Natrona  
City State Zip County  
Local Mailing Address: P.O. Box 130  
Number & Street or P.O. Box  
Casper, W WY 82602  
City State Zip  
Local Business Telephone Number: (307) 259-4750 Fax Number: ( )  
Business E-Mail Address: Kridgeway@wercs.com

<b>FILING FOR</b> <input type="checkbox"/> NEW LICENSE <input type="checkbox"/> TRANSFER OF LOCATION  <input checked="" type="checkbox"/> TRANSFER OWNERSHIP FORMERLY HELD BY: <u>Travis Taylor</u>	<b>FILING IN (CHOOSE ONLY ONE)</b> <input checked="" type="checkbox"/> CITY OF: <u>Casper</u> <input type="checkbox"/> COUNTY OF: _____  <input type="checkbox"/> ASSIGNMENT LETTER ATTACHED	<b>FILING AS (CHOOSE ONLY ONE)</b> <input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> LP/LLP <input type="checkbox"/> LLC <input checked="" type="checkbox"/> CORPORATION <input type="checkbox"/> LTD PARTNERSHIP <input type="checkbox"/> ORGANIZATION <input type="checkbox"/> OTHER _____
--	--	--

**TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)**

<b>RETAIL LIQUOR LICENSE</b> <input type="checkbox"/> ON-PREMISE ONLY (BAR)  <input type="checkbox"/> OFF-PREMISE ONLY (PACKAGE STORE)  <input checked="" type="checkbox"/> COMBINATION ON/OFF PREMISE (BOTH BAR & PACKAGE STORE)	<input type="checkbox"/> RESTAURANT LIQUOR LICENSE <input type="checkbox"/> RESORT LIQUOR LICENSE <input type="checkbox"/> BAR AND GRILL  <b>LIMITED RETAIL (CLUB)</b> <input type="checkbox"/> VETERANS CLUB <input type="checkbox"/> FRATERNAL CLUB <input type="checkbox"/> GOLF CLUB <input type="checkbox"/> SOCIAL CLUB	<input type="checkbox"/> MICROBREWERY <input type="checkbox"/> WINERY <input type="checkbox"/> DISTILLERY SATELLITE <input type="checkbox"/> WINERY SATELLITE <input type="checkbox"/> COUNTY RETAIL/SPECIAL MALT BEVERAGE PERMIT
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**SPECIAL DESIGNATIONS**

<input type="checkbox"/> CONVENTION FACILITY <input type="checkbox"/> CIVIC CENTER/EVENT CENTER/ PUBLIC AUDITORIUM	<input type="checkbox"/> GOLF CLUB <input type="checkbox"/> GUEST RANCH	<input type="checkbox"/> RESORT
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To Assist the Liquor Division with scheduling inspections: **OPERATIONAL STATUS**

<input type="checkbox"/> FULL TIME (e.g. Jan through Dec)	(specify months of operation)	from _____ to _____
<input type="checkbox"/> SEASONAL/PART-TIME	DAYS OF WEEK (e.g. Mon through Sat)	from _____ to _____
<input checked="" type="checkbox"/> NON-OPERATIONAL/PARKED	HOURS OF OPERATION (e.g. 10a - 2a)	from _____ to _____

See Letter in support attached hereto

ALL APPLICANTS MUST COMPLETE QUESTIONS 1- 4

1. BUILDING OWNERSHIP: Does the applicant? W.S. 12-4-103(a)(iii)

- (a) OWN the licensed building? ☐ YES (own)
- (b) LEASE the licensed building? (Lease must be through the term of the liquor license) ☒ YES (lease)

If Yes, please submit a copy of the lease and indicate:

- (i) When the lease expires, located on page 2 paragraph 1.03 of lease.
- (ii) Where the Sales provision for alcoholic or malt beverages is located, on page 2 paragraph 1.07 of lease.
- (MUST contain a provision for SALE OF ALCOHOLIC or MALT BEVERAGES.)

2. To operate your liquor business, have you assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license and the licensed building? W.S. 12-4-601(b) ☐ YES ☒ NO

3. Does any manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm: W.S. 12-5-401, 12-5-402, 12-5-403
- (a) Hold any interest in the license applied for? ☐ YES ☒ NO
- (b) Furnish by way of loan or any other money or financial assistance for purposes hereof in your business? ☐ YES ☒ NO
- (c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs? ☐ YES ☒ NO
- (d) If you answered YES to any of the above, explain fully and submit any documents in connection there within:

4. Does the applicant have any interest or intent to acquire an interest in any other liquor license issued by this licensing authority? W.S. 12-4-103(b) ☐ YES ☒ NO
- If "YES", explain:

5. BAR AND GRILL LICENSE OR RESTAURANT LICENSE:

Have you submitted a valid food service permit or application? W.S. 12-4-413(a) ☐ YES ☐ NO

6. RESORT LICENSE:

Does the resort complex:

- (a) Have an actual valuation of at least one million dollars, or have you committed or expended at least one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i) ☐ YES ☐ NO
- (b) Include a restaurant and a convention facility which will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii) ☐ YES ☐ NO
- (c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii) ☐ YES ☐ NO
- (d) If no on question (c), have a ski resort facility open to the general public in which you have committed or expended not less than 10 million dollars (\$10,000,000.00)? W.S. 12-4-401(b)(iv) ☐ YES ☐ NO
- (e) Are you contracting/leasing the food and beverage services? W.S. 12-4-403(b)
1. If Yes, have you submitted a copy of the food and beverage contract/lease? ☐ YES ☐ NO

7. MICROBREWERY LICENSE:

Will the license be held in conjunction with another liquor license? W.S. 12-4-412(b)(iii) ☐ YES ☐ NO

- (a) If "YES", please specify type: ☐ RETAIL ☐ RESTAURANT ☐ RESORT
- ☐ BAR AND GRILL ☐ WINERY

- (b) Do you self distribute your products? W.S. 12-2-201(a) ☐ YES ☐ NO
- (Requires wholesale malt beverage license with the Liquor Division)

8. WINERY LICENSE:

Will the license be held in conjunction with another liquor license? W.S. 12-4-412(b)(iii) ☐ YES ☐ NO

- (a) If "YES", please specify type: ☐ RETAIL ☐ RESTAURANT ☐ RESORT
- ☐ BAR AND GRILL ☐ MICROBREWERY

9. LIMITED RETAIL (CLUB) LICENSE:

FRATERNAL CLUBS W.S. 12-1-101(a)(iii)(B)

- (a) Has the fraternal organization been actively operating in at least thirty-six (36) states? ☐ YES ☐ NO
- (b) Has the fraternal organization been actively in existence for at least twenty (20) years? ☐ YES ☐ NO

10. LIMITED RETAIL (CLUB) LICENSE:

VETERANS CLUBS W.S. 12-1-101(a)(iii)(A):

- (a) Does the Veteran's organization hold a charter by the Congress of the United States? ☐ YES ☐ NO
- (b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary? ☐ YES ☐ NO

11. LIMITED RETAIL (CLUB) LICENSE:

GOLF CLUBS W.S. 12-1-101(a)(iii)(D)/W.S. 12-4-301(e):

- (a) Do you have more than fifty (50) bona fide members? ☐ YES ☐ NO
- (b) Do you own, maintain, or operate a bona fide golf course together with clubhouse? ☐ YES ☐ NO
- (c) Are you a political subdivision of the state that owns, maintains, or operates a golf course? ☐ YES ☐ NO
1. Are you contracting/leasing the food and beverage services? W.S. 12-5-201(g) ☐ YES ☐ NO
2. If Yes, have you submitted a copy of the food and beverage contract/lease? ☐ YES ☐ NO

12. LIMITED RETAIL (CLUB) LICENSE:

SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E)/W.S. 12-4-301(b):

- (a) Do you have more than one hundred (100) bona fide members who are residents of the county in which the club is located? ☐ YES ☐ NO
- (b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state? ☐ YES ☐ NO
- (c) Is the club qualified as a tax exempt organization under the Internal Revenue Service? ☐ YES ☐ NO
- (d) Has the club been in continuous operation for a period of not less than one (1) year? ☐ YES ☐ NO
- (e) Has the club received twenty-five dollars (\$25.00) from each bona fide member as Recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues? ☐ YES ☐ NO
- (f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club? ☐ YES ☐ NO
- (g) Have you filed a true copy of your bylaws with this application? ☐ YES ☐ NO
- (h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition Attached) ☐ YES ☐ NO

13. If applicant is filing as an Individual, Partnership or Club: W.S. 12-4-102(a)(ii) & (iii)

Each individual, partner or club officer must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
<i>WEARS</i>		<i>400 E 13<sup>th</sup> St Casper, WY 82401</i>	<i>307-233- 8300</i>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, list on a separate piece of paper and attach to this application.)

Each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock of the corporation, limited liability company, limited liability partnership, or limited partnership, **and every officer, and every director** must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <b>DO NOT LIST PO BOXES</b>	Residence Phone Number	No. of Years in Corp or LLC	% of Corporate Stock Held	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
WERCIS						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
Kyle Ridgeway						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Michael Kretzer						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
See also attached letter in support						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, list on a separate piece of paper and attach to this application)

**REQUIRED ATTACHMENTS:**

- ☒ A statement indicating the financial condition and financial stability of the applicant W.S. 12-4-102(a)(vi).
- ☐ Attach any lease agreements (especially for resort/political subdivisions leasing out food & beverage services) W.S. 12-4-103 (a)(iii)/W.S. 12-4-403(b)/W.S. 12-4-301(e).
- ☒ If transferring a license from one ownership to another, a form of assignment from the current licensee to the new applicant authorizing the transfer W.S. 12-4-601(b).


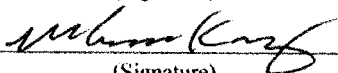
### **OATH OR VERIFICATION**

(Requires signatures by **ALL** Individuals, **ALL** Partners, **ONE (1)** LLC Member, or **TWO (2)** Corporate Officers or Directors except that if all the stock of the corporation is owned by **ONE (1)** individual then that individual may sign and verify the application upon his oath, or **TWO (2)** Club Officers.) W.S. 12-4-102(b)

*Under penalty of perjury, and the possible revocation or cancellation of the license,  
I swear the above stated facts, are true and accurate.*

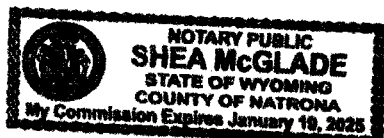
STATE OF WYOMING )  
COUNTY OF Natrona ) SS.

Signed and sworn to before me on this 28<sup>th</sup> day of September, 2021 that the facts alleged in the foregoing instrument are true by the following:

1)		Kyle Ridge way	secretary
	(Signature)	(Printed Name)	Title
2)		Michael Kratzer	CFO
	(Signature)	(Printed Name)	Title
3)			
	(Signature)	(Printed Name)	Title
4)			
	(Signature)	(Printed Name)	Title
5)			
	(Signature)	(Printed Name)	Title
6)			
	(Signature)	(Printed Name)	Title

**Witness my hand and official seal:**

Shea McElade  
Signature of Notary Public



My commission expires: January 19, 2025

AFFIDAVIT OF WEBSITE PUBLICATION

State of Wyoming)  
County of Natrona)

I, the undersigned, being in the employ of the City of Casper and responsible for the publishing and posting of notices for the Casper City Council's public hearings concerning liquor licensing, and knowing the facts herein set forth do solemnly swear that:

- Notice of the public hearing set forth below was posted continually on the City of Casper website in accordance with W.S. 12-4-104. The said posting commenced on 10/20/2021 and ended on 11/03/2021 and
- Attached is image of the Notice as actually posted on the City of Casper website (www.caserwy.gov) for the entire period referenced above.

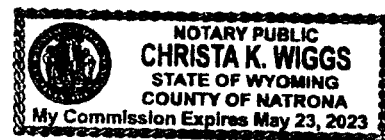
By: Carla Mills Laatsch Date: 10/13/2021

Title: Licensing Specialist

Scribed in my presence and sworn before me on this

13<sup>th</sup> day of October, 2021

Christa K. Wiggs



Provide to City of Casper Central Records

## TRANSFER OF OWNERSHIP FOR RETAIL LIQUOR LICENSE

An application for transfer of ownership for retail liquor license no. 5, 307 Horse Racing, Inc., d/b/a 307 Horse Racing, located at 138 South Kimball Street has been received in this office. Public Hearing on said application will be held on November 2, 2021, at 6:00 p.m. in the City Council Chambers at 200 North David, Casper, Wyoming.





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Fleur Tremel  
City Clerk

Publish:      October 20 & 24, 2021

October 13, 2021

**MEMO TO:** J. Carter Napier, City Manager   
**FROM:** Fleur Tremel, Assistant to the City Manager/City Clerk  
Carla Mills-Laatsch, Licensing Specialist   
**SUBJECT:** Public Hearing for a new Microbrewery Liquor License No. 8 for The Black Tooth Brewing Company, LLC., d/b/a Black Tooth Brewing Company, Located at 322 South David Street Suite A.

**Meeting Type & Date**  
Regular Council Meeting  
November 2, 2021

**Action type**  
Public Hearing  
Minute Action

**Recommendation**  
That Council, by minute action, consider the application for a new Microbrewery Liquor License No. 8 for The Black Tooth Brewing Company, LLC., d/b/a Black Tooth Brewing Company, located at 322 South David Street Suite A.

**Summary**  
An application has been received requesting a new Microbrewery Liquor License No. 8 for The Black Tooth Brewing Company, LLC., d/b/a Black Tooth Brewing Company, located at 322 South David Street Suite A.

If approved, this license will be parked until all permits for a Microbrewery are obtained. The applicant plans to open in December of this year.

As required by Municipal Code 05.08.080, a notice was published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it is being advertised on the City's website ([www.casperwy.gov](http://www.casperwy.gov)).

**Financial Considerations**  
If the license is approved, the City of Casper will receive \$204.13 for this prorated license.

**Oversight/Project Responsibility**  
Carla Mills-Laatsch, Licensing Specialist

**Attachments**

Copy of Application

Affidavit of Website Publication



# NEW OR TRANSFER LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIC		DIVISION USE ONLY	
Customer #:			
Trf from:			
Reviewer:	Initials	Date	
Agent:		/	/
Chief:		/	/

## To be completed by City/County Clerk

License

Fees

Annual Fee: \$

Prorated Fee: \$

Transfer Fee: \$

Publishing Fee: \$

Local License #:

Date filed with clerk:

Advertising Dates: (2 Weeks)

Hearing Date:

Publishing Fee Direct Billed to Applicant: ☒

License Term:

Month

Day

Year

Through

Month

Day

Year

LICENSING AUTHORITY: Begin publishing promptly. As W.S. 12-4-104(d) specifies: NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.

Applicant: The Black Tooth Brewing Company, LLC.Trade/Business Name (dba): Black Tooth Brewing CompanyBuilding to be licensed/Building Address: 322 South David Street Suite A

Number &amp; Street

Casper

City

WY

State

82601

Zip

Natrona

County

Local Mailing Address: 322 South David Street Suite A

Number &amp; Street or P.O. Box

Casper

City

WY

State

82601

Zip

Local Business Telephone Number: ( )

Fax Number: ( )

Business E-Mail Address: tim@btbrew.com Local Rep: sam@btbrew.com

### FILING FOR

☒ NEW LICENSE☐ TRANSFER OF LOCATION☐ TRANSFER OWNERSHIP

### FILING IN (CHOOSE ONLY ONE)

☒ CITY OF: Casper☐ COUNTY OF: \_\_\_\_\_☐ ASSIGNMENT LETTER ATTACHED

FORMERLY HELD BY: \_\_\_\_\_

### FILING AS (CHOOSE ONLY ONE)

☐ INDIVIDUAL☐ PARTNERSHIP☐ LP/LLP☒ LLC☐ CORPORATION☐ LTD PARTNERSHIP☐ ORGANIZATION☐ OTHER \_\_\_\_\_

### TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)

#### RETAIL LIQUOR LICENSE

☐ ON-PREMISE ONLY (BAR)☐ OFF-PREMISE ONLY (PACKAGE STORE)☐ COMBINATION ON/OFF PREMISE (BOTH BAR & PACKAGE STORE)
☐ RESTAURANT LIQUOR LICENSE  
☐ RESORT LIQUOR LICENSE  
☐ BAR AND GRILL

#### LIMITED RETAIL (CLUB)

☐ VETERANS CLUB  
☐ FRATERNAL CLUB  
☐ GOLF CLUB  
☐ SOCIAL CLUB
☒ MICROBREWERY☐ WINERY☐ DISTILLERY SATELLITE☐ WINERY SATELLITE☐ COUNTY RETAIL/SPECIAL MALT BEVERAGE PERMIT

### SPECIAL DESIGNATIONS

☐ CONVENTION FACILITY☐ CIVIC CENTER/EVENT CENTER/ PUBLIC AUDITORIUM☐ GOLF CLUB☐ GUEST RANCH☐ RESORTTo Assist the Liquor Division with scheduling inspections: OPERATIONAL STATUS☒ FULL TIME (e.g. Jan through Dec)☐ SEASONAL/PART-TIME☐ NON-OPERATIONAL/PARKED

(specify months of operation)

from January to December

DAYS OF WEEK (e.g. Mon through Sat)

from Sunday to Saturday

HOURS OF OPERATION (e.g. 10a - 2a)

from 12:00pm to 12:00am

**ALL APPLICANTS MUST COMPLETE QUESTIONS 1-4****1. BUILDING OWNERSHIP:** Does the applicant? W.S. 12-4-103(a)(iii)(a) **OWN** the licensed building?☐ YES (own)(b) **LEASE** the licensed building? (Lease must be through the term of the liquor license)☒ YES (lease)

If Yes, please submit a copy of the lease and indicate:

(i) When the lease expires, located on page 1 paragraph Article 2 of lease.(ii) Where the **Sales** provision for alcoholic or malt beverages is located, on page 6 paragraph K of lease.(MUST contain a provision for **SALE OF ALCOHOLIC or MALT BEVERAGES.**)

2. To operate your liquor business, have you assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license and the licensed building? W.S. 12-4-601(b)

☐ YES ☒ NO

3. Does any manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm: W.S. 12-5-401, 12-5-402, 12-5-403

(a) Hold any interest in the license applied for?

☐ YES ☒ NO

(b) Furnish by way of loan or any other money or financial assistance for purposes hereof in your business?

☐ YES ☒ NO

(c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs?

☐ YES ☒ NO(d) If you answered **YES** to any of the above, explain fully and submit any documents in connection there within:4. Does the **applicant** have any interest or intent to acquire an interest in any other liquor license issued by **this** licensing authority? W.S. 12-4-103(b)☐ YES ☒ NO

If "YES", explain: \_\_\_\_\_

**5. BAR AND GRILL LICENSE OR RESTAURANT LICENSE:**

Have you submitted a valid food service permit or application? W.S. 12-4-413(a)

☐ YES ☐ NO**6. RESORT LICENSE:**

Does the resort complex:

(a) Have an actual valuation of at least one million dollars, or have you committed or expended at least one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i)

☐ YES ☐ NO

(b) Include a restaurant and a convention facility which will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii)

☐ YES ☐ NO

(c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii)

☐ YES ☐ NO

(d) If no on question (c), have a ski resort facility open to the general public in which you have committed or expended not less than 10 million dollars (\$10,000,000.00)? W.S. 12-4-401(b)(iv)

☐ YES ☐ NO

(e) Are you contracting/leasing the food and beverage services? W.S. 12-4-403(b)

1. If Yes, have you submitted a copy of the food and beverage contract/lease?

☐ YES ☐ NO**7. MICROBREWERY LICENSE:**

Will the license be held in conjunction with another liquor license? W.S. 12-4-412(b)(iii)

☐ YES ☒ NO(a) If "YES", please specify type: ☐ RETAIL ☐ RESTAURANT ☐ RESORT☐ BAR AND GRILL☐ WINERY

(b) Do you self distribute your products? W.S. 12-2-201(a)

☐ YES ☒ NO

(Requires wholesale malt beverage license with the Liquor Division)

**8. WINERY LICENSE:**

Will the license be held in conjunction with another liquor license? W.S. 12-4-412(b)(iii)

☐ YES ☐ NO(a) If "YES", please specify type: ☐ RETAIL ☐ RESTAURANT ☐ RESORT☐ BAR AND GRILL☐ MICROBREWERY

**9. LIMITED RETAIL (CLL) LICENSE:****FRATERNAL CLUBS W.S. 12-1-101(a)(iii)(B)**

- (a) Has the fraternal organization been actively operating in at least thirty-six (36) states? ☐ YES ☐ NO
- (b) Has the fraternal organization been actively in existence for at least twenty (20) years? ☐ YES ☐ NO

**10. LIMITED RETAIL (CLUB) LICENSE:****VETERANS CLUBS W.S. 12-1-101(a)(iii)(A):**

- (a) Does the Veteran's organization hold a charter by the Congress of the United States? ☐ YES ☐ NO
- (b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary? ☐ YES ☐ NO

**11. LIMITED RETAIL (CLUB) LICENSE:****GOLF CLUBS W.S. 12-1-101(a)(iii)(D)/W.S. 12-4-301(e):**

- (a) Do you have more than fifty (50) bona fide members? ☐ YES ☐ NO
- (b) Do you own, maintain, or operate a bona fide golf course together with clubhouse? ☐ YES ☐ NO
- (c) Are you a political subdivision of the state that owns, maintains, or operates a golf course? ☐ YES ☐ NO
1. Are you contracting/leasing the food and beverage services? W.S. 12-5-201(g) ☐ YES ☐ NO
2. If Yes, have you submitted a copy of the food and beverage contract/lease? ☐ YES ☐ NO

**12. LIMITED RETAIL (CLUB) LICENSE:****SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E)/W.S. 12-4-301(b):**

- (a) Do you have more than one hundred (100) bona fide members who are residents of the county in which the club is located? ☐ YES ☐ NO
- (b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state? ☐ YES ☐ NO
- (c) Is the club qualified as a tax exempt organization under the Internal Revenue Service? ☐ YES ☐ NO
- (d) Has the club been in continuous operation for a period of not less than one (1) year? ☐ YES ☐ NO
- (e) Has the club received twenty-five dollars (\$25.00) from each bona fide member as Recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues? ☐ YES ☐ NO
- (f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club? ☐ YES ☐ NO
- (g) Have you filed a true copy of your bylaws with this application? ☐ YES ☐ NO
- (h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition Attached) ☐ YES ☐ NO

**13. If applicant is filing as an Individual, Partnership or Club: W.S. 12-4-102(a)(ii) & (iii)**

Each individual, partner or club officer must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <b>DO NOT LIST PO BOXES</b>	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, list on a separate piece of paper and attach to this application.)

(2/21)  
 14. If the applicant is a Corporation, Limited Liability Company, Limited Partnership, W.S. 12-4-102(a)(iv) & (v) or Limited Liability Partnership or Limited

Each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock of the corporation, limited liability company, limited liability partnership, or limited partnership, and every officer, and every director must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	No. of Years in Corp or LLC	% of Corporate Stock Held	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
Timothy Patrick Barnes						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Timothy Richard Barnes						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Michael J. Strahan						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Dory M. Doud						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Daniel Lee Black						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, list on a separate piece of paper and attach to this application)

#### REQUIRED ATTACHMENTS:

- ☒ A statement indicating the financial condition and financial stability of the applicant W.S. 12-4-102(a)(vi).
- ☒ Attach any lease agreements (especially for resort/political subdivisions leasing out food & beverage services) W.S. 12-4-103 (a)(iii)/W.S. 12-4-403(b)/W.S. 12-4-301(e).
- ☐ If transferring a license from one ownership to another, a form of assignment from the current licensee to the new applicant authorizing the transfer W.S. 12-4-601(b).

#### OATH OR VERIFICATION

(Requires signatures by ALL Individuals, ALL Partners, ONE (1) LLC Member, or TWO (2) Corporate Officers or Directors except that if all the stock of the corporation is owned by ONE (1) individual then that individual may sign and verify the application upon his oath, or TWO (2) Club Officers.) W.S. 12-4-102(b)

Under penalty of perjury, and the possible revocation or cancellation of the license,  
 I swear the above stated facts, are true and accurate.

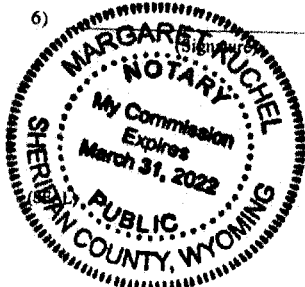
STATE OF WYOMING

COUNTY OF Sheridan

) SS.

Signed and sworn to before me on this 1 day of Oct, 2021 that the facts alleged in the foregoing instrument are true by the following:

- |                                      |                                     |                            |
|--------------------------------------|-------------------------------------|----------------------------|
| 1) <u>[Signature]</u><br>(Signature) | <u>Tim Barnes</u><br>(Printed Name) | <u>Co-Founder</u><br>Title |
| 2) _____<br>(Signature)              | _____<br>(Printed Name)             | _____<br>Title             |
| 3) _____<br>(Signature)              | _____<br>(Printed Name)             | _____<br>Title             |
| 4) _____<br>(Signature)              | _____<br>(Printed Name)             | _____<br>Title             |
| 5) _____<br>(Signature)              | _____<br>(Printed Name)             | _____<br>Title             |
| 6) _____<br>(Signature)              | _____<br>(Printed Name)             | _____<br>Title             |



Witness my hand and official seal:

[Signature]  
 Signature of Notary Public

My commission expires: \_\_\_\_\_

AFFIDAVIT OF WEBSITE PUBLICATION

State of Wyoming)  
County of Natrona)

I, the undersigned, being in the employ of the City of Casper and responsible for the publishing and posting of notices for the Casper City Council's public hearings concerning liquor licensing, and knowing the facts herein set forth do solemnly swear that:

- Notice of the public hearing set forth below was posted continually on the City of Casper website in accordance with W.S. 12-4-104. The said posting commenced on 10/20/2021 and ended on 11/03/2021 and
- Attached is image of the Notice as actually posted on the City of Casper website ([www.caserwy.gov](http://www.caserwy.gov)) for the entire period referenced above.

By Carla Misch-Laatseh

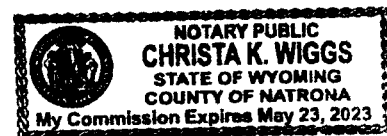
Date: 10/13/2021

Title: Licensing Specialist

Scribed in my presence and sworn before me on this

13<sup>th</sup> day of October, 2021

Christa K. Wiggs



Provide to City of Casper Central Records

## APPLICATION FOR NEW MICROWBREWERY LIQUOR LICENSE

An application for a new microbrewery liquor license no. 8, The Black Tooth Brewing, LLC., d/b/a Black Tooth Brewing, located at 322 South David Street Suite A has been received in this office. Public Hearing on said application will be held on November 2, 2021, at 6:00 p.m. in the City Council Chambers at 200 North David, Casper, Wyoming.

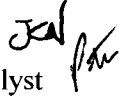



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Fleur Tremel  
City Clerk

Publish:      October 20 & 24, 2021

October 20, 2021

**MEMO TO:** J. Carter Napier, City Manager   
**FROM:** Pete Meyers, Management Analyst   
**SUBJECT:** Support for the Natrona County Film Office

**Meeting Type & Date**

Regular Council Meeting  
November 2, 2021

**Action Type**

Resolution

**Recommendation**

That Council, by resolution, certify its support for the establishment of a Film Office that would operate within the Visit Casper organization.

**Summary**

Film production companies want to film in authentic locations. Locations in Natrona County might be desirable, but it is likely that the interested company will be new to Natrona County. Getting a production going might involve identifying locations, buying equipment, renting facilities, hiring actors or staff, and acquiring permits.

Visit Casper is proposing to create a Film Office that would serve as a point of contact for this sort of logistical support. The production company would contact the Film Office, and Film Office staff would then help to make those arrangements. In order to be successful, Visit Casper would like the City and Natrona County to both take formal action to support the creation of this entity. Once the Film Office is established, the City and the Office will work together to make sure that production companies receive a seamless and efficient customer service experience while they are here in Natrona County.

There is reason to hope that filming events will become more common in the future. The state legislature is considering a bill that would create a Wyoming Film Production Incentives Program to defray the costs of producing movies, commercials, documentaries, and new media productions within the State of Wyoming. The legislature is expected to consider the proposal at the 2022 session.

**Financial Considerations**

None.

**Oversight/Project Responsibility**

Pete Meyers, Management Analyst

**Attachments**

Resolution

RESOLUTION NO. 21-154

A RESOLUTION TO SUPPORT THE ESTABLISHMENT OF A FILM OFFICE WITHIN THE VISIT CASPER ORGANIZATION TO FACILITATE THE PRODUCTION OF MOVIES, DOCUMENTARIES, TELEVISION PROGRAMS, COMMERCIALS, AND OTHER VISUAL MEDIA WITHIN NATRONA COUNTY.

WHEREAS, professional video companies are often in search of authentic settings for films and visual media of various kinds; and

WHEREAS, the production of professional films within Natrona County has the potential to provide an economic benefit in the form of monies spent by the production company on local goods and services; and

WHEREAS, the production of professional films within Natrona County has the potential to provide a publicity benefit in the form of showcasing Natrona County to the nation and the world; and

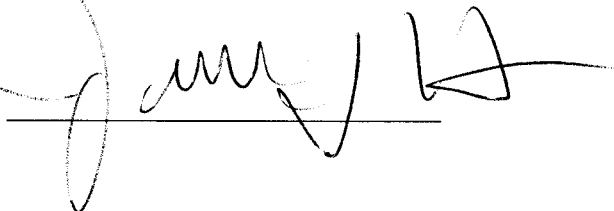
WHEREAS, it is the desire of the governing body of the City of Casper to encourage these companies to film within the City of Casper and Natrona County; and

WHEREAS, the stated purpose of the proposed Film Office is to facilitate local professional film making through a mix of recruitment and logistical support.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the City of Casper hereby offers its support for the creation of a Film Office and expresses its desire to cooperate with this Office on future filming endeavors for the benefit of the people of Casper and Natrona County.

PASSED, APPROVED, AND ADOPTED this 2nd day of November, 2021.

APPROVED AS TO FORM:



ATTEST:


CITY OF CASPER, WYOMING  
A Municipal Corporation


\_\_\_\_\_  
Fleur D. Tremel  
City Clerk

\_\_\_\_\_  
Steven K. Freel  
Mayor



October 12, 2021

MEMO TO: J. Carter Napier, City Manager 

FROM: Andrew Beamer, P.E., Public Services Director   
Alex Sveda, P.E., L.S.I, City Engineer A.S.  
Ethan Yonker, P.E., Associate Engineer

SUBJECT: Authorizing two (2) Special Construction Proposals with Century Link for the Midwest Avenue Reconstruction Project – Elm Street to Walnut Street, Project No. 18-066

Meeting Type & Date:  
Regular Council Meeting  
11/2/21

Action Type:  
Resolution

Recommendation:

That Council, by resolution, authorize a two (2) Special Construction Proposals with Century Link to convert the overhead communication lines to underground along Midwest Avenue between David Street and Walnut Street as part of the Midwest Avenue Reconstruction Project, in the amount of \$22,000.00 and \$37,000.00 for phases 1 and 2 of the Midwest project, respectively.

Summary:

The second phase of the Midwest Avenue Reconstruction project is nearing completion. During the conversion of overhead to underground power, it was determined that the overhead Century Link utilities in the alleys between Midwest and Yellowstone were not included in the conversion agreement with Rocky Mountain Power.

City Staff requested proposals from Century Link to remove the overhead facilities in the alleyways so that the remaining overhead poles could be removed from the area. Century Link has provided a proposal for each phase of the Midwest project. For the first phase from David Street to Elm Street, Century Link has proposed \$22,000.00 to convert their facilities. For the second phase from Elm Street to Walnut Street, Century Link has proposed \$37,000.00 to convert their facilities.

City Staff has reviewed and recommends approval of the Special Construction Proposals.

Financial Considerations

Funding for the project will be from 1%16 funds allocated to Streets.

Oversight/Project Responsibility

Ethan Yonker, P.E., Associate Engineer

Attachments

Resolution, Special Construction Proposal N514786, Special Construction Proposal N894632



## Special Construction Proposal

Contract No No  
Job Authorization No: N514786  
CTL Affiliate: Qwest Corporation

Date: 09/07/21

Billing Address:

Work Location:

Customer: City of Casper

421 Oak Street

Attention: Andrew Beacher

County NATRONA

200 North David Street

CASPER, WY

CASPER, WY 82601

**This Proposal is governed by the terms and conditions set forth herein as well as any applicable state or federal tariffs filed with the appropriate state or federal regulators. Description and/or specifications of work to be performed by an operating affiliate of CenturyLink Inc. ("CenturyLink") under this Proposal ("Work") is as follows:**

Removal of aerial facilities in alley of Midwest Avenue beautification project phase 1

Advance Payment (required before work begins): \$22,000.00

Total Charges: Twenty-Two Thousand Dollars and 00/100

For the Work performed hereunder, Customer will be responsible for the actual charges incurred. The estimated charges above shall be paid prior to commencement of the Work ("Advance Payment"). Amounts due from Customer in excess of estimated amounts shall be paid by Customer within thirty days of invoice, or such longer time, if any, as set forth on such invoice. Refunds due Customer, if any, shall be refunded as required by applicable tariff. All past due, undisputed amounts due from Customer to Company will be assessed a late fee at 14% APR. Where applicable, Customer shall also be responsible for foreign, federal, state and local taxes assessed in connection with the Work, including without limitation, all use, sales, value added, surcharges, excise, franchises, commercial, gross receipts, license, privilege or other similar charges, whether charged to or against Company or Customer, but excluding any taxes based on Company's net income.

For **Governmental Customers only**, Company will submit an invoice of charges upon completion of the Work, payable within forty-five (45) days of receipt. Past due undisputed amounts will be assessed a late fee in accordance with the applicable state and/or federal laws

\*The Work proposed here is separate from any work that may be performed pursuant to any other order or agreement, including but not limited to a Pre-Service Request for cell site provisioning. This Proposal shall be deemed withdrawn by Company if not accepted by the Customer within 30 days. **Upon execution by both parties, this Proposal and the terms and conditions of any applicable tariffs or Rates and Services Schedules on file with the applicable regulatory authorities shall constitute a binding agreement upon the parties.**

### CenturyLink

Authorized Signature: \_\_\_\_\_

Name Printed/Typed: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

### Customer

Authorized Signature: \_\_\_\_\_

Name Printed/Typed: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## Special Construction Proposal

Contract No No  
Job Authorization No: N894632  
CTL Affiliate: Qwest Corporation

Date: 09/07/21

Billing Address:

Work Location:

Customer: City of Casper

421 South Oak Street

Attention: Andrew Beacher

County NATRONA

200 North David Street

CASPER, WY

Casper, WY 82601

This Proposal is governed by the terms and conditions set forth herein as well as any applicable state or federal tariffs filed with the appropriate state or federal regulators. Description and/or specifications of work to be performed by an operating affiliate of CenturyLink Inc. ("CenturyLink") under this Proposal ("Work") is as follows:

Removal of aerial facilities in the alleys for Midwest avenue beautification project phase 2.

Advance Payment (required before work begins): \$37,000.00

Total Charges: Thirty-Seven Thousand Dollars and 00/100

For the Work performed hereunder, Customer will be responsible for the actual charges incurred. The estimated charges above shall be paid prior to commencement of the Work ("Advance Payment"). Amounts due from Customer in excess of estimated amounts shall be paid by Customer within thirty days of invoice, or such longer time, if any, as set forth on such invoice. Refunds due Customer, if any, shall be refunded as required by applicable tariff. All past due, undisputed amounts due from Customer to Company will be assessed a late fee at 14% APR. Where applicable, Customer shall also be responsible for foreign, federal, state and local taxes assessed in connection with the Work, including without limitation, all use, sales, value added, surcharges, excise, franchises, commercial, gross receipts, license, privilege or other similar charges, whether charged to or against Company or Customer, but excluding any taxes based on Company's net income.

For **Governmental Customers only**, Company will submit an invoice of charges upon completion of the Work, payable within forty-five (45) days of receipt. Past due undisputed amounts will be assessed a late fee in accordance with the applicable state and/or federal laws

\*The Work proposed here is separate from any work that may be performed pursuant to any other order or agreement, including but not limited to a Pre-Service Request for cell site provisioning. This Proposal shall be deemed withdrawn by Company if not accepted by the Customer within 30 days. Upon execution by both parties, this Proposal and the terms and conditions of any applicable tariffs or Rates and Services Schedules on file with the applicable regulatory authorities shall constitute a binding agreement upon the parties.

### CenturyLink

Authorized Signature: \_\_\_\_\_

Name Printed/Typed: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

### Customer

Authorized Signature: \_\_\_\_\_

Name Printed/Typed: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

RESOLUTION NO. 21-155

A RESOLUTION AUTHORIZING SPECIAL CONSTRUCTION PROPOSALS WITH CENTURY LINK FOR CONVERSION OF OVERHEAD COMMUNICATION TO UNDERGROUND AS PART OF THE MIDWEST AVENUE RECONSTRUCTION PROJECT.

WHEREAS, the City of Casper desires to convert the overhead communications to underground along Midwest Avenue between David Street and Walnut Street as part of the Midwest Avenue Reconstruction Project; and,

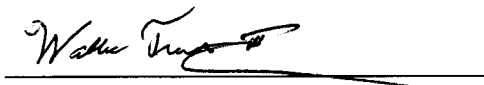
WHEREAS, Century Link is ready and willing to provide those services and has provided proposals to the City of Casper to complete the conversions.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby directed to execute a Special Construction Proposal N514786 with Century Link for the installation of communication facilities along Midwest Avenue between David Street and Elm Street in the amount Twenty-Two Thousand Dollars (\$22,000.00).

BE IT FURTHER RESOLVED: That the Mayor is hereby directed to execute a Special Construction Proposal N894632 with Century Link for the installation of communication facilities along Midwest Avenue between Elm Street and Walnut Street in the amount Thirty-Seven Thousand Dollars (\$37,000.00).

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2021.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Steven K. Freel  
Mayor

November 2, 2021

MEMO TO: J. Carter Napier, City Manager 

FROM: Andrew B. Beamer, P.E., Public Services Director  
Alex Sveda, P.E., City Engineer  
Andrew Colling, Engineering Tech

SUBJECT: Authorizing an agreement with Worldwide Industries, Corp., in the amount of \$365,894 for the 2022 CPU Tank Painting, Project No. 21-044.

**Meeting Type & Date:**

Regular Council Meeting  
November 2, 2021

**Action Type**

Resolution

**Recommendation:**

That Council, by resolution, authorize an agreement with Worldwide Industries, Corp., in the amount of \$365,894 for the 2022 CPU Tank Painting, Project No. 21-044. Furthermore, it is recommended that Council authorize a construction contingency account, in the amount of \$30,000, for a total project amount of \$395,894.

**Summary:**

On Wednesday, October 13, 2021, nine (9) bids were received for the 2022 CPU Tank Painting, Project No. 21-044. The bids received for this work are as follows:

<u>CONTRACTOR</u>	<u>BUSINESS LOCATION</u>	<u>BASE BID</u>
Worldwide Industries Corp.	Butler, Pennsylvania	\$365,894
Viking Industrial	Omaha, Nebraska	\$366,500
Coblaco Services	Henderson, Colorado	\$435,938
Maguire Iron, Inc.	Sioux Falls, South Dakota	\$444,000
Riley Industrial Services, Inc.	Farmington, New Mexico	\$456,759
Wilkinson Industrial	Omaha, Nebraska	\$459,650
Thomas Industrial, Inc.	Pevely, Missouri	\$542,945
Osseo Construction, LLC	Osseo, Wisconsin	\$591,500
TMI Coatings, Inc.	St. Paul, Minnesota	\$718,000

The Engineer's Estimate was \$445,000. Adding a construction contingency amount of \$30,000 will bring the total contract amount to \$395,894.

Worldwide Industries Corp.  
2022 CPU Tank Painting  
Project No. 21-044

The 2022 CPU Tank Painting project includes surface preparation and re-coating of the exterior of the Sunrise I South Water Storage Tank and the surface preparation and re-coating of the interior of the CY Water Storage Tank. Additionally, both tanks will have access man-ways replaced.

**Financial Considerations:**

Funding for this project will be from budgeted Water Funds.

**Oversight/Project Responsibility:**

Andrew Colling, Engineering Tech

**Attachments:**

Resolution

Agreement

STANDARD FORM OF  
AGREEMENT BETWEEN OWNER AND CONTRACTOR

THIS AGREEMENT is made between the City of Casper, 200 North David Street, Casper, Wyoming 82601, hereinafter referred to as the "Owner," and with Worldwide Industries Corp., PO Box 1681, Butler, PA 16003, hereinafter referred to as the "Contractor."

WHEREAS, the City of Casper desires to recoat the exterior of the Sunrise I south water storage tank and the interior of the CY water storage tank and,

WHEREAS, Worldwide Industries, Corp. is able and willing to provide those services specified as the 2022 CPU Tank Painting Project No. 21-044.

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE 1. WORK.

Contractor shall perform all the work required by the Contract Documents for the 2022 CPU Tank Painting Project No. 21-044, hereinafter referred to as the "Work."

ARTICLE 2. ENGINEER.

The Project has been designed by the City of Casper, who is hereinafter referred to as the "Engineer" and who is to act as Owner's representative, assume all duties and responsibilities and have the rights and authority assigned to Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3. CONTRACT TIME.

- 3.1 The Work will be substantially completed by October 28, 2022, and completed and ready for final payment in accordance with Paragraph 14.13 of the General Conditions by November 4, 2022.
- 3.2 Liquidated Damages. Owner and Contractor recognize that time is of the essence of this Agreement and that Owner will suffer financial loss if the Work is not substantially completed by the time specified in Paragraph 3.1 above, plus any extension thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not substantially completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay Owner One Thousand Dollars (\$1,000) for each day that expires after the time specified in Paragraph 3.1 for substantial completion. After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining work within the time specified in paragraph 3.1 for completion and readiness for final payment or any proper extension thereof granted by Owner, Contractor shall pay Owner

Five Hundred Dollars (\$500.00) for each day that expires after the time specified in paragraph 3.1 for completion and readiness for final payment. It is further agreed that such liquidated damages are not a penalty, but represent the parties' best estimate of actual damages.

#### ARTICLE 4. CONTRACT PRICE.

Owner shall pay Contractor in current funds for performance of the Work in accordance with the Contract Documents, subject to additions and deductions by Change Order, the contract price of Three Hundred Sixty-Five Thousand Eight Hundred Ninety-Four Dollars (\$365,894). See Exhibit "A" - Bid Form.

#### ARTICLE 5. PAYMENT PROCEDURES.

Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed through the Engineer as provided in the General Conditions.

- 5.1 Progress Payments. Contractor's Applications for Payment, as recommended by Engineer, shall be submitted to City Engineering Staff on or before the 25th day of each month during construction, and Owner shall mail progress payments in the following month one day after the second monthly meeting of the Casper City Council. Progress payments shall be structured as provided below. All progress payments will be on the basis of the progress of the Work measured by the Schedule of Values provided for in Paragraph 14.1 of the General Conditions, subject to the cutoff and submittal dates provided in the General Provisions.
  - 5.1.1 Progress payment will be made in an amount equal to ninety-five percent (95%) of the Work completed. Owner shall withhold five percent (5%) of the work completed as retainage, said retainage to be paid in accordance with the provisions of Paragraph 5.3, Final Payment.
  - 5.1.2 Should amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other item or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this agreement.
- 5.2 OWNER may withhold progress payments if CONTRACTOR fails to submit an updated progress schedule with the application for payment as detailed in Section 01310 Progress Schedules.
- 5.3 Final Payment. Upon final completion and acceptance of the Work in accordance with Paragraph 14.13 of the General Conditions, Engineer shall recommend payment and present Contractor's Final Application for Payment to the City. Pursuant to Wyoming State Statutes, final payment cannot be made until forty-one (41) days after publication of the first Notice of Completion.



## ARTICLE 6. WITHHELD FUNDS.

Pursuant to Wyoming Statutes Section 16-6-701 et seq., withheld percentages for Contracts exceeding \$50,000.00 will be retained in an account in the name of the Contractor (except when specifically waived in writing by Contractor) which has been assigned to the Owner until the Contract is completely, satisfactorily, and finally accepted by the Owner. Unless a depository is designated by the Contractor in a written attachment hereto, the Contractor's signature hereon shall act as authority for the Owner to designate a retainage depository on behalf of the Contractor, for the purposes specified in Wyoming Statutes Section 16-6-704. The Contractor's signature hereon shall act as an assignment of the depository account to the Owner, as provided by Wyoming Statutes Section 16-6-701 et seq., whether the depository is designated by the Contractor or by the Owner.

## ARTICLE 7. CONTRACTOR'S REPRESENTATIONS.

In order to induce Owner to enter into this Agreement, Contractor makes the following representations:

- 7.1 Contractor has familiarized himself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and federal, state, and local Laws and Regulations that in any manner may affect cost, progress, or performance of the Work.
- 7.2 Contractor has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress, or performance of the work which were relied upon by Engineer in the preparation of the Drawings and Specifications and which have been identified in the Supplementary Conditions.
- 7.3 Contractor has made or caused to be made examinations, investigations, and tests and studies as he deems necessary for the performance of the Work at the Contract Price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports, or similar data are or will be required by Contractor for such purposes.
- 7.4 Contractor has correlated the results of all such observations, examinations, investigations, tests, reports, and data with the terms and conditions of the Contract Documents.
- 7.5 Contractor has given Engineer written notice of all conflicts, errors, or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by Engineer is acceptable to Contractor.

## ARTICLE 8. CONTRACT DOCUMENTS.

The Contract Documents which comprise the entire agreement between Owner and Contractor are attached to this Agreement, made a part hereof and consist of the following:

- 8.1 This Agreement (Pages SFA-1 to SFA-5, inclusive).

- 8.2 Joint Account Agreement or Letter of Forfeiture waiving same.
- 8.3 Exhibit "A" - Bid Form (Pages BF-1 through BF-4) and Bid Schedule (BS-1).
- 8.4 Addenda No. (0).
- 8.5 Performance and Payment Bonds.
- 8.6 Certificates of Insurance, of Workers' Compensation Coverage, and of Unemployment Insurance Coverage.
- 8.7 General Conditions (Pages 00700-1 to 00700-42, inclusive).
- 8.8 Supplementary Conditions (Pages SC-1 to SC-16, inclusive).
- 8.9 General Requirements, consisting of seven (7) sections.
- 8.10 Special Provisions consisting of two (2) sections.
- 8.11 Notice of Award.
- 8.12 Notice to Proceed.
- 8.13 Minutes of the Pre-Bid Conference, if any.
- 8.14 Contract Drawings, with each sheet bearing the following general title:

**2022 CPU Tank Painting Project No. 21-044**

- 8.15 Shop Drawings and other Submittals furnished by Contractor during performance of the Work and accepted by the Owner.
- 8.16 Any modifications, amendments, and supplements, including Change Orders, issued pursuant to Paragraphs 3.04 and 3.05 of the General Conditions, on or after the effective date of this Agreement.
- 8.17 Notice of Substantial Completion.

**ARTICLE 9. GOVERNMENTAL CLAIMS ACT**

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq. The City specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

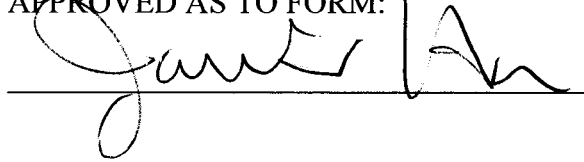
ARTICLE 10. MISCELLANEOUS PROVISIONS.

Terms used in this Agreement, which are defined in the General Conditions, shall have the meanings designated in those conditions.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in one (1) original copy on the day and year below written.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

APPROVED AS TO FORM:



ATTEST:

By: \_\_\_\_\_

Title: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_

Fleur Tremel

Title: City Clerk

CONTRACTOR:

Worldwide Industries Corp.

By: \_\_\_\_\_

Title: \_\_\_\_\_

OWNER:

CITY OF CASPER, WYOMING

A Municipal Corporation

By: \_\_\_\_\_

Steven K. Freel

Title: Mayor

**EXHIBIT "A"**  
**STANDARD**  
**BID FORM**  
(Approved by City Attorney, 1995)

**PROJECT IDENTIFICATION:**      City of Casper  
   **2022 CPU Tank Painting**  
   **Project No. 21-044**

**THIS BID SUBMITTED TO:**      City of Casper  
   200 North David Street  
   Casper, Wyoming 82601

1.    The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with the City in the form included in the Bidding Documents and to complete all Work as specified or indicated in the Bidding Documents for the Contract Price by October 28, 2022, and completed and ready for final payment not later than November 4, 2022 in accordance with the Bidding Documents.
2.    Bidder accepts all of the terms and conditions of the Advertisement for Bids and Instructions to Bidders, including without limitation those dealing with the disposition of Bid Guaranty. This Bid will remain effective for thirty (30) days after the day of Bid opening. Bidder will sign the Agreement and submit the Bonds and other documents required by the Bidding Documents within thirty (30) days after the date of the City's Notice of Award.
3.    Notice that preferences will be granted pursuant to Wyoming Statutes Section 16-6-101, et seq., is hereby acknowledged.
4.    In submitting this Bid, Bidder represents, as more fully set forth in the Bidding Documents, that:
  - A.    Bidder has examined copies of all the Bidding Documents and of the following addenda (receipt of all which is hereby acknowledged):  
  
         Addendum No. \_\_\_\_\_                      Dated \_\_\_\_\_  
         Addendum No. \_\_\_\_\_                      Dated \_\_\_\_\_
  - B.    Bidder has examined the site and locality where the work is to be performed, the federal, state, and local Laws and Regulations, and the conditions affecting cost, progress, or performance of the work and has made such independent investigations as Bidder deems necessary;
  - C.    This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, corporation, or other business entity. Bidder has not directly or

indirectly induced or solicited any other Bidder to submit a false or sham Bid. Bidder has not solicited or induced any person, firm, or a corporation to refrain from bidding. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or against the City.

5. Bidder is bidding all schedules, alternates, if any, and will complete the Work for unit price(s) stated on the attached bid schedule based on materials actually furnished and installed and services actually provided. The Bid is summarized below on the basis of estimated quantities:

TOTAL BASE BID, IN NUMERALS: \$ 365,894.00

TOTAL BASE BID, IN WORDS: THREE HUNDRED SIXTY FIVE THOUSAND  
EIGHT HUNDRED NINETY FOUR DOLLARS.

6. Bidder agrees that the work for the City will be as provided above.
7. Bidder accepts the provisions of the Bidding Documents as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close an estimate as possible to actual damages. Any exceptions or objections to this provision are stated in writing and attached hereto by Bidder.
8. The following documents are attached to and made a condition of this Bid:
- A. Required Bid Guaranty in the form of a Bid Bond. (Unless otherwise provided by the City.)
  - B. Itemized Bid Schedule.
  - C. State of Wyoming Certificate of Residency Status, in conformance with the Instructions to Bidders.
9. Communications concerning this Bid shall be addressed to:

Address of Bidder: P.O. Box 1681  
Butler, PA 16003 - 1681

10. The terms used in this Bid are defined in and have the meanings assigned to them in the General Conditions, except as provided in the Supplementary Conditions and Bidding Documents.

Submitted on October 11, 2021.

Bidder is bidding as a Non - Resident (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: \_\_\_\_\_ (seal)  
(Individual's Name)

doing business as: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

A PARTNERSHIP

By: \_\_\_\_\_ (seal)  
(Firm's Name)

\_\_\_\_\_  
(General Partner)

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

A CORPORATION OR LIMITED LIABILITY COMPANY

By: Worldwide Industries Corp. (seal)  
(Corporation's or Limited Liability Company's Name)

Ohio  
(State of Incorporation or Organization)

By: [Signature] (seal)  
President  
(Title)

(Seal)

Attest: [Signature]

Business Address: P.O. Box 1681  
Butler, PA 16003-1681

Phone Number: (724) 283-9845

A JOINT VENTURE

By: \_\_\_\_\_ (seal)  
(Name)

\_\_\_\_\_  
(Address)

By: \_\_\_\_\_ (seal)  
(Name)

\_\_\_\_\_  
(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

**BID SCHEDULE  
2022 CPU TANK PAINTING  
PROJECT NO. 21-044**

Bid Date: October 13, 2021 @ 2:00 pm

COMPANY NAME: Worldwide Industries Corp.

ADDRESS: P.O. Box 1681, Butler, PA 16063 - 1681

Contractor shall furnish and install items as shown on the Drawings or called for in the Specifications. All costs not included in the schedule that are necessary to provide a complete functional project as depicted in the Drawings and Specifications are to be considered incidental and merged with costs of other related items.

LS = Lump Sum

ITEM NO.	BASE BID SCHEDULE			
	DESCRIPTION	UNIT	QUANTITY	TOTAL COST
1	Surface preparation and painting of the <b>EXTERIOR</b> of approximately 1.7M gallon (50' height x 75 dia.) Sunrise I South potable water storage tank.	LS	1	171,910.00
2	Remove and replace existing manway with swing in type hidden-hinged manway (Sunrise I).	LS	1	14,910.00
3	Remove and replace existing roof vent with 24" AST Vent (Sunrise I).	LS	1	7,120.00
4	Surface preparation and painting of the <b>INTERIOR</b> of approximately 1M gallon (64' height x 52' dia.) CY potable water storage tank.	LS	1	157,044.00
5	Remove and replace existing manway with swing in type hidden-hinged manway (CY).	LS	1	14,910.00
TOTAL BASE BID (ADDITION OF ITEMS 1 THROUGH 5)				365,894.00

Total Base Bid in words: THREE HUNDRED SIXTY FIVE THOUSAND EIGHT HUNDRED NINETY FOUR DOLLARS & 00/100

Bid submitted by: Worldwide Industries Corp.  
(Individual, Partnership, Corporation or Joint venture)



RESOLUTION NO. 21-156

A RESOLUTION AUTHORIZING AN AGREEMENT WITH  
WORLDWIDE INDUSTRIES CORP, FOR THE 2022 CPU TANK  
PAINTING PROJECT NO. 21-044.

WHEREAS, the City of Casper desires to contract for replacements of three (3) surface preparation and re-coating of the exterior of the Sunrise I South Water Storage Tank and the surface preparation and re-coating of the interior of the CY Water Storage Tank as part of the 2022 CPU Tank Painting Project; and,

WHEREAS, Worldwide Industries Corp., is able and willing to provide those services specified as the 2022 CPU Tank Painting Project, No. 21-044; and,

WHEREAS, it would be in the best interest of the City to expedite changes in the project by allowing the City Manager to sign change orders effecting time extensions of no more than thirty (30) days, dollar amount changes no greater than Thirty Thousand Dollars (\$30,000.00) and other project administration related change orders that do not substantially alter the scope of the project.

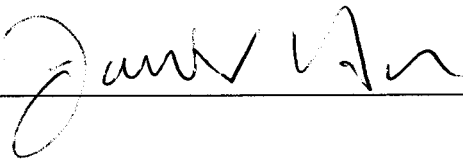
NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an agreement with Worldwide Industries Corp., for those services, in the amount of Three Hundred Sixty-Five Thousand Eight Hundred Ninety-Four Dollars (\$365,894).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project, retaining those amounts prescribed by the agreement, equal to a total amount not to exceed Three Hundred Sixty-Five Thousand Eight Hundred Ninety-Four Dollars (\$365,894) and Thirty Thousand Dollars (\$30,000.00) for a construction contingency account, for a total project amount of Three Hundred Ninety-Five Thousand Eight Hundred Ninety-Four Dollars (\$395,894).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to sign change orders effecting time extensions of no more than thirty (30) days, changes in the dollar amount of the above described agreement not greater than the sum of Thirty Thousand Dollars (\$30,000.00) and other project administration related change orders that do not substantially alter the scope of the project.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2021.

APPROVED AS TO FORM:



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ATTEST:

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Fleur Tremel  
City Clerk


CITY OF CASPER, WYOMING  
A Municipal Corporation

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Steven K. Freel  
Mayor

October 20, 2021

MEMO TO: J. Carter Napier, City Manager 

FROM: Andrew Beamer, P.E., Public Services Director   
Alex Sveda, P.E., City Engineer

SUBJECT: Cooperative Agreement with the Wyoming Department of Transportation  
Interstate 25 Casper Marginal Project, No. 21-027

Meeting Type & Date

Council Meeting  
November 2, 2021

Action Type

Resolution

Recommendation:

That Council, by resolution, authorize a Cooperative Agreement with the Wyoming Department of Transportation (WYDOT) for construction activities for the Interstate 25 Casper Marginal Project, No. 21-027, in the amount of \$44,444.

Summary:

WYDOT is preparing to reconstruct Interstate 25 between the Poplar Street interchange and East Yellowstone Highway. WYDOT is breaking this project out into two phases. The first phase, between Poplar Street and McKinley Street, is slated for 2023, with the second phase, out to East Yellowstone Highway, scheduled for 2025.

Federal Surface Transportation On-System Enhancement funds, administered by WYDOT, have been allocated to both phases of the project. A total of Eight Hundred Thousand Dollars (\$800,000), or Four Hundred Thousand Dollars (\$400,000) per phase, is available. As the second phase of the project isn't scheduled until 2025, only the coop agreement for the first phase is being considered at this time.

Proposed enhancements along the project corridor are unknown at this time, but will likely incorporate design elements identified in the Interstate 25 Entryway Beautification Project – Design Master Plan & Guidelines manual. These elements include bridge enhancements, signage, lighting, and landscaping. A separate contract will be considered by Council with a landscape/engineering firm to provide the proposed enhancements for inclusion with WYDOT's bid documents. Enhancement options along with costs will be developed for consideration by Council prior to final design.

Under the terms of a cooperative agreement with WYDOT, WYDOT will acquire all necessary construction permits and easements necessary to complete the work and provide engineering services during construction. The cooperative agreement spells out the project limits, responsibilities of WYDOT and the City, and the funding arrangements.

#### Financial Considerations

Enhancement funds for the project are capped at \$400,000 and require a 10% City match. WYDOT also assesses a 10% construction engineering fee and Indirect Cost Allocation Plan, obligating the City to a total match portion of \$44,444.

The City's funding for this project will come from 1cent funds previously allocated to pickle ball courts at Mike Sedar Park and savings realized from capital equipment purchases..

#### Oversight/Project Responsibility

Andrew Beamer, P.E., Public Services Director

Alex Sveda, P.E., City Engineer

#### Attachments

Cooperative Agreement Between the Wyoming Department of Transportation and the City of Casper

**AGREEMENT BETWEEN  
WYOMING DEPARTMENT OF TRANSPORTATION  
AND  
THE CITY OF CASPER**

Federal Project STP-E I254170  
Interstate 25 Marginal Casper (ML25)  
Natrona County

1. **Parties.** The parties to this Agreement are Wyoming Department of Transportation (WYDOT), whose address is 5300 Bishop Boulevard, Cheyenne, WY 2009, and the City of Casper (City), whose address is 200 N David Street, Casper Wyoming 82601.
2. **Purpose of Agreement.** The purpose of this Agreement is to set forth the terms and conditions by which WYDOT and the City desire to participate in the Surface Transportation On-System Enhancements Program which is federally funded. The approved location for the Interstate 25 landscaping enhancement within the City of Casper is shown in the Location Map marked as Exhibit "A," which is attached and incorporated into this Agreement by this reference. WYDOT, the City and the travelling public shall derive a benefit and advantage by reason of having the enhancement constructed.
3. **Term of Agreement.** This Agreement is effective when all parties have executed it (Effective Date). The term of the Agreement is from Effective Date through the completion of the project. All services shall be completed during this term.
4. **Participation of Costs.**
  - A. The City agrees to match the project cost at the rate of ten percent (10.00%) of the cost of right-of-way acquisition, utility adjustment, letting, construction and construction engineering as shown in the Summary of Project Costs marked as Exhibit "B," which is attached and incorporated into this Agreement by this reference. The city agrees to reimburse WYDOT any funds above those authorized by WYDOT and matched by the City necessary to build this project.
  - B. It is understood by the parties that the above-mentioned percentages may vary slightly during the life of this Agreement, as dictated by the *Federal Notices on Sliding Scale Rates of Federal Aid Participation in Public Lands States*. It is further understood by the City that the estimated costs may vary as the project plans are developed and let to contract and that the City shall reimburse WYDOT for the total amount not paid with federal funds.
  - C. The costs shown on the Exhibit "B" are estimates only and the City understands that the final costs may be higher or lower. If the actual costs go over by twenty percent (20%) of the total estimated costs, both parties must agree and sign an amendment for the additional costs.

- D.** The City agrees to pay its portion of actual cost of this project including all indirect costs through the current Indirect Cost Allocation Plan (ICAP) rate as approved by the Federal Highway Administration (FHWA), within forty-five (45) days after billing for the landscaping enhancements within the City of Casper, which estimated costs are more particularly set forth in Exhibit "B". ICAP is a rate built into WYDOT's accounting system for overhead expenditures for administering a project. The ICAP rate is developed by WYDOT and approved by the FHWA, with the new rate taking effect immediately. The current rate of eleven percent (11%) is effective until September 30, 2024 at which time the rate is subject to change based on FHWA approval. The ICAP rate will be charged on total direct costs on this project, as shown in the Exhibit "B".
- E.** No payment shall be made for work performed before the Effective Date of this Agreement. Should the City fail to perform in a manner consistent with the terms and conditions set forth in this Agreement, payment under this Agreement may be withheld until such time as the City performs its duties and responsibilities to the satisfaction of WYDOT.
- F.** This Agreement is required to comply with the Federal Funding Accountability and Transparency Act (FFATA) of 2006. As the prime recipient of these funds, WYDOT will report the required information to the Federal Funding Accountability and Transparency Act Subaward Reporting System (FSRS). The FFATA requires any person or entity receiving contract or grant funds directly from the federal government to report certain information regarding those funds through a centralized website, [www.fsrs.gov](http://www.fsrs.gov). The law requires that you provide your Data Universal Numbering System (DUNS) number to WYDOT. This requirement means you must register with DUNS and Bradstreet. Instructions for this process can be found at [www.dnb.com](http://www.dnb.com). Additional information regarding this Act may be found at the following sites:  
<http://edocket.access.gpo.gov/2010/pdf/2010-22705.pdf>  
and  
<http://edocket.access.gpo.gov/2010/pdf/2010-22706.pdf>.
- 5. Reimbursement.** The City hereby agrees to reimburse WYDOT for its share of actual costs incurred to the project, less previous payments, within forty-five (45) days after billing.
- 6. Responsibilities of City.** The City agrees to:
- A.** Pay WYDOT in accordance with Section 4 above.
- B.** Survey work will be performed by the City, and under the immediate direction, control and supervision of City in accordance with the requirements specified and agreed to by the WYDOT.

- C. Preliminary engineering will be performed by the City or their consultant who will complete engineering investigations, environmental studies and develop design plans in accordance with the *Public Rights of Way Accessibility Guidance (PROWAG)*, which will be included in the final design plans. All work covered by this Agreement shall comply with the standards of the Americans with Disabilities Act of 1990 (ADA).
- D. Upon completion and acceptance of the project by WYDOT and the City, the City shall return, within thirty (30) days of WYDOT Resident Engineer's request, WYDOT's Acceptance Certificate, or any other required WYDOT documents. Once this Acceptance Certificate has been completed, all National Pollutant Discharge Elimination System (NPDES) General Permits related to the project will be transferred to the City. The City shall then be responsible for all storm water runoff on the project and storm water monitoring until a Notice of Termination (NOT) can be submitted for the project by the City. In the event petroleum contaminated soil or water is encountered on this project, the required work associated with mitigation of the contamination will become part of this project.
- E. Upon completion and acceptance of this project, the City shall maintain, at its sole expense, all features in compliance with all applicable federal and state standards and regulations. Maintenance shall include all repairs necessary to keep the improvement in its functional constructed condition

7. **Responsibilities of WYDOT.** The Agency agrees to:

- A. Acquire needed Right-of-Ways. WYDOT will acquire all necessary rights-of-way and provide any relocation assistance necessary to construct the work shown on Exhibit "A". In accordance with Wyo. Stat. § 1-26-801(a), the City shall be responsible for acquiring rights-of-way by condemnation proceedings with the understanding any settlements reached out of court must be justified and supported. WYDOT will assist the City in condemnation proceedings by preparing exhibits and displays. At its request, the City shall be provided a copy of the right-of-way plans and cost estimates when federal acquisition approval is requested. The City agrees to reimburse WYDOT for the total cost needed to clear the right-of-way not paid with federal Aid funds. Under the terms of this Agreement, if right-of-way acquisition is not required for this project, all references to such acquisition herein is considered null and void.
- B. Perform Utility Adjustments. If any adjustments are needed, arrangements will be made by separate agreement(s) with the affected utility owner(s) and are not covered by this Agreement. Utility relocation costs will be pro-rated according to the most recent State, County or Municipal policies and regulations. The City shall, by ordinance or regulation, control utility line encroachments and crossings in a manner that provides for a degree of protection to the roadway at least equal to the protection provided by the *State's Utility Accommodation Regulations*, and can be found at the following link: <https://rules.wyo.gov/>.

Costs for reimbursable utility work not owned by the City are not shown and will be in addition to the identified costs. Under the terms of this Agreement, if utility adjustments are not required for this project, all references to such adjustments herein are considered null and void.

- C. WYDOT shall perform the letting of this project. The City shall be given the opportunity to approve final design plans and estimates prior to the advertisement for bids by WYDOT. Likewise, the City shall be asked to concur in the award of this project to the lowest qualified bidder. As a result of signing the letter of concurrence, the City agrees to the amended costs shown on Exhibit "B" to match the actual amount bid, as well as make proportionate changes in the match and overmatch amounts.
  - D. Construction engineering for this project will be performed by and under the immediate direction, control and supervision of WYDOT in accordance with the plans and specifications. The City shall submit a letter to WYDOT designating a qualified project representative, at no cost to WYDOT, capable of making timely decisions and authorized to sign documents concerning the construction of the project.
8. **Project Abandonment.** Should the City abandon the project at any time, or if the project is not let to construction within two (2) years of the completion of the design or prior to the completion of the, due to the delay or actions by the City, the City shall reimburse cost expended by WYDOT, including any federal aid portion of the work completed at the time of the abandonment.
9. **Special Provisions.**
- A. **Assumption of Risk.** The City shall assume the risk of any loss of state or federal funding, either administrative or program dollars, due to the City's failure to comply with state or federal requirements. The Agency shall notify the City of any state or federal determination of noncompliance.
  - B. **Conflict of Interest.** Per 2 CFR 200.112, the parties must disclose in writing any potential conflict of interest to WYDOT including financial or other personal interests.
  - C. **Environmental Policy Acts.** City agrees all activities under this Agreement will comply with the Clean Air Act, the Clean Water Act, the National Environmental Policy Act, and other related provisions of federal environmental protection laws, rules or regulations.
  - D. **Human Trafficking.** As required by 22 U.S.C. § 7104(g) and 2 CFR Part 175, this Agreement may be terminated without penalty if a private entity that receives funds under this Agreement:



- (i) Engages in severe forms of trafficking in persons during the period of time that the award is in effect;
- (ii) Procures a commercial sex act during the period of time that the award is in effect; or
- (iii) Uses forced labor in the performance of the award or subawards under the award.

**E. Kickbacks.** City certifies and warrants that no gratuities, kickbacks, or contingency fees were paid in connection with this Agreement, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Agreement. If City breaches or violates this warranty, Agency may, at its discretion, terminate this Agreement without liability to Agency, or deduct from the agreed upon price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.

The City shall comply with the Copeland Anti-Kickback Act (18 U.S.C. § 874) as supplemented in the Department of Labor Regulations (29 CFR, Part 3). This Act provides that the City is prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public works to give up any part of the compensation to which he or she is otherwise entitled.

**F. Limitations on Lobbying Activities.** By signing this Agreement, City certifies and agrees that, in accordance with P.L. 101-121, payments made from a federal grant shall not be utilized by City or its subcontractors in connection with lobbying member(s) of Congress, or any federal agency in connection with the award of a federal grant, agreement, cooperative agreement, or loan.

The City and subcontractors may also be required to submit an additional certification statement and disclosure form acceptable to the Agency before commencement of the work.

**G. Monitoring Activities.** Agency shall have the right to monitor all activities related to this Agreement that are performed by City or its subcontractors. This shall include, but not be limited to, the right to make site inspections at any time and with reasonable notice; to bring experts and consultants on site to examine or evaluate completed work or work in progress; to examine the books, ledgers, documents, papers, and records pertinent to this Agreement; and to observe personnel in every phase of performance of Agreement related work.

**H. Nondiscrimination.** The City shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105, *et seq.*), the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, *et seq.*, and the Age Discrimination Act of 1975 and any properly promulgated rules and regulations

thereto and shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin, or disability in connection with the performance under this Agreement.

Federal law requires the City to include all relevant special provisions of this Agreement in every sub-agreement awarded over ten thousand dollars (\$10,000.00) so that such provisions are binding on each subcontractor.

- I. **No Finder's Fees:** No finder's fee, employment agency fee, or other such fee related to the procurement of this Agreement, shall be paid by either party.
- J. **Publicity.** ~~Any publicity given to the projects, programs, or services provided herein, including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs, and similar public notices in whatever form, prepared by or for the City and related to the services and work to be performed under this Agreement, shall identify WYDOT as the sponsoring agency and shall not be released without prior written approval of WYDOT.~~
- K. **Suspension and Debarment.** By signing this Agreement, City certifies that neither it nor its principals/agents are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction or from receiving federal financial or nonfinancial assistance, nor are any of the participants involved in the execution of this Agreement suspended, debarred, or voluntarily excluded by any federal department or agency in accordance with Executive Order 12549 (Debarment and Suspension), 44 CFR Part 17, or 2 CFR Part 180, or are on the debarred, or otherwise ineligible, vendors lists maintained by the federal government. Further, City agrees to notify WYDOT by certified mail should it or any of its principals/agents become ineligible for payment, debarred, suspended, or voluntarily excluded from receiving federal funds during the term of this Agreement.
- L. **Administration of Federal Funds.** The City agrees its use of the funds awarded herein is subject to the Uniform Administrative Requirements of 2 C.F.R. Part 200, *et seq.*; any additional requirements set forth by the federal funding agency; all applicable regulations published in the Code of Federal Regulations; and other program guidance as provided to it by WYDOT.
- M. **Federal Audit Requirements.** The City agrees that if it expends an aggregate amount of seven hundred fifty thousand dollars (\$750,000.00) or more in federal funds during its fiscal year, it must undergo an organization-wide financial and compliance single audit. The City agrees to comply with the audit requirements of the U.S. General Accounting Office Government Auditing Standards and Audit Requirements of 2 C.F.R. Part 200, Subpart F. If findings are made which cover any part of this Agreement, the City shall provide one (1) copy of the audit report to WYDOT and require the release of the audit report by its auditor be held until adjusting entries are disclosed and made to WYDOT's records.

- N. **Non-Supplanting Certification.** The City hereby affirms that federal grant funds shall be used to supplement existing funds, and shall not replace (supplant) funds that have been appropriated for the same purpose. The City should be able to document that any reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds under this Agreement.
- O. **Program Income.** The City shall not deposit grant funds in an interest bearing account without prior approval of WYDOT. Any income attributable to the grant funds distributed under this Agreement must be used to increase the scope of the program or returned to WYDOT.

10. **General Provisions.**

- A. **Amendments.** Any changes, modifications, revisions, or amendments to this Agreement which are mutually agreed upon by the parties to this Agreement shall be incorporated by written instrument, executed by all parties to this Agreement.
- B. **Applicable Law, Rules of Construction, and Venue.** The construction, interpretation, and enforcement of this Agreement shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms "hereof," "hereunder," "herein," and words of similar import, are intended to refer to this Agreement as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.
- C. **Assignment Prohibited and Agreement Shall Not be Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set out in this Agreement without the prior written consent of the other party. The City shall not use this Agreement, or any portion thereof, for collateral for any financial obligation without the prior written permission of WYDOT.
- D. **Audit and Access to Records.** WYDOT and its representatives shall have access to any books, documents, papers, electronic data, and records of the City which are pertinent to this Agreement.
- E. **Availability of Funds.** Each payment obligation of WYDOT is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation and which may be limited for any reason including, but not limited to, congressional, legislative, gubernatorial, or administrative action. If funds are not allocated and available for continued performance of the Agreement, the Agreement may be terminated by WYDOT at the end of the period for which the funds are available. WYDOT shall notify the City at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to WYDOT in the event this provision is exercised, and WYDOT shall

not be obligated or liable for any future payments due or for any damages as a result of termination under this section.

- F. Award of Related Agreements.** WYDOT may award supplemental or successor agreements for work related to this Agreement or may award agreements to other contractors for work related to this Agreement. The City shall cooperate fully with other contractors and WYDOT in all such cases.
- G. Compliance with Laws.** The City shall keep informed of and comply with all applicable federal, state, and local laws and regulations, and all federal grant requirements and executive orders in the performance of this Agreement.
- H. Confidentiality of Information.** Except when disclosure is required by the Wyoming Public Records Act or court order, all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the City in the performance of this Agreement shall be kept confidential by the City unless written permission is granted by WYDOT for its release. If and when City receives a request for information subject to this Agreement, City shall notify WYDOT within ten (10) days of such request and shall not release such information to a third party unless directed to do so by WYDOT.
- I. Entirety of Agreement.** This Agreement, consisting of twelve (12) pages; Exhibit “A”, Location Map, consisting of One (1) page; and Exhibit “B”, Summary of Project Costs, consisting of one (1) page, represent the entire and integrated Agreement between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral. In the event of a conflict or inconsistency between the language of this Agreement and the language of any attachment or document incorporated by reference, the language of this Agreement shall control.
- J. Ethics.** City shall keep informed of and comply with the Wyoming Ethics and Disclosure Act (Wyo. Stat. § 9-13-101, *et seq.*) and any and all ethical standards governing City’s profession.
- K. Extensions.** Nothing in this Agreement shall be interpreted or deemed to create an expectation that this Agreement will be extended beyond the term described herein. Any extension of this Agreement shall be initiated by WYDOT and shall be accomplished through a written amendment between the parties entered into before the expiration of the original Agreement or any valid amendment thereto, and shall be effective only after it is reduced to writing and executed by all parties to the Agreement.
- L. Force Majeure.** Neither party shall be liable for failure to perform under this Agreement if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may

include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

- M. Indemnification.** Each party to this Agreement shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other.
- N. Independent Contractor.** The City shall function as an independent contractor for the purposes of this Agreement and shall not be considered an employee of the State of Wyoming for any purpose. Consistent with the express terms of this Agreement, the City shall be free from control or direction over the details of the performance of services under this Agreement. The City shall assume sole responsibility for any debts or liabilities that may be incurred by the City in fulfilling the terms of this Agreement and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Agreement. Nothing in this Agreement shall be interpreted as authorizing the City or its agents or employees to act as an agent or representative for or on behalf of the State of Wyoming or WYDOT or to incur any obligation of any kind on behalf of the State of Wyoming or WYDOT. The City agrees that no health or hospitalization benefits, workers' compensation, unemployment insurance, or similar benefits available to State of Wyoming employees will inure to the benefit of the City or the City's agents or employees as a result of this Agreement.
- O. Notices.** All notices arising out of, or from, the provisions of this Agreement shall be in writing either by regular mail or delivery in person at the addresses provided under this Agreement.
- P. Ownership and Return of Documents and Information.** WYDOT is the official custodian and owns all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the City in the performance of this Agreement. Upon termination of services, for any reason, City agrees to return all such original and derivative information and documents to WYDOT in a useable format. In the case of electronic transmission, such transmission shall be secured. The return of information by any other means shall be by a parcel service that utilizes tracking numbers.
- Q. Prior Approval.** This Agreement shall not be binding upon either party, no services shall be performed, and the Wyoming State Auditor shall not draw warrants for payment, until this Agreement has been fully executed, approved as to form by the Office of the Attorney General, filed with and approved by A&I Procurement, and approved by the Governor of the State of Wyoming, or his designee, if required by Wyo. Stat. § 9-2-1016(b)(iv).

- R. Insurance Requirements.** City is protected by the Wyoming Governmental Claims Act, Wyo. Stat. § 1-39-101, et seq., and certifies that it is a member of the Wyoming Association of Risk Management (WARM) pool or the Local Government Liability Pool (LGLP), Wyo. Stat. § 1-42-201, et seq., and shall provide a letter verifying its participation in the WARM or LGLP to WYDOT.
- S. Severability.** Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of the Agreement shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.
- T. Sovereign Immunity and Limitations.** Pursuant to Wyo. Stat. § 1-39-104(a), the State of Wyoming and WYDOT expressly reserve sovereign immunity by entering into this Agreement and the City expressly reserves governmental immunity. Each of them specifically retains all immunities and defenses available to them as sovereigns or governmental entities pursuant to Wyo. Stat. § 1-39-101, *et seq.*, and all other applicable law. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.
- U. Termination of Agreement.** This Agreement may be terminated, without cause, by WYDOT upon thirty (30) days written notice. This Agreement may be terminated by WYDOT immediately for cause if the City fails to perform in accordance with the terms of this Agreement.
- V. Third-Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties, and obligations contained in this Agreement shall operate only between the parties to this Agreement and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.
- W. Time is of the Essence.** Time is of the essence in all provisions of this Agreement.
- X. Titles Not Controlling.** Titles of sections and subsections are for reference only and shall not be used to construe the language in this Agreement.
- Y. Waiver.** The waiver of any breach of any term or condition in this Agreement shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.

- Z. Counterparts.** This Agreement may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Agreement. Delivery by the City of an originally signed counterpart of this Agreement by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to WYDOT.

**THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.**

11. **Signatures.** The parties to this Agreement, either personally or through their duly authorized representatives, have executed this Agreement on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement.

The Effective Date of this Agreement is the date of the signature last affixed to this page.

Approved to Form:  
*James Henry*  
City Attorney  
**ATTEST:** **CITY:**  
**THE CITY OF CASPER**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

(SEAL)

**ATTEST:**

**WYDOT:**  
**WYOMING DEPARTMENT**  
**OF TRANSPORTATION**

\_\_\_\_\_  
Sandra J. Scott, Secretary  
Transportation Commission of Wyoming

\_\_\_\_\_  
Mark J. Gillett, P.E., Chief Engineer

\_\_\_\_\_  
Date

(SEAL)

Approved as to form:

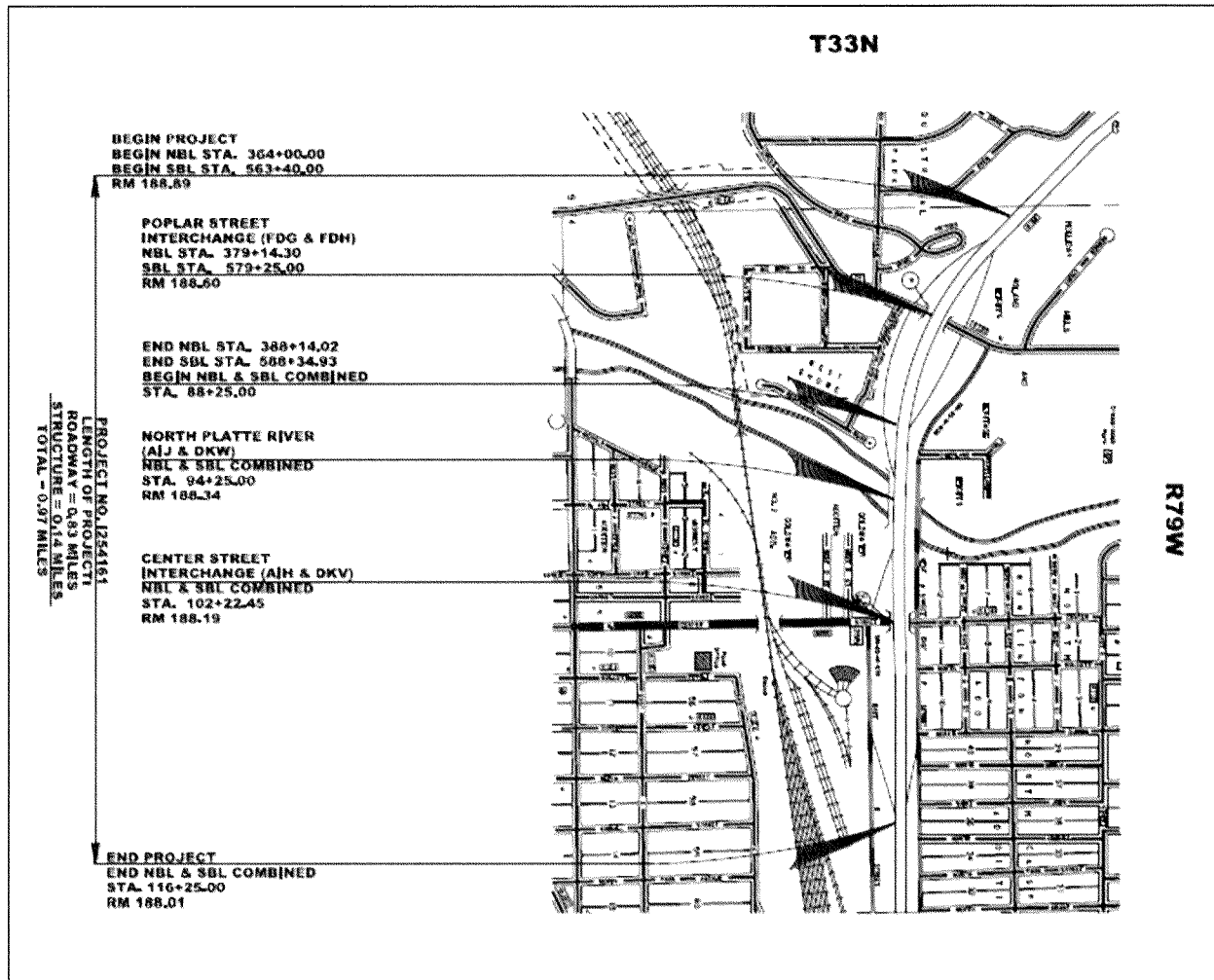
*Alysa Goldman* #215893  
\_\_\_\_\_  
Alysa Goldman, Assistant Attorney General 9/23/21  
Date agreement prepared: 09-09-2021



**EXHIBIT "A"**  
**Location Map**

Federal Project STP-E I254170  
Interstate 25 Marginal Casper (ML25)  
Natrona County

August 26, 2021



**EXHIBIT "B"**  
**Summary of Project Costs**

Federal Project STP-E I254170  
Interstate 25 Marginal Casper (ML25)  
Natrona County

August 26, 2021

Costs were prepared by WYDOT using information provided by the City.

<u>Item</u>		<u>Cost</u>	
Estimated Construction Costs	=	\$364,000.00	
10% Construction Engineering	=	\$36,400.00	
Total Direct Costs	=	\$400,400.00	[1]
Indirect Cost Allocation Plan (ICAP) (\$400,400.00) (0.1100)	=	\$44,044.00	[2]
Total Project Costs = [1] + [2]	=	<u>\$444,444.00</u>	[3]

**Funding Breakdown:**

WYDOT's Maximum Funding (90% of [3]) (\$444,444.00) (0.90)	=	\$400,000.00	[4]
City's Match Portion: (10% of [3]) (44,444.00) (0.10)	=	\$44,444.00	[5]
Total Project Costs = [4] + [5]	=	<u>\$444,444.00</u>	

NOTE: All costs shown are rounded to the nearest even dollar.

The above figures are for estimating purposes only and are subject to revision throughout the life of this project.

RESOLUTION NO.21-157

A RESOLUTION AUTHORIZING A COOPERATIVE AGREEMENT WITH THE WYOMING DEPARTMENT OF TRANSPORTATION FOR THE INTERSTATE 25 CASPER MARGINAL PROJECT.

WHEREAS, the City of Casper desires to enter into a Cooperative Agreement with the Wyoming Department of Transportation for enhancements associated with the Interstate 25 Casper Marginal, Project No. 21-027, Federal Project STP-E I254170; and,

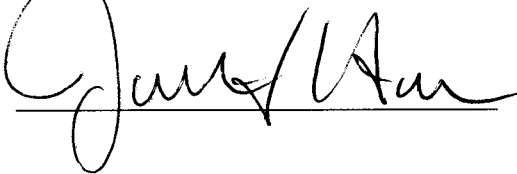
WHEREAS, the Wyoming Department of Transportation is able and willing to provide those services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Cooperative Agreement with the Wyoming Department of Transportation for the Interstate 25 Casper Marginal Project, in the amount of Forty-Four Thousand Four Hundred Forty-Four and 00/100 Dollars (\$44,444.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project in an amount not to exceed Forty-Four Thousand Four Hundred Forty-Four and 00/100 Dollars (\$44,444.00).

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2021.

APPROVED AS TO FORM:



ATTEST:


CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur D. Tremel  
City Clerk

\_\_\_\_\_  
Steven K. Freel  
Mayor

October 20, 2021

MEMO TO: J. Carter Napier, City Manager 

FROM: Andrew Beamer, P.E., Public Services Director   
Alex Sveda, P.E., City Engineer A.S.  
Ethan Yonker, P.E., Associate Engineer

SUBJECT: Authorizing a general service contract with Rocky Mountain Power for the Poplar and 1<sup>st</sup> Street Intersection Improvements, Project No. 17-072

Meeting Type & Date:

Regular Council Meeting

11/2/21

Action Type:

Resolution

Recommendation:

That Council, by resolution, authorize a General Service Contract, with Refund Option, with Rocky Mountain Power for the Poplar and 1<sup>st</sup> Street Intersection Improvements, Project No. 17-072, in the amount of \$15,888.00.

Summary:

The City's Consultant Civil Engineering Professionals (CEPI) has prepared new water and sewer design for the proposed 2022 WYDOT intersection improvement project. The design proposes a new lift station, located outside of the proposed roadway. The new location will require a new electrical service at 918 Pronghorn Street, Casper, Wyoming 82601. City Staff and CEPI worked with RMP to determine the best route to energize the lift station, and the service will require City investment to establish infrastructure for the service.

RMP has proposed a cost of \$15,888.00 to furnish and install infrastructure to provide an appropriate electric service for the proposed lift station. City staff and CEPI have reviewed the proposal and recommend approval of the General Service Contract.

Financial Considerations

Funding for the project will be from Capital Reserve funds allocated to the project.

Oversight/Project Responsibility

Ethan Yonker, P.E., Associate Engineer

Attachments

Two (2) copies of the RMP General Service Contract

(WY (Casper) Apr2014)  
Account #:54730761.105  
Service ID #:006793917.001  
Monthly

Justin Donnelly  
C/C: 11331  
Request #: 8032872  
Contract #:

**ROCKY MOUNTAIN POWER  
and  
CITY OF CASPER  
GENERAL SERVICE CONTRACT  
(1000 KVA OR LESS)**

This General Service Contract ("Contract"), dated August 18, 2021, is between Rocky Mountain Power ("Company"), whose address is 2840 E. Yellowstone Hwy, and the **City of Casper** ("Customer"), whose address is 200 N. David St., for electric service for Customer's Lift Station operation ("Facility") at or near 918 Pronghorn St., Casper, Wyoming.

The Company's filed tariffs (the "Electric Service Schedules") and the rules (the "Electric Service Regulations") of the Wyoming Public Service Commission ("Commission"), as they may be amended from time to time, regulate this Contract and are incorporated in this Contract. In the event of any conflict between this Contract and the Electric Service Schedules or the Electric Service Regulations, such schedule and rules shall control. They are available for review at Customer's request.

1. **Delivery of Power.** Company will provide 480Y/277-volt, three-phase electrical service to the Customer's Facility.
2. **Contract Demand.** The specified Demand in kVA that Customer requires to meet its load requirement and Company agrees to supply and have available for delivery to Customer, which shall be 9 kVA (diversified, based on Customer's submitted load prior to the signing of this Contract). After 60 months of service the maximum demand Company is obligated to have available for delivery shall not be greater than the lesser of: the maximum recorded and billed demand in the previous 60 months, or, the above given diversified demand, unless otherwise agreed in writing in accordance with the terms of this Contract. Within fifteen (15) days of a written request for additional demand, Company shall advise Customer in writing whether the additional power and energy is or can be made available and the conditions on which it can be made available.
3. **Extension Costs.** Company agrees to invest \$1812.00 (the "Extension Allowance") to fund a portion of the cost of the improvements (the "Improvements") as per tariff. Customer agrees to pay Company the estimated construction costs in excess of the Extension Allowance ("Customer Advance"). Customer has paid for engineering, design, or other advance payment for Company's facilities in the amount of \$0.00, which amount is reflected in the balance due in the Customer selected option below. (**Customer must initial** selected option on the blank space at the beginning of the option and pay the balance due given in that option.)  
  
✓ **Refund Option.** The total Customer Advance for this work is \$0.00, and the **balance due is \$15,888.00**, and Customer remains eligible for refunds. Company will refund part of the Customer Paid Costs if additional customers connect to the Improvements within sixty (60)

months of the date the Company is ready to supply service. Company will refund twenty percent (20%) of the refundable Customer Paid Costs allocable to the **shared** Improvements for each of four (4) additional customers. The Company will try to inform Customer when a refund is due. However, in the event Company is unable to locate Customer or has not identified that a refund is due, **Customer is responsible for requesting a refund** within twenty-four (24) months of the additional applicant connecting to the Improvements.

— **Contract Administration Credit Option.** Customer chooses to receive a Contract Administration Credit of **\$250** and **waives their right to refunds should additional applicants connect to the Improvements.** Accordingly, the **balance due is \$15,638.00.**

4. **Contract Minimum Billing.** Customer agrees to pay a contract minimum billing (the "Contract Minimum Billing") during the first sixty (60) months beginning from the date the Company is ready to supply service. The Contract Minimum Billing shall be the greater of: (1) the **Customer's monthly bill**; or, (2) \$108.74 (the **monthly facilities charge**) plus eighty percent (80%) of the **Customer's monthly bill**. Billings will be based on Rate Schedule No. 25 and superseding schedules. The Company will reduce the minimum charges by the amount of the facilities charges associated with refunds due from additional applicants connecting to the Improvements.
5. **Term.** This Contract becomes effective when both the Company and Customer have signed it, and will remain in effect for five (5) years following the date when the Company is ready to supply service.

In the event Customer terminates service or defaults for reasons other than those stated in Section 10. **City of Casper Special Provisions, c) Availability of Funds** (which results in termination of service) within the first five (5) years of this Contract, Customer shall be responsible for paying the Contract Minimum Billing for the remainder of the five-year term.

6. **Payments.** All bills shall be paid in accordance with the provisions contained in Wyoming State Statute 16-6-602, the City of Casper, and Rocky Mountain Power's Rule 8 policies and procedures. If Customer disputes any portion of Customer's bill, Customer shall pay the total bill and shall designate the disputed portion. PacifiCorp shall decide the dispute within sixty (60) days after Customer's notice of dispute. Any refund PacifiCorp determines Customer is due shall bear interest at the rate then specified by the Commission or, if no rate is specified, the then effective prime rate as established by the Morgan Guaranty Trust Bank of New York.

The Company may request deposits from Customer to the extent permitted under the applicable Electric Service Regulations and the applicable Electric Service Schedule. In the event of a default by Customer in any of its obligations, the Company may exercise any or all of its rights and remedies with respect to any such deposits.

7. **Customer Obligations.** Customer agrees to:
  - a) Reimburse all expenses to Company including labor and associated expense and fees in obtaining and preparing Rights of Way acceptable to Company, using Company's standard forms. Company will invoice Customer after construction is complete for the Rights of Way expenses, and
  - b) Comply with all of Company's tariffs, procedures, specifications and requirements.

**8. Effective.** This Contract will expire unless you:

- a) Sign and return an original of this Contract along with any required payment to Company within 90 days of the Contract date shown on page 1 of the Contract, and
- b) Are ready to receive service within 150 days of the Customer signature date below.

**9. Special Provisions:** None

**10. City of Casper Special Provisions:**

- a) Ambiguities. The parties agree that any ambiguity in this Contract shall not be strictly construed, either against or for either party, except that any ambiguity as to rights and immunities of the Customer under the Wyoming Governmental Claims Act Shall be construed in the favor of the rights and immunities provide thereunder.
- b) Assignment/Contract Not Used as Collateral. Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set forth in this Contract without the prior written consent of the other party. The Company shall not use this Contract, or any portion thereof, for collateral for any financial obligation, without the prior written permission of the Customer.
- c) Availability of Funds. Each payment obligation of the Customer is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation. If funds are not allocated and available for the continuance of the services performed by the Company, the contract may be terminated by the Customer at the end of the period for which the funds are available. The Customer shall notify the Company at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to the Customer in the event this provision is exercised, and the Customer shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section. This provision shall not be construed to permit the Customer to terminate this Contract to acquire similar services from another party.
- d) Notices. All notices arising out of, or from, the provisions of this Contract shall be in writing and given to the parties at the address provided under this Contract, either by regular mail, facsimile, or delivery in person.
- e) Governmental Immunity. The City of Casper does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 *et seq.* The City of Casper specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.
- f) Third-Party Beneficiary Rights. The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The provisions of this Contract are intended only to assist the parties in determining and performing their obligations under this Contract.
- g) Titles Not Controlling. Titles of paragraphs are for reference only, and shall not be used to construe the language in this Contract.

11. **Design, Construction, Ownership and Operation.** The Company shall design, construct, install, and operate the Improvements in accordance with the Company's standards. The Company will own the Improvements, together with the Company's existing electric utility facilities that serve or will serve Customer. Construction of the Improvements shall not begin until (1) both the Company and Customer have executed (signed) this Contract, and (2) all other requirements prior to construction have been fulfilled, such as permits, payments received, inspection, etc. Any delays by the Customer concerning site preparation and right-of-way acquisition or trenching, inspection, permits, etc. may correspondingly delay completion of the Improvements.

The Company warrants that its work in constructing and maintaining the Improvements shall be consistent with prudent utility practices. **THE COMPANY DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE WARRANTY OF MERCHANTABILITY, FITNESS FOR PARTICULAR PURPOSE, AND SIMILAR WARRANTIES.** The Company's liability for breach of warranty, defects in the Improvements, or installation of the Improvements shall be limited to repair or replacement of any non-operating or defective portion of the Improvements or the Company's other electric utility facilities. Under no circumstances shall the Company be liable for other economic losses, including but not limited to consequential damages. The Company shall not be subject to any liability or damages for inability to provide service to the extent that such failure shall be due to causes beyond the reasonable control of either the Company or Customer.

No other party, including Customer, shall have the right to operate or maintain the Company's electric utility facilities or the Improvements. Customer shall not have physical access to the Company's electric utility facilities or the Improvements and shall engage in no activities on or related to the Company's electric utility facilities or the Improvements.

12. **Governing Law; Venue.** All provisions of this Contract and the rights and obligations of the parties hereto shall in all cases be governed by and construed in accordance with the laws of the State of Wyoming applicable to contracts executed in and to be wholly performed in Wyoming by persons domiciled in the State of Wyoming. Each party hereto agrees that any suit, action or proceeding in connection with this Contract may only be brought before the Commission, the Federal courts located within the State of Wyoming, or state courts of the State of Wyoming, and each party hereby consents to the exclusive jurisdiction of such forums (and of the appellate courts therefrom) in any such suit, action or proceeding.
13. **Remedies; Waiver.** Either party may exercise any or all of its rights and remedies under this Contract, the applicable Electric Service Regulations, the applicable Electric Service Schedule and under any applicable laws, rules and regulations. No provision of this Contract, the Electric Service Regulations, or the applicable Electric Service Schedule shall be deemed to have been waived unless such waiver is expressly stated in writing and signed by the waiving party.
14. **Entire Agreement.** This Contract contains the entire agreement of the parties with respect to the subject matter, and replaces and supersedes in their entirety all prior agreements between the parties related to the same subject matter. **This Contract may be modified only by a subsequent written amendment or agreement executed by both parties.**



**CITY OF CASPER**

By \_\_\_\_\_

signature

Steven K. Freel

NAME (type or print legibly)

Mayor

TITLE

\_\_\_\_\_  
DATE

**Customer's Mailing Address for Executed Contract**

\_\_\_\_\_  
ATTENTION OF

200 N David St

ADDRESS

Casper, WY 82601

CITY, STATE, ZIP

**Contract Form Approved**

  
Casper, City Attorney's Office

**ROCKY MOUNTAIN POWER**

By \_\_\_\_\_

signature

Chris Coziah

NAME (type or print legibly)

Ops Manager

TITLE

\_\_\_\_\_  
DATE

**Rocky Mountain Power's Mailing Address for Executed Contract**

2840 E Yellowstone Hwy

ADDRESS

Casper, WY 82609

CITY, STATE, ZIP

## ELECTRIC SERVICE REQUIREMENTS AGREEMENT

**Customer name/location:** Ethan Yonker 918 Pronghorn St, Casper WY, 82601  
**Contact person:** Ethan Yonker

**Request #** 8032872  
**Phone #** 307-235-8341

**Load Information** *(Load sheet may be required.)*

service panel size: 200amps phases: 3 voltage: 277/480 sq. ft.: N/A motor/heat pump / AC size: N/A  
 temporary service required: no ☐ yes ☐ (fee of \$\_\_\_\_\_ will appear on first monthly bill) N/A ☒  
 party responsible for temp: N/A voltage requested: N/A how many temps?: N/A

**General Information**

- Line extension policy explained. ☒ Customer to call for locates? yes ☒ no ☐ N/A ☐
- Customer will accept \$250 Contract Administration Credit? yes ☐ no ☐ decide later ☒ N/A ☐
- Route (including poles, trench route and equipment locations) staked out and / or explained. ☒
- Route may be forwarded upon completion of design. ☒

*Read the back of this sheet for additional line extension information.*

**Trench and Conduit** *(The Customer is to install non-metallic 'poly' pull rope, 1000 lb test minimum, for all conduit installations.)*

- Customer to install: trench ☒ conduit ☒ RMP provided vault ☒
- **Primary** trench dimensions 36-48" deep x 12" wide, per ESR Manual or Power Company rep.
- No. of runs of primary conduit required 1 diameter 4" (Schedule 40 gray electrical grade PVC or fiberglass or as indicated on Power Company drawings)
- Number of primary sweeps 90° 1 45° 7 radius 36" fiberglass ☒ PVC ☐ (factory quality bend)
- **Service** trench dimensions 30-48" deep x 12" wide, per ESR Manual or Power Company rep.
- No. of runs of service conduit required 1 diameter 3" (Schedule 40 gray electrical-grade PVC or fiberglass or as indicated on Power Company drawings)
- No. of secondary/service sweeps 90° 2 45° 0 radius 36" fiberglass/steel ☐ PVC ☒ (factory-quality bend)
- Riser location marked on pole ☐ N/A ☒
- Secure 1000 lb pull line inside the conduit and cap with 6 feet of extra line at both ends ☒
- Vault spec provided. ☒ Top of vault to be 3" above final grade level? yes ☒ no ☐

*Read the back of this sheet for additional information on trenching and conduit installations.*

**Meter Base or Termination Equipment, Installed by Customer** *(Location as agreed upon, no variation without estimator approval)*

- Underground-fed ☒ Overhead-fed ☐ Treated customer meter pole length (if required): \_\_\_\_\_'
- Manual link bypass req'd ☐ safety socket req'd ☐ C.T. enclosure required ☐ dimensions: \_\_\_\_\_ (per ESR)
- Net metering? yes ☐ no ☒
- Specifications or drawings provided: \_\_\_\_\_

*Read the back of this sheet for additional information on metering installations.*

**Before Service Can Be Provided** *(Call us at 307-261-7027 to inform us of your progress on the following.)*

- Tree trimming required, to be done by: Customer ☒ Power Company ☐ N/A ☐
- Required electrical inspection discussed with Customer. (Customer to contact City, County or State permitting office) ☒
- Right-of-way required and explained. ☐ N/A ☒ (additional widths may be required)
- Wyo Hwy Dept. Permit required. ☒ N/A ☐.
- Contract or Letter of Agreement required and explained. ☒ N/A ☐
- Trench and conduit to be mandrel'd and under Power Company supervision inspected? yes ☒ no ☐ N/A ☐  
*(Call 307-261-7027 for trench inspection with minimum 48 hrs notice.)*
- Other information needed from Customer before design can take place: \_\_\_\_\_

*Read the back of this sheet for additional information on requirements.*

**Sketch & Notes:**

Customer to provide/install all conduit, sweeps, and flatpads  
 Customer to install RMP provided fiberglass box pads

**Schedule 40 gray electrical grade PVC or electrical grade fiberglass to be used for conduit**

**Changes to this agreement must be communicated and agreed to by the Estimator or Manager. Your estimate is good for 90 days. If you request changes to the estimate or design, or if it must be recreated after cancellation, the Power Company may require a non-refundable re-engineering fee (minimum of \$200), payable in advance.**

**Load Information** - The load information you provide is used in sizing the Company facilities to meet your electrical demands. It is imperative that you provide accurate information and notify your estimator of any changes as quickly as possible.

### General Information

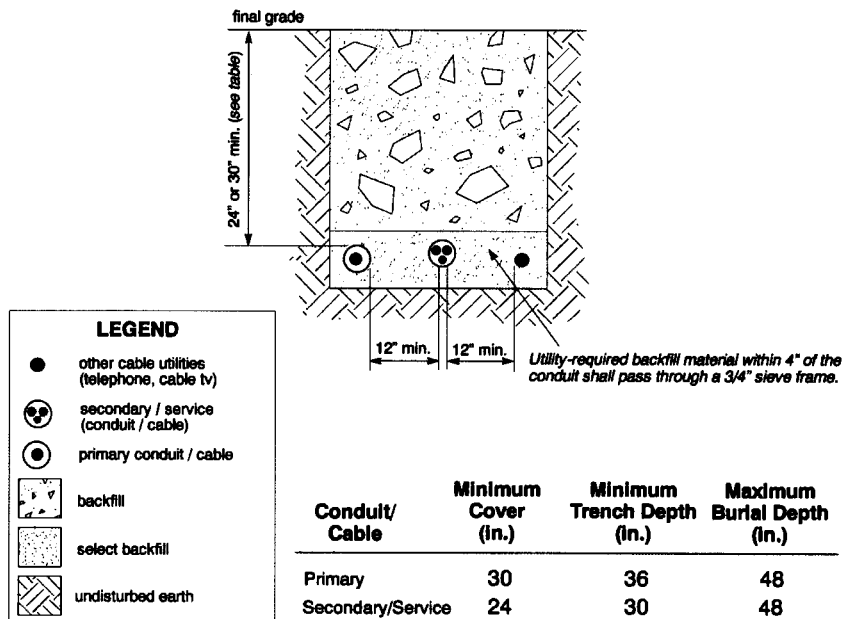
- Line Extension Policy information can be found online at [www.pacificpower.net](http://www.pacificpower.net) or [www.rockymountainpower.net](http://www.rockymountainpower.net) by navigating as follows: *Business > Rates & Regulation > Choose your State > Approved Tariffs, Rate Schedules or Rules.*
- The Customer shall call UG Locating two (2) full working days prior to digging. The numbers for each state are: OR (800) 332-2344; WA (800) 424-5555; CA (800) 227-2600; ID (800) 342-1585; UT (800) 662-4111; WY (800) 849-2476.
- By accepting the \$250 Contract Administration Credit, you waive your right to future refunds (if applicable).
- Contact the Estimator if you wish to relocate the route as designed. Do not relocate the Estimator's stakes.
- The Customer is responsible for following the specifications in this document, as well as those in the Six-State Electric Service Requirements Manual (ESR). The ESR can be obtained in hard copy format from your local office, and online at [www.pacificpower.net/ESR](http://www.pacificpower.net/ESR) or [www.rockymountainpower.net/ESR](http://www.rockymountainpower.net/ESR).

**Figure 6.3.5 - Main Trench**

### Trench & Conduit

- Electric utilities (cable TV, telephone) shall have at least 12" of horizontal clearance from primary and secondary cables.
- Non-electric utilities (Gas, Water, Sewer, etc.) and privately-owned facilities shall not be installed in the power trench without prior approval by the power company.
- Contact your Estimator if you plan to change the route of the service, install more sweeps, or increase the length.

**Note:** Ten feet (10') of level ground, free from obstructions, is required in front of equipment pads. Three feet (3') of clearance is required on the remaining three sides.



### Additional General Requirements (See the ESR for all requirements.)

- The height of the meter shall be no greater than 6'. The socket's center shall be no less than 4' above the ground.
- In installations with two or more units, each metered service shall be permanently labeled with the Customer's address with a metal or hard plastic engraved label.
- For an overhead service, a 24" minimum tail is required to be left out of the service mast.
- For an overhead service to a meter pole, the pole shall be no less than 5½" in diameter at the top, treated, set at least 5' deep, and the bottom of the weatherhead shall be located within 1' of the top of the pole. Used poles must be approved.
- Poles must be accessible to Power Company power-lift aerial equipment.
- The Electrical Inspector (State, County or City) is the proper person to answer most questions regarding your wiring and equipment beyond the interconnection with the Power Company's supplied service.

### Before Service Can Be Provided

- If overhead primary service is to be installed, trees and limbs shall be cleared 10' from each side of the line. **DO NOT TRIM TREES WITHIN 10' OF EXISTING OVERHEAD PRIMARY LINES.** Walk the route with your Estimator to determine acceptable vegetation and appropriate clearances.
- The Power Company will prepare easement documents. The Customer shall return the signed easement and pay any associated costs.
- Direct-buried underground cable and conduit installations shall not be energized until the proper select backfill over the cable or conduit has been inspected by the Power Company representative. The Customer is responsible for providing the select backfill and the final cover of the trench.
- The Power Company's schedule for construction on your project depends on the project's size, the type of material ordered (some materials have long lead delivery dates), the workload of the Power Company in your area, and changes to the initial design. Work shall not be scheduled until you have met all of the requirements detailed on this form and the ESR ([www.pacificpower.net/ESR](http://www.pacificpower.net/ESR) or [www.rockymountainpower.net/ESR](http://www.rockymountainpower.net/ESR)), and have called in to inform the Power Company.

RESOLUTION NO. 21-158

A RESOLUTION AUTHORIZING A GENERAL SERVICE CONTRACT WITH ROCKY MOUNTAIN POWER FOR A NEW POWER SERVICE AS PART OF THE POPLAR AND 1<sup>ST</sup> STREET INTERSECTION IMPROVEMENTS PROJECT.


WHEREAS, the City of Casper desires to install a new electrical power service at 918 Pronghorn Street, Casper, Wyoming 82601 to service a sanitary sewer lift station as part of the Poplar and 1<sup>st</sup> Street Intersection Improvements Project; and,

WHEREAS, Rocky Mountain Power is ready and willing to provide those services and has invoiced the City of Casper to install their electrical facilities.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor hereby authorizes a general service contract, with Refund Option, with Rocky Mountain Power for the installation of electrical facilities at 918 Pronghorn Street, Casper, Wyoming 82601 in the amount Fifteen Thousand Eight Hundred Eighty-Eight and 00/100 Dollars (\$15,888.00).

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2021.

APPROVED AS TO FORM:

  
\_\_\_\_\_


ATTEST:



CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur D. Tremel  
City Clerk

\_\_\_\_\_  
Steven K. Freel  
Mayor

October 18, 2021

MEMO TO: J. Carter Napier, City Manager 

FROM: Andrew Beamer, P.E., Public Services Director   
Alex Sveda, P.E., City Engineer 

SUBJECT: Authorizing a Contract for Professional Services with Civil Engineering Professionals, Inc. in the amount of \$124,685 for the Interstate 25 & Casper Marginal Combined Beautification Project – Poplar to East Yellowstone, No. 21-027.

Meeting Type & Date:

Regular Council Meeting  
November 2, 2021

Action Type:

Resolution

Recommendation:

That Council, by resolution, authorize a contract for professional services with Civil Engineering Professionals, Inc. (CEPI) in the amount of \$124,685 for the Interstate 25 & Casper Marginal Combined Beautification Project – Poplar to East Yellowstone, No. 21-027.

Summary:

The Wyoming Department of Transportation (WYDOT) is preparing to reconstruct the Interstate 25 & Casper Marginal from Poplar Street to East Yellowstone Highway (US-26). WYDOT currently has this project separated into two phases, the first phase planned from Poplar Street to McKinley Street and the second phase planned from McKinley Street to East Yellowstone Highway. Phases one and two are tentatively scheduled to begin in 2023 and 2025, respectively. The City of Casper is also looking to enhance Center Street between B Street and the Interstate in 2022.

Federal Surface Transportation On-System Enhancement funds, administered by WYDOT, are allocated to the project, in the amount of \$400,000 for the first phase from Poplar Street to McKinley Street. The City of Casper is prepared to utilize these funds to construct enhancements. The enhancements will be based on the design guidelines identified in the Interstate 25 Entryway Beautification Project, and may include bridge enhancements, signage, lighting, and landscaping. The City also has an additional \$462,500 for the Center Street enhancements.

The City Engineering department requested proposals from qualified engineers/landscape architects for both phases of the interstate project as well as Center Street. Services include

schematic design and design development, final design, bidding documents, procuring the services of any sub-consultants, and coordination with WYDOT. The services also include preparation of design options along with costs for consideration by City Council.

Two (2) firms submitted proposals for this work and were interviewed by City Staff. Based on the proposal, interview, and fee proposal, the selection committee selected CEPI as the consultant for the project. CEPI will also provide design services for the project.

#### Financial Considerations

Funding for this project will come from 1 cent funds originally allocated to pickle ball courts at Mike Sedar Park. Allocation of funds from the pickle ball project will require a budget amendment.

#### Oversight/Project Responsibility

Alex Sveda, P.E., City Engineer

#### Attachments

Resolution

Agreement

# CONTRACT FOR PROFESSIONAL SERVICES

## PART I - AGREEMENT

This Contract for Professional Services ("Contract") is entered into on this \_\_\_\_ day of November, 2021, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").
2. Civil Engineering Professionals, Inc. ("CEPI") 6080 Enterprise Drive, Casper, Wyoming, 82609 ("Consultant").

Throughout this document, the City and the Consultant may be collectively referred to as the "parties."

### RECITALS

- A. The City is undertaking the Interstate 25 & Casper Marginal Combined Beautification Project – Poplar to East Yellowstone, Project No. 21-027.
- B. The project requires professional services for the design and engineering related to the work.
- C. The Consultant represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.
- D. The City desires to retain the Consultant for such services.

**NOW, THEREFORE**, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

#### 1. SCOPE OF SERVICES:

The Consultant shall perform the following services in connection with and respecting the project:

##### A. Design Development Phase

1. The Consultant shall provide a conceptual vicinity layout map of the Project which shall include scale, orientation, aerial imagery, street names, and key features of the design.

2. The Consultant shall include conceptual area map layouts for the Poplar Street/I-25 Marginal, Center Street/I-25 Marginal, Center Street from B Street to I-25, McKinley Street/I-25 Marginal, Bryan Stock Trail/I-25 Marginal, and Beverly Street/I-25 Marginal, all of which shall include the following:
  - a. Consultant shall design intersection improvements to consist of bridge/underpass enhancements, way finding and information signs, lighting, and landscaping.
  - b. Consultant shall design irrigation system to service all landscaping.
  - c. Consultant shall develop alternative soil amendments to existing soil to promote healthier growth of grasses and landscaping.
  - d. The Consultant shall meet with City representatives to discuss proposed project configuration and layout.
3. The Consultant shall prepare design options along with costs for consideration by Casper City Council. The Consultant shall attend one (1) Council work session to present these options. The Consultant shall solicit and note Council feedback for final design consideration.
4. The Consultant shall meet with Owner's staff and Wyoming Department of Transportation (WYDOT) Staff up to three (3) times to review progress and receive comment on the Preliminary Design.
5. The Consultant shall develop a preliminary cost estimate based on the approved Design.

B. Final Designs and Bid Packages

Consultant shall provide the following for each of three (3) separate final designs/bid packages:

1. Final Design and Bid Package for Center Street Enhancements:
  - a. The Consultant shall provide and develop detailed construction drawings covering topographic survey, site layout plan, site grading plan, erosion/sedimentation control plan, irrigation and landscaping plan, site utilities plan, section details, and, schematic drawings and detail sheets associated with landscaping, irrigation, electrical, water and other details as required to provide a complete project.
  - b. The Consultant shall utilize landscaping that minimizes irrigation requirements.



- c. The Consultant shall prepare a set of contract documents for inclusion with the City's bidding documents. Contract documents shall consist of technical specifications and construction drawings.
- d. The Consultant shall provide the City Engineering Office with four (4) hard copies of the preliminary construction drawings and specifications to be reviewed by the City staff. Documents shall also be provided in digital format in a form approved by the City.
- e. The Consultant shall prepare a project cost estimate when construction drawings are at approximately thirty percent (30%) and ninety percent (90%) complete.
- f. The Consultant shall meet with representatives of the Owner's staff during final design when construction drawings and technical specifications are approximately thirty percent (30%) and ninety percent (90%) complete and two (2) weeks prior to public advertisement to review and approve of design concepts.
- g. Project Manual
  - i. The Consultant shall prepare Technical Specifications covering the required work for the Project.
  - ii. The Consultant shall prepare a bid schedule for inclusion with City's bidding documents.
- h. Final Bidding Documents
  - i. The Consultant shall affix his professional engineer/landscape architect's stamp, date, and signature to the front cover of the project drawings and in accordance with Wyoming State Registration Statutes.
  - ii. The Consultant shall provide the City Engineering Office with a copy of final drawings of the project in AutoCAD format compatible with City's CAD system and in .pdf format. Final drawings shall be labeled "FINAL DRAWINGS – INTERSTATE 25 & CASPER MARGINAL BEAUTIFICATION PROJECT – CENTER STREET ENHANCEMENTS."

- iii. The Consultant shall provide the City Engineering Office with a copy of the final contract specifications of the project in word processing format, Microsoft Word, and .pdf format labeled “FINAL CONTRACT SPECIFICATIONS – INTERSTATE 25 & CASPER MARGINAL BEAUTIFICATION PROJECT – CENTER STREET ENHANCEMENTS.”

- i. Sub-consultants

- i. The Consultant shall be responsible to procure any necessary sub-consultant to complete the work and shall provide a proposed list with the initial proposal.
  - ii. The Casper Public Services Department and Consultant shall mutually approve, in writing, the use of any sub-consultants that the Consultant desires to use.

The Consultant shall be responsible for the administration, management, procurement, and payment of services provided by sub-consultant(s).

- 2. Final Design and Bid Package for Phase 1 - Poplar Street to McKinley Street:

- a. The Consultant shall provide and develop detailed construction drawings covering topographic survey, site layout plan, site grading plan, erosion/sedimentation control plan, irrigation and landscaping plan, site utilities plan, section details, and, schematic drawings and detail sheets associated with landscaping, irrigation, electrical, water and other details as required to provide a complete project.
  - b. The Consultant shall utilize landscaping that minimizes irrigation requirements.
  - c. The Consultant shall prepare a set of contract documents for inclusion with WYDOT’s bidding documents. Contract documents shall consist of technical specifications and construction drawings.
  - d. The Consultant shall provide the City Engineering Office and WYDOT with four (4) hard copies of the preliminary construction drawings and specifications to be reviewed by the City staff and WYDOT. Documents shall also be provided in digital format in a form approved by the City and WYDOT.

- e. The Consultant shall prepare a project cost estimate when construction drawings are at approximately thirty percent (30%) and ninety percent (90%) complete.
- f. The Consultant shall meet with representatives of the Owner's staff and WYDOT during final design when construction drawings and technical specifications are approximately thirty percent (30%) and ninety percent (90%) complete and two (2) weeks prior to public advertisement to review and approve of design concepts.
- g. Project Manual
  - i. The Consultant shall prepare Technical Specifications covering the required work for the Project.
  - ii. The Consultant shall prepare a bid schedule for inclusion with WYDOT's bidding documents.
- h. Final Bidding Documents
  - i. The Consultant shall affix his professional engineer/landscape architect's stamp, date, and signature to the front cover of the project drawings and in accordance with Wyoming State Registration Statutes.
  - ii. The Consultant shall provide the City Engineering Office and WYDOT with a copy of final drawings of the project in AutoCAD format compatible with both City and WYDOT CAD systems and in .pdf format. Final drawings shall be labeled "FINAL DRAWINGS – INTERSTATE 25 & CASPER MARGINAL BEAUTIFICATION PROJECT – PHASE 1 - POPLAR STREET TO MCKINLEY STREET."
  - iii. The Consultant shall provide the City Engineering Office and WYDOT with a copy of the final contract specifications of the project in word processing format, Microsoft Word, and in .pdf format labeled "FINAL CONTRACT SPECIFICATIONS – INTERSTATE 25 & CASPER MARGINAL BEAUTIFICATION PROJECT – PHASE 1 - POPLAR STREET TO MCKINLEY STREET."

i. Sub-consultants

- i. The Consultant shall be responsible to procure any necessary sub-consultant to complete the work and shall provide a proposed list with the initial proposal.
- ii. The Casper Public Services Department and Consultant shall mutually approve, in writing, the use of any sub-consultants that the Consultant desires to use.
- iii. The Consultant shall be responsible for the administration, management, procurement, and payment of services provided by sub-consultant(s).

3. Bid Package for Bid Package for Phase 2 - McKinley Street to East Yellowstone Highway:

- a. The Consultant shall provide and develop detailed construction drawings covering topographic survey, site layout plan, site grading plan, erosion/sedimentation control plan, irrigation and landscaping plan, site utilities plan, section details, and, schematic drawings and detail sheets associated with landscaping, irrigation, electrical, water and other details as required to provide a complete project.
- b. The Consultant shall utilize landscaping that minimizes irrigation requirements.
- c. The Consultant shall prepare a set of contract documents for inclusion with WYDOT's bidding documents. Contract documents shall consist of technical specifications and construction drawings.
- d. The Consultant shall provide the City Engineering Office and WYDOT with four (4) hard copies of the preliminary construction drawings and specifications to be reviewed by the City staff and WYDOT. Documents shall also be provided in digital format in a form approved by the City and WYDOT.
- e. The Consultant shall prepare a project cost estimate when construction drawings are at approximately thirty percent (30%) and ninety percent (90%) complete.
- f. The Consultant shall meet with representatives of the Owner's staff and WYDOT during final design when construction drawings and technical

specifications are approximately thirty percent (30%) and ninety percent (90%) complete and two (2) weeks prior to public advertisement to review and approve of design concepts.

g. Project Manual

- i. The Consultant shall prepare Technical Specifications covering the required work for the Project.
- ii. The Consultant shall prepare a bid schedule for inclusion with WYDOT's bidding documents.

h. Final Bidding Documents

- i. The Consultant shall affix his professional engineer/landscape architect's stamp, date, and signature to the front cover of the project drawings and in accordance with Wyoming State Registration Statutes.
- ii. The Consultant shall provide the City Engineering Office and WYDOT with a copy of final drawings of the project in AutoCAD format compatible with both City and WYDOT CAD systems and in .pdf format. Final drawings shall be labeled "FINAL DRAWINGS – INTERSTATE 25 & CASPER MARGINAL BEAUTIFICATION PROJECT – PHASE 2 - MCKINLEY STREET TO EAST YELLOWSTONE HWY."
- iii. The Consultant shall provide the City Engineering Office and WYDOT with a copy of the final contract specifications of the project in word processing format, Microsoft Word and in .pdf format, labeled "FINAL CONTRACT SPECIFICATIONS – INTERSTATE 25 & CASPER MARGINAL BEAUTIFICATION PROJECT – PHASE 2 - MCKINLEY STREET TO EAST YELLOWSTONE HWY."

i. Sub-consultants

- i. The Consultant shall be responsible to procure any necessary sub-consultant to complete the work and shall provide a proposed list with the initial proposal.
- ii. The Casper Public Services Department and Consultant shall mutually approve, in writing, the use of any sub-consultants that

the Consultant desires to use.

- iii. The Consultant shall be responsible for the administration, management, procurement, and payment of services provided by sub-consultant(s).

C. Civil Rights and Equal Opportunity

The City is an Equal Opportunity Employer. As such, the City agrees to comply with all applicable Federal civil rights laws and implementing regulations. Apart from inconsistent requirements imposed by Federal laws or regulations, the City agrees to comply with the requirements of 49 U.S.C. § 5323(h) (3) by not using any Federal assistance awarded by FTA to support procurements using exclusionary or discriminatory specifications.

Under this Agreement, the Consultant shall at all times comply with the following requirements and shall include these requirements in each subcontract entered into as part thereof.

1. Nondiscrimination. In accordance with Federal transit law at 49 U.S.C. § 5332, the Consultant agrees that it will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, sex, disability, or age. In addition, the Consultant agrees to comply with applicable Federal implementing regulations and other implementing requirements FTA may issue.
2. Race, Color, Religion, National Origin, Sex. In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e et seq., and Federal transit laws at 49 U.S.C. § 5332, the Consultant agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 C.F.R. chapter 60, and Executive Order No. 11246, "Equal Employment Opportunity in Federal Employment," September 24, 1965, 42 U.S.C. § 2000e note, as amended by any later Executive Order that amends or supersedes it, referenced in 42 U.S.C. § 2000e note. The Consultant agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, national origin, or sex (including sexual orientation and gender identity). Such action shall include, but not be limited to, the following: employment, promotion, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the Consultant agrees to

comply with any implementing requirements FTA may issue.

3. Age. In accordance with the Age Discrimination in Employment Act, 29 U.S.C. §§ 621- 634, U.S. Equal Employment Opportunity Commission (U.S. EEOC) regulations, "Age Discrimination in Employment Act," 29 C.F.R. part 1625, the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6101 *et seq.*, U.S. Health and Human Services regulations, "Nondiscrimination on the Basis of Age in Programs or Activities Receiving Federal Financial Assistance," 45 C.F.R. part 90, and Federal transit law at 49 U.S.C. § 5332, the Consultant agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Consultant agrees to comply with any implementing requirements FTA may issue.
4. Disabilities. In accordance with section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. § 794, the Americans with Disabilities Act of 1990, as amended, 42 U.S.C. § 12101 *et seq.*, the Architectural Barriers Act of 1968, as amended, 42 U.S.C. § 4151 *et seq.*, and Federal transit law at 49 U.S.C. § 5332, the Consultant agrees that it will not discriminate against individuals on the basis of disability. In addition, the Consultant agrees to comply with any implementing requirements FTA may issue.

D. The Consultant or Subconsultant shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The Consultant shall carry out applicable requirements of 49 C.F.R. part 26 in the award and administration of DOT-assisted contracts. Failure by the Consultant to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate, which may include, but is not limited to:

- (1) Withholding monthly progress payments;
- (2) Assessing sanctions;
- (3) Liquidated damages; and/or
- (4) Disqualifying the Consultant from future bidding as non-responsible. 49 C.F.R. §26.13(b).

E. The Consultant agrees to comply with mandatory standards and policies relating to energy efficiency, which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

F. Lobbying Restrictions

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

G. No Federal Government Obligation to Third Parties.

The Recipient and Consultant acknowledge and agree that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying Contract, absent the express written consent by the Federal Government, the Federal Government is not a party to this Contract and shall not be subject to any obligations or liabilities to the Recipient, Consultant or any other party (whether or not a party to that contract) pertaining to any matter resulting from the underlying Contract. The Consultant agrees to include the above clause in each subcontract financed in whole or in part with Federal assistance provided by the FTA. It is further agreed that the clause shall not be modified, except to



identify the Subconsultant who will be subject to its provisions.

H. Program Fraud and False or Fraudulent Statements or Related Acts

1. The Consultant acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. § 3801 et seq. and U.S. DOT regulations, "Program Fraud Civil Remedies," 49 C.F.R. part 31, apply to its actions pertaining to this Project. Upon execution of the underlying contract, the Consultant certifies or affirms the truthfulness and accuracy of any statement it has made, it makes, it may make, or causes to be made, pertaining to the underlying contract or the FTA assisted project for which this contract work is being performed. In addition to other penalties that may be applicable, the Consultant further acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986 on the Consultant to the extent the Federal Government deems appropriate.
2. The Consultant also acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government under a contract connected with a project that is financed in whole or in part with Federal assistance originally awarded by FTA under the authority of 49 U.S.C. chapter 53, the Government reserves the right to impose the penalties of 18 U.S.C. § 1001 and 49 U.S.C. § 5323(1) on the Consultant, to the extent the Federal Government deems appropriate.
3. The Consultant agrees to include the above two clauses in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the clauses shall not be modified, except to identify the Subconsultant who will be subject to the provisions.

I. Safe Operation of Motor Vehicles

1. **Seat Belt Use.** The Consultant is encouraged to adopt and promote on-the-job seat belt use policies and programs for its employees and other personnel that operate company-owned vehicles, company-rented vehicles, or personally operated vehicles. The terms "company-owned" and "company-leased" refer to vehicles owned or leased either by the Consultant or City.
2. **Distracted Driving.** The Consultant agrees to adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers, including policies to ban text messaging while using an electronic device supplied by an

employer, and driving a vehicle the driver owns or rents, a vehicle Contactor owns, leases, or rents, or a privately-owned vehicle when on official business in connection with the work performed under this agreement.

J. Termination for Convenience (General Provision)

The City may terminate this contract, in whole or in part, at any time by written notice to the Consultant when it is in the City's best interest. The Consultant shall be paid its costs, including contract close-out costs, and profit on work performed up to the time of termination. The Consultant shall promptly submit its termination claim to City to be paid the Consultant. If the Consultant has any property in its possession belonging to City, the Consultant will account for the same, and dispose of it in the manner City directs.

2. TIME OF PERFORMANCE:

The services of the Consultant shall be undertaken, after the parties have executed this agreement, and completed, on or before the 6th day of May 2022.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Consultant shall be compensated for services performed in accordance with paragraph 1, not to exceed a sum of One Hundred Twenty Four Thousand Six Hundred Eighty-Five Dollars and 00/100 (\$124,685.00).

4. METHOD OF PAYMENT:

Payment will be made following completion of the terms set forth herein and receipt of an itemized invoice, certified under penalty of perjury, from the Consultant for services rendered in conformance with the Contract, and following approval by the Casper City Council. The invoice for payment must specify the correct amount due; that the Consultant has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Consultant to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Consultant pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

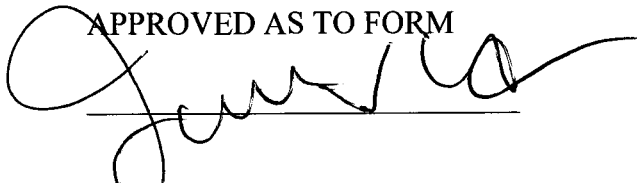
6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Consultant, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Consultant's authorized representatives.

The City and the Consultant each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

**IN WITNESS WHEREOF**, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

APPROVED AS TO FORM

  
ATTEST

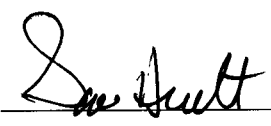
\_\_\_\_\_  
Fleur Tremel  
City Clerk

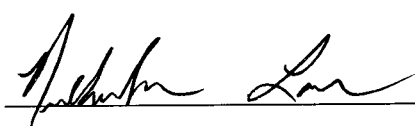
CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Steven K. Freel  
Mayor

WITNESS

CONSULTANT  
Civil Engineering Professionals, Inc.

By:   
Printed Name: Sami Herdt  
Title: Office Manager

By:   
Printed Name: Nicholas Larson  
Title: Principal

## **CONTRACT FOR PROFESSIONAL SERVICES**

### **PART II - GENERAL TERMS AND CONDITIONS**

#### **1. TERMINATION OF CONTRACT:**

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to Consultant of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Consultant under this Contract shall, at the option of the City, become its property, and the Consultant shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Consultant shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by Consultant, or any breach of the Contract by the Consultant, and the City may withhold any payments to the Consultant for the purpose of setoff until such time as the exact amount of damages due the City from the Consultant are determined.

#### **2. CHANGES:**

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Consultant's compensation, which are mutually agreed upon between the City and the Consultant, shall be incorporated in written amendments to this Contract. There shall be no increase in the amount of Consultant's compensation unless approved by Resolution adopted by City.

#### **3. ASSIGNABILITY:**

The Consultant shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due to the Consultant from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

#### **4. AUDIT:**

The City and its representatives shall have access and obtain at its discretion, copies to any books, documents, papers, electronic data and records of the Consultant, which are

Template 4/23/2021

Consultant's Name: CEPI

Interstate 25 & Casper Marginal

Combined Beautification Project – Poplar to East Yellowstone,

Project No. 21-027

Page 14 of 21

pertinent to this Contract. The Consultant shall immediately, upon receiving written instruction from the City, provide to any independent auditor or accountant all books, documents, papers, electronic data and recordings of the Consultant which are pertinent to this Contract. The Consultant shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the City.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Consultant shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Consultant shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Consultant shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Consultant shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Consultant under this Contract shall be considered the property of the City, and upon completion of the services to be performed, or termination of this agreement, they will be turned over to the City provided that, in any case, the Consultant may, at no additional expense to the City, make and retain such additional copies thereof as Consultant desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Consultant be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Consultant under this Contract are confidential and shall not be made available to any individual or organization by the Consultant without the prior written consent of the City.

8. GOVERNING LAW AND VENUE:

This Contract shall be governed by the laws of the State of Wyoming. The Courts of the State of Wyoming shall have jurisdiction over this Contract and the parties. The venue shall be the Seventh Judicial District, Natrona County, Wyoming. The Consultant shall also comply with all applicable laws, ordinances, and codes of the local, state, or federal governments and shall not trespass on any public or private property in performing any of the work embraced by this Contract.

9. PERSONNEL:

The Consultant represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Consultant, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by Consultant shall be employed in conformity with applicable local, state or federal laws.

10. SUBCONSULTANT:

The Consultant shall not employ any Subconsultant to perform any services in the scope of this project, unless the Subconsultant is approved in writing by the City. Any approved Subconsultant shall be paid by the Consultant.

11. INSURANCE AND INDEMNIFICATION:

A. **Prior to the commencement of work**, Consultant shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its Subconsultants, agents, representatives, or employees.

B. *Minimum Scope and limit of Insurance.*

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of Two Hundred Fifty Thousand Dollars (\$250,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Five Hundred Thousand Dollars (\$500,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit). The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage

2. Automobile Liability: Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), or if Consultant has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than Five Hundred Thousand (\$500,000) per accident for bodily injury and property damage.
  3. Workers' Compensation: as required by the State of Wyoming with Statutory Limits.
  4. Professional Liability (Errors and Omissions) Insurance appropriate to the Consultant's profession, with limit no less than the sum of Two Million Dollars (\$2,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location.
- C. *Higher Limits.* If the Consultant maintains broader coverage and/or higher limits than required under this Agreement, then the City shall be entitled to the broader coverage and/or the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

D. *Other Insurance Provisions*

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*

The City, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 forms if later revisions used).

2. *Primary Coverage*

For any claims related to this Contract, the Consultant's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Consultant as respects the City, its officers, elected and appointed officials, employees, agents and volunteers.

3. *Notice of Cancellation*

Each insurance policy required above shall state that coverage shall not be canceled, materially changed, or reduced, except with notice to the City. Such notice to the City shall be provided in a commercially reasonable time.

4. *Waiver of Subrogation*

Consultant hereby grants to City a waiver of any right to subrogation which any insurer of said Consultant may acquire against the City by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

5. *Deductibles and Self-Insured Retentions*

Consultant has two options regarding deductibles and self-insured retentions:

- a. Option 1: Any deductibles or self-insured retentions must be declared to and approved by the City. Unless otherwise approved by the City in writing, any deductible may not exceed Ten Thousand Dollars (\$10,000). Unless otherwise approved in writing by the City, self-insured retentions may not exceed Ten Thousand Dollars (\$10,000), and the City may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.
- b. Option 2: Consultant shall carry insurance with terms that require its insurance company to pay the full value of a covered claim from the first dollar of coverage, even if the Consultant is unable to pay any deductible or self-insured retention amount(s) required by the insurance policy. Consultant shall provide a written endorsement from its insurance carrier that such insurance coverage is in place, and shall keep such coverage in place during the term of this Contract and any subsequent time period required for claims made policies.

6. *Acceptability of Insurers*

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the City.

7. *Claims Made Policies*

If any of the required policies provide coverage on a claims-made basis:

- a. The Retroactive Date must be shown and must be before the date of the Contract or the beginning of Contract work.



- b. Insurance must be maintained and evidence of insurance must be provided *for at least five (5) years after completion of the contract of work*. However, Consultant's liabilities under this Contract shall not be deemed limited in any way by the insurance coverage required.
- c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the Contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of *five (5) years* after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

8. *Verification of Coverage*

Consultant shall furnish the City with original certificates of insurance including all required amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to the City before work begins. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

9. *Subconsultants*

Consultant shall require and verify that all Subconsultants maintain insurance meeting all the requirements stated herein, and Consultant shall ensure that the City is an additional insured on insurance required from Subconsultants.

10. *Special Risks or Circumstances*

City reserves the right to reasonably modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

- E. Consultant agrees to indemnify the City, the City's employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney's fees incurred related thereto, to the extent arising from negligence, fault or willful and wanton conduct of the Consultant and any Subconsultant thereof.

12. INTENT:

Consultant represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that Consultant shall perform all of the services for

the compensation set forth in this Contract. Consultant also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. Consultant agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

13. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

14. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

15. FORCE MAJEURE:

Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, pandemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

16. ELECTRONIC SIGNATURES:

The parties understand and agree that they have the right to execute this Contract through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future,

repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Contract as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Contract, they may request a copy from the other party, and the other party shall provide it.

RESOLUTION NO. 21-159

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH CIVIL ENGINEERING PROFESSIONALS, INC., FOR DESIGN SERVICES FOR THE INTERSTATE 25 & CASPER MARGINAL COMBINED BEAUTIFICATION PROJECT – POPLAR TO EAST YELLOWSTONE, NO. 21-027.

WHEREAS, the City of Casper desires to secure an engineering/landscape architect firm to provide design for the Interstate 25 & Casper Marginal Combined Beautification Project – Poplar to East Yellowstone, No. 21-027; and,

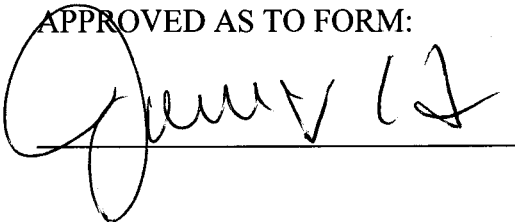
WHEREAS, Civil Engineering Professionals, Inc., is able and willing to provide those professional services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a contract for professional services with Civil Engineering Professionals, Inc., in the amount of One Hundred Twenty Four Thousand Six Hundred Eighty-Five Dollars and 00/100 (\$124,685.00) for services more specifically delineated in the contract.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions, using appropriate funds, throughout the project as prescribed by the agreement, for a total amount not to exceed One Hundred Twenty Four Thousand Six Hundred Eighty-Five Dollars and 00/100 (\$124,685.00).

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2021.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Steven K. Freel  
Mayor

October 7, 2021

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Tracey L. Belser, Support Services Director *TLB*  
Dan Coryell, Fleet Manager

SUBJECT: Authorize the Purchase of One (1) Utility Golf Cart, in the Total Amount of \$10,827.96, for Use by Highland Cemetery of the Parks, Recreation, and Public Facilities Department.

Meeting Type & Date

Regular Council Meeting

November 2, 2021

Action type

Minute Action

Recommendation

That Council, by minute action, authorize the purchase of one (1) new Utility Golf Cart, from Colorado Golf & Turf, Inc., Littleton, Colorado, for use by Highland Cemetery of the Parks, Recreation, and Public Facilities Department, in the total amount of \$10,827.96. The approved budget for this purchase is \$15,000.00.

Summary

Three (3) quotes from three (3) separate vendors were submitted to the City of Casper for the utility golf cart purchase. Colorado Golf & Turf, Inc., based out of Littleton, CO, submitted the lowest quote. The utility golf cart will be used by cemetery maintenance staff in assisting with their daily operations, including but not limited to: mowing, trimming, edging, and transportation.

This utility golf cart will be replacing an older utility golf cart that has reached all criteria needed for replacement. Fleet staff will sell the retired utility golf cart on the public auction site, [www.GovDeals.com](http://www.GovDeals.com) once it has been officially deemed as Surplus by minute action. There will be no addition to fleet.

Staff was unable to locate a similar option off the Wyoming State bid for a "piggyback" type bid. The quotes were as follows:

<u>Quote Item</u>	<u>Vendor</u>	<u>Bid Amount</u>	<u>Trade</u>	<u>Net Cost</u>
(1) New Utility Golf Cart	Colorado Golf & Turf Littleton, CO	\$10,827.26	NA	\$10,827.26

(1) New Utility Golf Cart	Masek Golf Car CO Gering, NE	\$10,850.00	NA	\$10,850.00
(1) New Utility Golf Cart	Mile High Golf Cars Frederick, CO	\$11,966.50	NA	\$11,966.50

The recommended purchase of the new utility golf cart from Colorado Golf and Turf, Littleton, CO complies with the intent of all specifications listed on quotes.

#### Financial Considerations

This purchase was approved in the FY22 adopted budget and is funded by One Cent Capital.

#### Oversight/Project Responsibility

This purchase will be made by Dan Coryell, Fleet Manager, with oversight being transferred to Randy Norvelle, Parks Manager, after the equipment is received.

#### Attachments

Quotes

# COLORADO GOLF & TURF, INC.

Equipment for Golf Course & Turf Professionals

11757 S. Wadsworth Blvd.

Littleton, Colorado 80125

(303) 761-3332 (800) 634-7823

## QUOTATION

TO: CITY OF CASPER GOLF COUSE

RE: CARRY ALL 502

CASPER, WY 80906

ATTN: RANDY NORVELLE

PHONE: (307) 262-5477

E-MAIL

DATE: 9/1/21

DELIVERY: 8-10 WEEKS

FOB: LITTLETON

SALESMAN: DEAN TRUJILLO

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	2022 CLUB CAR CARRY ALL 502 UTILITY VEHICLE	\$10,134.00	\$10,134.00
	• 14 HP KOHLER ENGINE		
	• AIRCRAFT ALUMINUM FRAME AND CHASSIS		
	• ARMOR FLEX FRONT BODY (HUNTER GREEN)		
	• PREMIUM TREAD 6 PLY TIRES		
	• DIFFERENTIAL GUARD		
	• 2" REAR RECEIVER HITCH	114.00	114.00
	• ELECTRIC DUMP KIT	539.00	539.00
	• CANOPY TOP	482.00	482.00
	• NEW WINDSHIELD	175.00	175.00
	• DIFFERENTIAL GUARD	42.00	42.00
	• 90 DAY WARRANTY		
	SUBTOTAL		\$11,486.00
	CGT DISCOUNTED PRICING		<\$1,608.04>
	FREIGHT FROM AUGUSTA		600.00
	SET UP COSTS		350.00
			<b>TOTAL AMOUNT</b>
			<b>\$10,827.96</b>

0% SALES TAX IS \_\_\_ Excluded X Included

TERMS:

Net 30 days from date of Invoice.

Subject to credit approval

By: DEAN TRUJILLO

Title SALES REPRESENTATIVE Phone (303) 761-3332

Accepted by \_\_\_\_\_ Date \_\_\_\_\_

# Mile High Golf Cars

3771 Monarch St unit B Frederick Co 80516  
Phone 303.833-1400

## Sales Quote

Sales Representative

Mike Kramer

Cell#

Date:

9/8/21

### Customer Information:

Customer Name

City of Casper/ Randy Norvell

Street Address

City, State, Zip Code

Phone Number

307-235-8309

### Vehicle Information

Brand/Model: Cushman Hauler 1200 Gas

Year: 2022

Serial #

Vehicle Price

\$11,766.50

Added Accessories

Part Number

QTY

Installed Price

Price Ext.

EFI Gas Engine

1

\$

-

Black Canopy

1

\$

-

Split Windshield

1

\$

-

Electrical Dump

1

\$

-

2' Hitch Receiver

1

\$

-

Limited Slip Differential

1

\$

-

Hour Meter

1

\$

-

USB Port

1

\$

-

Head Light

1

\$

-

20.5 X 8-10 6 Ply Improved Surface Wheel & Tire

1

\$

-

1

\$

-

1

\$

-

\$

-

### Special Instructions

### Pricing Totals

Car Purchase Price

\$11,766.50

Dealer Origination / Prep Fee

\$0.00

New Customer Discount

(\$250.00)

Total Accessories

\$

-

Delivery Fee

\$450.00

Extended Warranty

\$0.00

Sub Total

\$11,966.50

No Tax Crossing State Lines

Tax Rate

0.00%

\$0.00

Desired Pickup/Delivery Date:

Total

\$11,966.50

Customer Signature

Date:



**Yamaha UMAX2 quote for the City of Casper**

Justin &lt;justin@masek.com&gt;

Fri 9/3/2021 4:28 PM

To: Randy Norvelle &lt;rnorvelle@casperwy.gov&gt;

Cc: Joe Masek &lt;joe@masek.com&gt;; Adam Kampbell &lt;adam@masek.com&gt;; Derrick Goss &lt;derrick@masek.com&gt;

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.
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Randy,

Below is the pricing we discussed on a new Yamaha UMAX2 utility unit.

Description:

2021 or 2022 UMAX2 Utility Unit

Features: 402cc Yamaha-built fuel injected gas engine, Aqua Blue body, head lights, fuel gauge, hour meter, USB ports, aluminum dump box and 2" receiver hitch. Optional accessories included in price: sun top, clear folding windshield and an after market electric dump mechanism for the dump box.

Price & Terms:

Your price is \$10,850 per unit. Delivery is included in the price.

Terms:

Net Due on Delivery.

Delivery:

We do have some UMAX2 units on order and expect to see those in the near future. Delivery would be as early as October of 2021.

Warranty:

Yamaha's two year factory warranty is extended on utility units.

Thank you.

Justin Alfred  
Sales Manager  
Masek Golf Car Company  
425 M St. Gering, NE 69341  
Office: (308) 436-2100  
Cell: (308) 765-2836  
justin@masek.com

October 15, 2021

MEMO TO: J. Carter Napier, City Manager *JCN*  
FROM: Tracey L. Belser, Support Services Director *TLB*  
Dan Coryell, Fleet Manager  
SUBJECT: Authorize the Purchase of Three (3) New Three-Quarter-Ton Pickup Trucks, in the Total Amount of \$110,271.00, Before Trades, for Use by the Casper Fire Department.

Meeting Type & Date

Regular Council Meeting

November 2, 2021

Action type

Minute Action

Recommendation

That Council, by minute action, authorize the purchase of three (3) new three-quarter-ton pickup trucks, from Fremont Motors, Sheridan, Wyoming, for use by the Casper Fire Department, in the total amount of \$110,271.00, before trades.

Summary

On October 7, 2021, bids were publicly open for three (3) new three-quarter-ton pickup trucks with 6.5' beds. Three (3) bids were received. Community Risk Reduction (CRR) employees will use the new pickup trucks for fire prevention activities, public education events, new and existing building inspections, respite care and daycare inspections, fire code consultations, fire cause and origin investigations, and various department training activities and needs.

Community Risk Reduction will trade/sell off three (3) vehicles that have met the criteria for replacement. The Natrona County International Airport has shown very strong interest in purchasing the three (3) used vehicles from the City. Natrona County International Airport will use the vehicles for daily operations of their own. Fremont Motors of Sheridan will not accept the vehicles in as trade on this new purchase, allowing the City to sell outright to the Airport. The approved budget for this purchase is \$180,000.00. The bids were as follows:

<u>Bid Item</u>	<u>Vendor</u>	<u>Bid Amount</u>	<u>Trade/Sell</u>	<u>Net Cost</u>
(3) 2022 Ford F250's	Fremont Motors Sheridan, WY	\$110,271.00	\$20,800.00	\$89,471.00
(3) 2022 Ford F250's	Greiner Ford Casper, WY	\$112,044.00	\$19,000.00	\$93,044.00
(3) 2022 Ram 2500's	Fremont Motors Casper, WY	\$131,997.00	\$24,000.00	\$107,997.00

Recommendation from staff is to move forward with the purchase of the three (3) pickup trucks from Fremont Motors of Sheridan, as they have met all specifications in the bid. Staff also recommends moving forward with selling three (3) trade-in vehicles, when the new vehicles arrive, to the Natrona County International Airport for the following amount:

Unit #111192, 2011 Chevrolet Suburban - \$8,800.00

Unit #111182, 2009 Ford F150 - \$6,000.00

Unit #111183, 2009 Ford F150 - \$6,000.00

Staff was unable to locate a similar option off the Wyoming State bid for a “piggyback” type bid.

#### Financial Considerations

This purchase was approved in the FY22 adopted budget and is funded by the One-Cent capital.

#### Oversight/Project Responsibility

This purchase will be made by Dan Coryell, Fleet Manager, with oversight being transferred to Jason Speiser, Deputy Chief of the Casper Fire Department, after the vehicles are received.

#### Attachments

Bid Specifications

**CITY OF CASPER**  
**FLEET MAINTENANCE DIVISION**  
**CITY OF CASPER**  
**September 15, 2021**

Notice is hereby given that the City of Casper, Wyoming will receive sealed bids at the Casper Service Center, 1800 E. K Street, Casper, Wyoming, **until 3:30 p.m., October 7, 2021** for the following:

Three (3) new **3/4 Ton Crew Cab 4x4 Pickup Trucks with 6.5' Beds**, to be used by the Casper Fire-EMS Department.

**General Specifications:**

It is the intent of these specifications to specify the minimum requirement for the furnishing and delivery of Three (3) new **3/4 Ton Crew Cab 4x4 Pickup Trucks with 6.5" Beds**, to be used by the Casper Fire-EMS Department. This unit shall be new with less than fifteen hundred (1500) miles and be less than six months old. Unit shall be delivered complete and ready for service, as specified, and shall be equipped with all of the manufacturer's standard equipment, as advertised, whether or not specifically mentioned in these specifications, in addition to all other equipment and attachments specified herein.

**MINIMUM SPECIFICATIONS**

**3/4 Ton Pickup Truck**

American Manufacturer	_____
Two sets of keys	_____
Mileage: 1500 miles or less	_____
Automatic Transmission	_____
Power Steering	_____
Tilt Steering Wheel	_____
Trailer/tow package	_____
Factory installed trailer brake controller	_____
Running Boards	_____
Power Brakes	_____
Power Windows	_____
Power Door Locks	_____

Four Door Crew Cab

6.5' bed with factory spray liner

Four Wheel Drive

Electronic shift on the fly

Tires/wheels – Radial ply tires as required for GVWR, 5 Tires and wheels (including spare), all season, all terrain tread

Spare Tire & Wheel to include Jack & Lug Wrench

AM/FM Radio with Bluetooth Factory Installed

Heater/Defroster

Current Model Year Emissions Compliant Gas Engine

Factory Air Conditioning

Intermittent Wipers

Engine Block Heater

Remote Start

Permanent anti-freeze protection to minus 30 degrees F.

Factory installed back up camera and sensors

Manufacturer's standard single color, white

Four-wheel anti-lock braking system

Cloth seats, matching trim throughout in Standard color, Steel or equivalent

Dual Alternator and 2<sup>nd</sup> Battery

Factory Inverter

Heavy Duty Vinyl Flooring throughout

OEM heavy duty rubber floor mats

Chrome Package: Front and Rear Bumpers, Grill, and Alloy Wheels.

**Miscellaneous**

5 Year 60,000 Mile Power Train Warranty minimum

\_\_\_\_\_

All warranties to begin upon delivery of vehicle

\_\_\_\_\_

Selling Dealer Must be able to pick up and warranty repairs within 48 hrs. NO EXCEPTIONS

\_\_\_\_\_

Bid to be valid for "Piggyback" option up to 120 Days after delivery of the last unit from the initial order.

\_\_\_\_\_

Copy of Order Confirmation to be provided upon Completion of the order.

\_\_\_\_\_

City of Casper shall be granted five (5) business days Notice of delivery of the units in order to schedule Vehicle intake appointment.

\_\_\_\_\_

City of Casper shall be granted five (5) business days From scheduled drop off to inspect/verify specification compliance prior to full acceptance.

\_\_\_\_\_

Vehicle shall be delivered with a full tank of fuel - Minimum of 85 Octane or required octane for engine as stated by manufacturer.

\_\_\_\_\_

Original titles to be delivered to 1800 E. "K" Street, Casper, WY 82601, within 30 days of Vehicle Delivery  
Title to be made out as: City of Casper,  
200 N. David, Casper, WY 82601

\_\_\_\_\_

**NOTE: This form may be duplicated.**

Exceptions to any of the provisions of these specifications may be waived provided they are clearly stated in the Bid, and if in the opinion of the City of Casper, the Bid complied with the intent of the specification.

Should funding be inadequate to cover the items bid, all bids may be rejected or quantities adjusted to fit budget amount.

All contacts should be made through Dan Coryell, Casper Service Center, Casper, Wyoming, 82601. Phone 307-235-8410.

**PROPOSAL FOR FURNISHING  
THREE (3) NEW 3/4 TON CREW CAB 4x4 WITH 6.5 FT BED  
FOR THE CASPER FIRE-EMS DEPARTMENT**

Proposal of (Name) \_\_\_\_\_  
(Address) \_\_\_\_\_

to furnish equipment as specified to the City of Casper, Wyoming, in accordance with specifications dated September 15, 2021

BID ITEM: \_\_\_\_\_  
Description: \_\_\_\_\_

Make and Model: \_\_\_\_\_  
Federal Certified GVW: \_\_\_\_\_

- I. Price bid for three (3) new 3/4 ton Crew Cab Pickup with 6.5 ft. bed, as specified \$ \_\_\_\_\_
- II. Trade-in allowance for Unit #111192, 2011 Chevrolet Suburban 4x4. VIN: 1GNWK5EG9BR369596, 100,000 miles. \$ \_\_\_\_\_
- III. Trade-in allowance for Unit #111182, 2009 Ford 4x4 Extended Cab Pickup VIN:1FTVX14V99KC79562 , 73,833 miles. \$ \_\_\_\_\_
- IV. Trade-in allowance for Unit #111183, 2009 Ford 4X4 Extended Cab Pickup VIN: 1FTVX14V79KC79560, 75,000 miles \$ \_\_\_\_\_
- V. NET COST TO THE CITY (Total Price): \$ \_\_\_\_\_
- VI. Delivery: F.O.B. City of Casper within \_\_\_\_ calendar days after award of contract by City Council.
- VII. Trade in unit will be considered optional if, in the opinion of the City of Casper authorized staff, it is found to be in the best interest of the City of Casper to do so.

In addition to this proposal, the undersigned herewith submits complete information including specifications and descriptive literature to fully describe and illustrate the equipment and accessories offered. Incomplete bid specification will be considered non-compliant and rejected.

Bidder proposes to deliver equipment in accordance with the schedule above and agrees that liquidated damages will be charged to him in accordance with specifications if delivery is not made in accordance with said schedule.

A bid bond, certified check, or cashier's check made payable to the City of Casper, Wyoming, in an amount of five percent (5%) of the total amount of this bid is enclosed. The undersigned certifies that he understands the specifications relating to said bid security and agrees to the conditions set forth in said specifications.

Discounts will be allowed for prompt payment as follows:


10 Day \_\_\_\_\_%; 20 Days \_\_\_\_\_%; 30 Days \_\_\_\_\_%.

Submitted By: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Phone: \_\_\_\_\_



November 2, 2021

MEMO TO: His Honor the Mayor and Members of the Casper City Council  
FROM: J. Carter Napier, City Manager   
SUBJECT: Councilmember Appointments to City Boards and Commissions

Meeting Type & Date

Regular Council Meeting, November 2, 2021

Action Type

Minute Action

Recommendation:

That Council, by minute action, authorize Mayor Freel's appointments of Councilwoman Jai-Ayla Quest and Councilman Kyle Gamroth to the Council's Boards and Commissions listed.

Summary:

The Casper City Council has various volunteer boards and commissions that operate per their directive. The boards and commissions are a vital link of communication between citizens and the City Council, City departments, and City administration. These bodies provide experience and knowledge that help the City Council and administrative departments make wise decisions.

Councilwoman Khrystyn Lutz resigned her seat effective August 17, 2021, after the meeting. Mayor Freel recommends her replacement, Councilwoman Jai-Ayla Quest, be appointed to the openings on the boards and commissions left by Councilwoman Lutz. Additionally, a recommendation to appoint Councilman Kyle Gamroth to the Casper Housing Authority in place of Councilman Knell.

It is recommended that Council approve these appointments made by Mayor Freel as listed on the attachment. The appointments will be for the remainder of the initial terms.

Financial Considerations

There are no financial considerations with this action.

Oversight/Project Responsibility

Mayor Steven Freel

Attachments

November 2021 Council Boards and Commissions Appointments

**November 2021**  
**Council Boards and Commissions Appointments**

	<b>Name of Board or Commission</b>	<b>Councilmember(s) Appointed</b>	<b>Remainder of Initial Term</b>
1.	Amoco Reuse Agreement Joint Powers Board (ARAJPB)	Jai-Ayla Quest	1.25 years
2.	Casper Housing Authority	Kyle Gamroth	1.25 years
3.	Code Enforcement Appeals Committee	Jai-Ayla Quest	1.25 years
4.	Council Finance Committee	Jai-Ayla Quest	1.25 years
5.	Council Solid Waste Committee	Jai-Ayla Quest	1.25 years
6.	Natrona County Liquor Dealers Association	Jai-Ayla Quest	1.25 years
7.	Old Yellowstone District (OYD) Architectural Review Committee	Jai-Ayla Quest	1.25 years